



TOWN OF OAK BLUFFS

TO	SELECT BOARD
FROM	TOWN ADMINISTRATOR & ASST TOWN ADMINISTRATOR

1. Department Head Updates

- **Assistant Town Administrator/HR** We have several positions that are open, and we encourage anyone who is looking to check the website for details as we may have a position open that is what you are looking for.
- **Library:** The library friends held its annual book sale last weekend which held in the Library and our Town Hall meeting room which worked out nicely for all who attended. The friends raised (initial estimate) of over \$4,000 for the library which is impressive for the first sale in three years (due to COVID).

2. Financial Report

Financial Update-Acting Accountant: The FY22 LER, unaudited and subject to change, is \$6,584,173 which is \$2 million over the FY22 Recap estimate. Short Term Rental Revenue for FY22 accounted for \$1,694,717. FY23 revenues and expenditures for July are still being processed and will be reported on at the next meeting. The accounting office is busy with reconciliations and the process of closing the books which is our priority over the next couple of months.

Town Administrator: The STR was implemented in FY21 and FY22 receipts are 46% higher than the previous year. The first two quarters of FY23 should help provide some insight into the stability of the numbers for future budget considerations. We have recorded a little over 50% of the anticipated receipts for JUL with multiple days for receipts still to be recorded. For the past two years we have estimated receipts around 85% of the prior year actuals which is a sound financial practice as it helps to ensure healthy amounts of free cash and/or provides a cushion against unforeseen events that may have a significant economic impacts (great recession of 08, pandemics, or changes in current economic conditions.)

3. Project/Grant Updates

- **WRAP award:** The Highway department received a Winter Recovery Assistance Program grant (WRAP) for up to \$121,310.22 as supplemental funding to make improvements in response to this past winter's weather.
- **Other Grants:** The deadline for submission for a few other grants had passed and we are expecting to hear back with positive news very soon.

TAX RECAP ACTUAL LER



Year	LER	% Change from FY
2002	2,189,753	-%
2003	2,473,902	7%
2004	2,640,163	7%
2005	2,921,616	11%
2006	2,971,830	2%
2007	2,965,076	0%
2008	3,077,397	4%
2009	2,825,820	-8%
2010	2,766,928	-2%
2011	2,898,248	5%
2012	3,142,557	8%
2013	3,452,327	10%
2014	3,475,277	1%
2015	3,674,067	6%
2016	4,219,401	15%
2017	4,103,047	-3%
2018	4,340,435	6%
2019	4,491,314	3%
2020	4,734,515	5%
2021	5,198,690	10%
2022	6,843,172	32%

Preliminary Fiscal Year 2023 Local Estimated Receipts By Monthly Collections (Unaudited)

	JUL to 7/31/2022	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
01 MV Excise	\$ 13,735	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	13,735
02 Other Excise	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
03 Penalties and Interest	\$ 115,741	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	115,741
04 Payments in Lieu of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
08 Charges for Services-Traffic	\$ 18,967	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	18,967
09 Other Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
10 Fees	\$ 13,140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	13,140
11 Rentals	\$ 10,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10,500
00 Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
13 Dept. Revenue-Library	\$ 101	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	101
16 Other Dept. Revenue	\$ 57,191	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	57,191
17 Licenses and Permits	\$ 18,029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	18,029
19 Fines and Forfeits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
20 Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
21 Other Miscellaneous-Recurring	\$ 38,483	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	38,483
00 Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	2,858,887
Cummulative Monthly Totals	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	\$ 285,887	2,858,887

Percent relative to FY22
Percent relative to FY23 RECAP

\$ 285,887
Est LER FY22 RECAP \$ 4,450,000
Est LER FY23 RECAP \$ -
Past 3 yr Avg \$ 7,002,897

