



TOWN OF OAK BLUFFS

TO	SELECT BOARD
FROM	TOWN ADMINISTRATOR & ASST TOWN ADMINISTRATOR

1. Department Head Updates

- Assistant Town Administrator :

EAST CHOP DRIVE COASTAL BANK PROTECTION PROJECT - FEMA GRANT UPDATE

Last Tuesday, the T.A, ATA and Conservation agent Garrett Albiston zoomed with Foth Engineering , MEMA and FEMA representatives for a 'customer service' session for terms and conditions of the Hazard Mitigation Grant moving through FEMA . The Environmental Assessment has been concluded and 4 conditions were attached, requiring response from the Town.

The statement of these conditions is attached with this report.

In brief, before construction the Town needs to verify with ConCom, CWA, CZM, Magnuson-Stevens Fishery Conservation and Management Act, any permit requirements and coordinate with these agencies on any specific conditions they have with this project. None of these conditions are insurmountable to accomplish.

Next steps after EA is fulfilled, will be that the grant is sent through to FEMA Headquarters for approval, then seeks Congressional approval. If awarded, which foreseeably would not be before the next fiscal year. Final conditions would be attached with the award package.

Foth will be taking lead on completing these conditions and we will be meeting with Foth shortly to discuss this project and other ongoing coastal infrastructure projects, North Bluff Seawall, Harbor Jetties and the Seawall study from Steamship to Inkwell.

NEW TOWN HALL

Updates on Tasks:

- Landscaping has been able to begin with clearance of the storage units, now re-located behind the temporary trailers. With the site cleared, Crossland Landscaping is installing the irrigation system and the granite curbing is being set in place. The retaining wall has been completed re-using former wall materials. Plantings will begin October 28.
- Eversource installed permanent power to enable installation of the Elevator – which will continue through the next three weeks. This is a priority for the elevator



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to be operational, as it will greatly facilitate the moving and installation of furniture and office equipment.

- Second floor electrical and plumbing inspections are underway. Insulation begins in the wall, week starting the 25th.
- Exterior shingling is close to completion with exterior trim paint, sunshades, gutters coming in week of 25th.
- T.A and A.T.A are scheduled to meet with Sterling Movers Oct 27, to secure a quote for the move back. Pending final C.O, working around the holidays, installation of furniture (7 days) and then IT infrastructure, the move back is estimated in the range from mid-December to mid-January. Sterling were the movers used for the initial move from the old Town Hall to the Trailers. The move was an extremely efficient and well-organized effort, closing Town Hall for two days to the public. The move back will be easier, so it is anticipated there will not be much disruption to public services, no more than one to two days.
- Surplus furniture not taken to the new Town Hall, will be available for other departments to acquire, and any not re-used will be disposed of through the moving company either by donation or recycle programs.
- **BOH**: See attached report
- **ConComm**: See attached report
- **IT**: Welcome to Sherwood Ives whose first day with the Town was Monday. He will be working with our IT Consultants to get familiar with our systems and then we expect to have him tackle several overdue IT projects in the immediate future.
- **OBPD**: See attached report
- **Park**: Updated schedule of approved events
- **Shellfish**: Updated schedule of approved events

2. Financial Report

- **Financial Update with STR**:
From Assistant Accountant Carrie Blair:
Included with this report are the summary revenue and expenditure reports, along with the monthly analysis of Local Estimated Receipts (LER) for FY21 and FY22. Expenditures through 22-08, with a target of 30.77%, are at 35.6% due to operational timing/seasonality or required annual/quarterly payments. LER receipts are still



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trending up with collections at \$2,454,446 which is 12% higher than the same time last year.

- TA additional comments: LER's are still trending 12% above the same time last year (which is an adjustment more towards a normal range after last month's Excise Tax skewed the figures) and all receipts are still not recorded so the actual revenues for the month will be higher. Marina revenues remain strong as collections to date are approximately 87% of the annual total estimated for FY22. Workers Comp, Legal Fees, and other accounts that have the potential to exceed anticipated budgeted amounts will continue to be monitored.

3. Project/Grant Updates

- **Parking Mitigation:** After much effort, the Parking Mitigation billing and payments are back on track. We have one account that is left to be resolved and we will be reaching out to that entity to let them know it needs to be resolved otherwise their other permits and licenses with the Town may be negatively affected by their non-compliance and failure to resolve this issue.

4. Other Updates

- **STM:** A reminder that the STM is scheduled for November 9th at 7:00 pm at the Oak Bluffs Elementary School. The STM Warrant has been published in the paper and is also available on the website.
- **Annual Property Tax Allocation and Classification Rate Hearing:** This hearing is scheduled for November 16th with the time TBD via Zoom and the notice will be posted on the website.
- **Town Fall Clean Up:** We have tentatively scheduled November 27th from 9 am to 11 am as a Town sponsored clean-up day which will hopefully become a new fall & spring tradition. So save the date on your calendar and check our website for further details as we confirm them.

ALL CONDITIONS

PDMC-PJ-01-MA-2019-001	Environmental Law/Executive	Condition	Entered By	Entered Date	Monitoring
(A) file	National Historic Preservation Act (NHPA)	NHPA CONDITION #1 (borrow sources): All borrow, or fill material must come from pre-existing stockpiles, material reclaimed from maintained roadside ditches (provided the designed width or depth of the ditch is not increased), or commercially procured material from a source existing prior to the event. For any FEMA-funded project requiring the use of a non-commercial source or a commercial source that was not permitted to operate prior to the event (e.g. a new pit, agricultural fields, road ROWs, etc.) in whole or in part, regardless of cost, the Sub-recipient must notify FEMA and the Applicant prior to extracting material. FEMA must review the source for compliance with all applicable federal environmental planning and historic preservation laws and executive orders prior to a Sub-recipient or their contractor commencing borrow extraction. Consultation and regulatory permitting may be required. Non-compliance with this requirement may jeopardize receipt of federal funding. Documentation of borrow sources utilized is required at closeout.	KUNS, ERIC	9/2/21 4:33 PM	No
		NHPA CONDITION #2 (artifacts): In the event of the discovery of archaeological deposits (e.g. Native American pottery, stone tools, shell, old house foundations, old bottles) the Sub-recipient and their contractor shall immediately stop all work in the vicinity of the discovery and take reasonable measures to avoid or minimize harm to the finds. The Sub-recipient and their contractor shall secure all archaeological discoveries and restrict access to discovery sites. The Sub-recipient shall immediately report the archaeological discovery to the Applicant MEMA (Acting State Hazard Mitigation Officer, Shelly O'Toole, 774-270-5585) and the FEMA Deputy Regional Environmental Officer (Mary Shanks, 617-901-2204); FEMA will determine the next steps.	KUNS, ERIC	9/2/21 4:33 PM	No
		NHPA CONDITION#4 (vibrations and heavy equipment): Should the proposed work require the use of equipment that may cause vibrations to the adjacent residential properties, a seismic meter will be used to monitor any impacts on the houses which are in the APE.	KUNS, ERIC	9/2/21 4:34 PM	No
		NHPA CONDITION #3 (human remains): In the event of the discovery of human remains, the Sub-recipient and their contractor shall immediately stop all work in the vicinity of the discovery and take reasonable measures to avoid or minimize harm to the finds. The Sub-recipient and their contractor shall secure all human remains discoveries and restrict access to discovery sites. The Sub-recipient and their contractor shall follow the provisions of applicable state laws or any amendments or supplanting laws and regulations.	KUNS, ERIC	9/2/21 4:33 PM	No