Preliminary Fiscal Year 2022 Local Estimated Receipts By Monthly Collections (Unaudited)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
01 MV Excise	\$ 19,857	\$ 50,566	\$ 23,641	\$ 34,214	\$ 26,872	\$ 36,099	\$ 8,299	\$ 74,484	\$ 534,767	\$ 181,104	\$ 45,432	\$ 51,561	1,086,895
02 Other Excise	\$ 59	\$ 15	\$ 1,023,846	\$ 4,199	\$ 3,041	\$ 1,328,007	\$ 123	\$ 136	\$ 207,048	\$ 300	\$ 86	\$ 198,800	2,765,653
03 Penalties and Interest	\$ 87,279	\$ 39,088	\$ 54,912	\$ 16,004	\$ 13,156	\$ 14,196	\$ 35,907	\$ 25,394	\$ 21,467	\$ 14,255	\$ 22,958	\$ 26,850	371,465
04 Payments in Lieu of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
08 Charges for Services-Traffic	\$ 36,550	\$ 25,266	\$ 19,512	\$ 11,188	\$ 12,819	\$ 13,183	\$ 10,365	\$ 8,064	\$ 9,575	\$ 10,414	\$ 13,004	\$ 42,699	148,558
09 Other Charges	\$ (231)	\$ (482)	\$ (219)	\$ (302)	\$ (231)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(2,105)
10 Fees	\$ 10,621	\$ 11,941	\$ 7,372	\$ 6,690	\$ 9,241	\$ 5,647	\$ 16,026	\$ 8,400	\$ 15,346	\$ 27,873	\$ 30,801	\$ (45,435)	104,522
11 Rentals	\$ 8,500	\$ 11,375	\$ 200	\$ 9,325	\$ 375	\$ 725	\$ (1,125)	\$ 1,750	\$ 1,975	\$ 1,100	\$ 7,800	\$ 26,772	68,772
00 Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
13 Dept. Revenue-Library	\$ 112	\$ 255	\$ 394	\$ 45	\$ 221	\$ 101	\$ -	\$ 135	\$ 460	\$ -	\$ 182	\$ 582	2,487
16 Other Dept. Revenue	\$ 27,031	\$ 7,209	\$ 11,416	\$ 14,041	\$ 13,446	\$ 17,821	\$ 8,329	\$ 5,981	\$ 14,603	\$ 6,844	\$ 8,462	\$ 25,735	160,913
17 Licenses and Permits	\$ 19,448	\$ 16,015	\$ 29,372	\$ 25,421	\$ 68,994	\$ 34,302	\$ 41,477	\$ 16,434	\$ 158,294	\$ 26,428	\$ 48,000	\$ 39,339	517,522
19 Fines and Forfeits	\$ 370	\$ 840	\$ 1,865	\$ 950	\$ 1,090	\$ 5,330	\$ 1,935	\$ 485	\$ 1,049	\$ 300	\$ 200	\$ 195	13,899
20 Investment Income	\$ 859	\$ 758	\$ 418	\$ 384	\$ 343	\$ 295	\$ 455	\$ 642	\$ 597	\$ 530	\$ 760	\$ 783	6,820
21 Other Miscellaneous-Recurring	\$ 331,871	\$ 328,880	\$ 164,813	\$ 15,125	\$ (518)	\$ -	\$ -	\$ 154,363	\$ 40,169	\$ 16,645	\$ 44,266	\$ 145,836	1,241,449
00 Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 542,269	\$ 491,726	\$ 1,331,541	\$ 136,684	\$ 148,790	\$ 1,455,705	\$ 121,783	\$ 296,272	\$ 1,005,344	\$ 285,793	\$ 236,809	\$ 531,457	6,584,173
Cummulative Monthly Totals	\$ 542,269	\$ 1,033,996	\$ 2,365,537	\$ 2,502,220	\$ 2,651,010	\$ 4,106,714	\$ 4,228,498	\$ 4,524,770	\$ 5,530,114	\$ 5,815,908	\$ 6,052,717	\$ 6,584,173	6,584,173

Percent relative to FY22 RECAP

12% 23% 53% 56% 60% 92% 95% 102% 124% 131% 136% 148%
Est LER FY21 RECAP \$ 3,968,872
Est LER FY22 RECAP \$ 4,450,000
Past 3 yr Avg \$ 4,808,173



ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01 GENERAL FUND						
01 MOTOR VEH EXCISE	-800,000.00	-13,734.95	-13,734.95	0.00	-786,265.05	1.7%
02 OTHER EXCISE	-2,144,000.00	0.00	0.00	0.00	-2,144,000.00	.0%
03 PENALTIES & INTEREST	-210,000.00	-115,741.25	-115,741.25	0.00	-94,258.75	55.1%
04 PILOT	-14,000.00	0.00	0.00	0.00	-14,000.00	.0%
08 CHGS TRASH DISP	-175,000.00	-18,967.00	-18,967.00	0.00	-156,033.00	10.8%
10 FEES	-29,000.00	-13,140.00	-13,140.00	0.00	-15,860.00	45.3%
11 RENTALS	-47,000.00	-10,500.00	-10,500.00	0.00	-36,500.00	22.3%
13 DEPT LIBRARY	0.00	-100.97	-100.97	0.00	100.97	100.0%
16 OTHER DEPTL	-99,500.00	-57,191.40	-57,191.40	0.00	-42,308.60	57.5%
17 LIC & PERMITS	-402,700.00	-18,029.06	-18,029.06	0.00	-384,670.94	4.5%
19 FINES & FORFEIT	-5,000.00	0.00	0.00	0.00	-5,000.00	.0%
20 INVMT INCOME	-25,000.00	0.00	0.00	0.00	-25,000.00	.0%
21 MISC RECURRING	-950,000.00	-38,482.60	-38,482.60	0.00	-911,517.40	4.1%
TOTAL GENERAL FUND	-4,901,200.00	-285,887.23	-285,887.23	0.00	-4,615,312.77	5.8%
TOTAL REVENUES	-4,901,200.00	-285,887.23	-285,887.23	0.00	-4,615,312.77	
GRAND TOTAL	-4,901,200.00	-285,887.23	-285,887.23	0.00	-4,615,312.77	5.8%

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TOWN OF OAK BLUFFS
YTD REPORT

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FOR 2023 01

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ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01 GENERAL FUND						
01108 OTHER GOVT SUPPORT	239,383.60	0.00	0.00	0.00	239,383.60	.0%
239,383.60						
01122 BOARD OF SELECTMEN	546,533.28	7,629.94	7,629.94	0.00	538,903.34	1.4%
546,533.28						
01131 FINANCE COMMITTEE	8,175.00	0.00	0.00	0.00	8,175.00	.0%
8,175.00						
01132 FINANCE COMM.-RESERVE FD.	50,000.00	0.00	0.00	0.00	50,000.00	.0%
50,000.00						
01135 TOWN ACCOUNTANT	114,643.12	1,600.00	1,600.00	0.00	113,043.12	1.4%
114,643.12						
01141 ASSESSORS	202,539.20	4,713.56	4,713.56	0.00	197,825.64	2.3%
202,539.20						
01144 TREAS/COLL. (FIXED P/R COST)	4,852,982.05	1,645,584.62	1,645,584.62	0.00	3,207,397.43	33.9%
4,852,982.05						
01146 TREASURER/COLLECTOR	261,714.69	3,244.12	3,244.12	0.00	258,470.57	1.2%
261,714.69						
01155 INFORMATION TECHNOLOGY	454,528.50	69,512.23	69,512.23	0.00	385,016.27	15.3%
454,528.50						
01161 TOWN CLERK	147,450.00	2,398.83	2,398.83	0.00	145,051.17	1.6%
147,450.00						
01163 BOARD OF REGISTRARS	41,844.50	303.00	303.00	0.00	41,541.50	.7%
41,844.50						
01171 CONSERVATION COMMISSION	106,229.04	1,085.89	1,085.89	0.00	105,143.15	1.0%
106,229.04						
01175 PLANNING BOARD	61,542.28	0.00	0.00	0.00	61,542.28	.0%
61,542.28						
01199 UNCLASSIFIED (SELECTMEN)	1,267,071.00	302,236.48	302,236.48	0.00	964,834.52	23.9%
1,267,071.00						
01210 POLICE DEPARTMENT	2,690,737.31	54,058.23	54,058.23	0.00	2,636,679.08	2.0%
2,690,737.31						
01220 FIRE DEPARTMENT	603,008.27	6,654.40	6,654.40	0.00	596,353.87	1.1%
603,008.27						
01231 AMBULANCE SERVICE	736,497.38	9,065.17	9,065.17	0.00	727,432.21	1.2%
736,497.38						
01241 BUILDING INSPECTOR	245,615.82	4,602.28	4,602.28	0.00	241,013.54	1.9%
245,615.82						
01249 SHELLFISH	219,855.00	2,738.00	2,738.00	0.00	217,117.00	1.2%
219,855.00						
01291 EMERGENCY MANAGEMENT	20,000.00	0.00	0.00	0.00	20,000.00	.0%
20,000.00						



TOWN OF OAK BLUFFS
YTD REPORT

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FOR 2023 01

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01296 MARINA MANAGER 294,469.02	294,469.02	8,668.28	8,668.28	0.00	285,800.74	2.9%
01300 SCHOOL 9,318,810.43	9,318,810.43	36,473.52	36,473.52	0.00	9,282,336.91	.4%
01301 MARTHA'S VINEYARD REG HS 5,815,684.11	5,815,684.11	1,453,921.02	1,453,921.02	0.00	4,361,763.09	25.0%
01421 HIGHWAY-ADMINISTRATION 1,778,723.85	1,778,723.85	19,948.97	19,948.97	0.00	1,758,774.88	1.1%
01519 BOARD OF HEALTH 265,160.85	265,160.85	2,364.48	2,364.48	0.00	262,796.37	.9%
01541 COUNCIL ON AGING 138,578.73	138,578.73	1,970.60	1,970.60	0.00	136,608.13	1.4%
01543 VETERANS' SERVICES 60,500.00	60,500.00	3,964.07	3,964.07	0.00	56,535.93	6.6%
01610 LIBRARY 602,615.07	602,615.07	9,450.13	9,450.13	0.00	593,164.94	1.6%
01612 ARTS COUNCIL 2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	.0%
01630 PARKS AND RECREATION 242,128.44	242,128.44	73,824.32	73,824.32	0.00	168,304.12	30.5%
01710 MATURING DEBT-PRINCIPAL 2,447,215.95	2,447,215.95	157,215.95	157,215.95	0.00	2,290,000.00	6.4%
01750 MATURING DEBT-INTEREST 975,571.27	975,571.27	9,922.34	9,922.34	0.00	965,648.93	1.0%
01760 INTEREST ON PAYOFF- BANS 25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	.0%
TOTAL GENERAL FUND 34,836,807.76	34,836,807.76	3,893,150.43	3,893,150.43	0.00	30,943,657.33	11.2%
GRAND TOTAL 34,836,807.76	34,836,807.76	3,893,150.43	3,893,150.43	0.00	30,943,657.33	11.2%

** END OF REPORT - Generated by Carrie Blair **

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correction -79,360.30

Appvd ATM
GF Budget 34,757,447.46

Ww
Appropriated 719,480.68

TOTAL ATM
APPVD
BUDGT 35,476,928.14