ALL CONDITIONS

PDMC-PJ-01-MA-2019-001	Environmental Law/Executive	Condition	Entered By	Entered Date	Monitoring
(f) (e)		Violation of state law will jeopardize FEMA funding for this project. The Sub-recipient will inform the Office of the Chief Medical Examiner, the State Archaeologist, the Applicant MEMA (Acting State Hazard Mitigation Officer, Shelly O'Toole, 774-270-5585), and the FEMA Deputy Regional Environmental Officer (Mary Shanks, 617-901-2204). FEMA will consult with the SHPO and Tribes, if remains are of tribal origin. Work in sensitive areas may not resume until consultation is completed and appropriate measures have been taken to ensure that the project is in compliance with the National Historic Preservation Act.			
		NHPA CONDITION #5 (staging and access areas): Staging of all equipment and materials and temporary access routes including, but not limited to, routes between staging and work areas shall take place on existing hardened surfaces such as paved or gravel roadways or parking lots. If staging areas or access routes are to be established on non-hardened surfaces, the Sub-recipient must notify FEMA prior to construction or use and provide documentation of the proposed access routes. FEMA must review the staging areas and access routes for compliance with all applicable federal environmental planning and historic preservation laws and executive orders. Non-compliance with this requirement may jeopardize receipt of federal funding. GPS coordinates and photographs of staging areas and access routes, and any potential final design plans used are required at closeout.	KUNS, ERIC	9/2/21 4:34 PM	No
	Clean Water Act (CWA)	Clean Water Act: The Town and their Contractor must comply with the conditions of permit # NAE-2017-01616 issued by the U.S. Army Corps of Engineers under Section 10 of the Rivers and Harbors Act and Section 404 of the Clean Water Act, and Section 401 Water Quality Certificate 15069 dated October 23, 2019 issued by the MassDEP.	KUNS, ERIC	9/2/21 4:41 PM	No
		Clean Water Act: Before construction begins, the Town shall coordinate with the Environmental Protection Agency (EPA) to determine if a National Pollution Discharge Elimination System permit under Section 402 of the Clean Water Act is required. Contact David Gray with the EPA Construction General Permit Program (gray.davidj@epa.gov, 617-918-1577) and Laura Schifman with the MassDEP Stormwater Program (laura.schifman@mass.gov, 617-556-1157).	KUNS, ERIC	9/2/21 4:42 PM	No
	Coastal Zone Management Act (CZMA)	CZMA: Before construction begins, the Town shall coordinate with the Massachusetts Office of Coastal Zone Management for a Coastal Consistency Determination for the proposed work landward of the high tide line, or documentation stating from MA CZM that an additional Coastal Consistency Determination is not needed. Contact Robert Boeri,	KUNS, ERIC	9/2/21 5:15 PM	No

ALL CONDITIONS

PDMC-PJ-01-MA-2019-001	Environmental Law/Executive	Condition	Entered By	Entered Date	Monitoring
(f) e	Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Massachusetts Coastal Zone Program at robert.boeri@mass.gov or (617) 626-1050 to determine Coastal Consistency Determination requirements.	KUNS, ERIC	9/2/21 5:25 PM	No
		MSA/EFH: A floating boom shall be installed in work areas (typically 10 to 200 feet in length) to trap any potential floating debris.	KUNS, ERIC	9/2/21 5:26 PM	No
		MSA/EFH: During construction, all sedimentation/erosion control barriers shall remain in stable condition at all times.	KUNS, ERIC	9/2/21 5:27 PM	No
		MSA/EFH: The work site shall be cleaned of debris and accumulated soils to prevent wind deposition of fugitive dust and debris at the close of each day.	KUNS, ERIC	9/2/21 5:27 PM	No
		MSA/EFH: Prior to the start of construction, the Town shall provide FEMA and U.S. Army Corps of Engineers with a written description of erosion/sedimentation control methods to be used during the project.	KUNS, ERIC	9/2/21 5:27 PM	No
	State Water and Soil Laws	MA Wetlands Protection Act: Comply with the Order of Conditions issued by the Town of Oak Bluffs Conservation Commission for MassDEP File Number SE53-0766, dated July 5, 2018.	KUNS, ERIC	9/2/21 5:37 PM	No
	Executive Order 11988 - Floodplains	EO11988: Before construction begins, the Applicant must obtain approval from the local permitting official responsible for floodplain development. A copy of the approval/permit, or documentation from the permitting official that an approval/permit is not required, shall be forwarded to the state and FEMA for inclusion in the administrative record.	KUNS, ERIC	9/2/21 5:39 PM	No

NOTE: All times are GMT using a 24-hour clock.

Preliminary Fiscal Year 2022 Local Estimated Receipts By Monthly Collections (Unaudited)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
				as of 10/22/21									
01 MV Excise	\$ 19,857	\$ 50,566	\$ 23,641	\$ 30,316	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	124,379
02 Other Excise	\$ 53	\$ 15	\$ 1,023,846	\$ 3,102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,027,016
03 Penalties and Interest	\$ 87,279	\$ 39,088	\$ 54,912	\$ 11,045	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	192,323
04 Payments in Lieu of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
08 Charges for Services-Trash	\$ 36,550	\$ 25,266	\$ 19,512	\$ 4,551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	85,879
10 Fees	\$ 10,621	\$ 11,941	\$ 7,372	\$ 2,975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	32,909
11 Rentals	\$ 8,500	\$ 11,375	\$ 200	\$ 10,325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	30,400
00 Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
13 Dept. Revenue-Library	\$ 112	\$ 255	\$ 394	\$ 45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	806
16 Other Dept. Revenue	\$ 27,031	\$ 7,209	\$ 11,416	\$ 13,214	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	58,869
17 Licenses and Permits	\$ 19,448	\$ 16,015	\$ 23,372	\$ 9,376	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	68,211
19 Fines and Forfeits	\$ 320	\$ 840	\$ 1,865	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3,025
20 Investment Income	\$ 859	\$ 758	\$ 418	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,035
21 Other Miscellaneous-Recurring	\$ 331,871	\$ 328,880	\$ 164,813	\$ 3,030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	828,594
00 Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 542,500	\$ 492,208	\$ 1,331,760	\$ 87,978	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,454,446
Cummulative Monthly Totals	\$ 542,500	\$ 1,034,708	\$ 2,366,468	\$ 2,454,446	\$ 2,454,446	\$ 2,454,446	\$ 2,454,446	\$ 2,454,446	\$ 2,454,446	\$ 2,454,446	\$ 2,454,446	\$ 2,454,446	

Percent relative to FY21 19% 19% 92% 12%

Percent relative to FY22 RECAP

Est LER FY21 RECAP \$ 3,968,872
 Est LER FY22 RECAP \$ -
 Past 3 yr Avg \$ 4,808,173

Preliminary Fiscal Year 2021 Local Estimated Receipts By Monthly Collections (Unaudited)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
01 MV Excise	\$ 17,565	\$ 28,178	\$ 35,346	\$ 43,340	\$ 34,117	\$ 21,696	\$ 2,031	\$ 212,517	\$ 426,298	\$ 42,544	\$ 50,660	\$ 144,511	1,058,802
02 Other Excise	\$ -	\$ 38	\$ 82,783	\$ 853,330	\$ 25	\$ 412,308	\$ 163	\$ 2,355	\$ 111,685	\$ 582	\$ 143	\$ 211,442	1,674,854
03 Penalties and Interest	\$ 31,083	\$ 21,830	\$ 18,645	\$ 20,628	\$ 37,880	\$ 17,703	\$ 23,983	\$ 116,254	\$ 22,621	\$ 27,743	\$ 146,501	\$ 31,915	516,786
04 Payments in Lieu of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,951	\$ -	15,951
08 Charges for Services-Trash	\$ 31,265	\$ 36,860	\$ 15,595	\$ 17,585	\$ 11,355	\$ 10,580	\$ 8,960	\$ 8,335	\$ 10,230	\$ 16,320	\$ 19,805	\$ 33,695	220,585
10 Fees	\$ 17,223	\$ 14,481	\$ 11,410	\$ 5,923	\$ 8,668	\$ 10,020	\$ 10,450	\$ (21,600)	\$ 7,817	\$ 7,601	\$ 7,508	\$ 1,794	81,294
11 Rentals	\$ 1,200	\$ 2,050	\$ 750	\$ -	\$ 1,125	\$ 350	\$ 3,200	\$ (750)	\$ 5,225	\$ 300	\$ 18,584	\$ 6,150	38,184
00 Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
13 Dept. Revenue-Library	\$ 53	\$ -	\$ -	\$ 61	\$ -	\$ 33	\$ 16	\$ 23	\$ 410	\$ 30	\$ 88	\$ (893)	(180)
16 Other Dept. Revenue	\$ 8,666	\$ 11,792	\$ 20,763	\$ (1,182)	\$ (331)	\$ 51,479	\$ 6,910	\$ 7,284	\$ 19,307	\$ 12,874	\$ 23,171	\$ 19,548	180,281
17 Licenses and Permits	\$ 28,395	\$ 18,935	\$ 16,640	\$ 24,244	\$ 19,933	\$ 64,194	\$ 23,085	\$ 14,068	\$ 84,698	\$ 39,095	\$ 34,063	\$ 45,122	412,472
19 Fines and Forfeits	\$ 220	\$ 33	\$ 1,571	\$ 456	\$ 435	\$ 169	\$ 270	\$ 1,124	\$ 520	\$ 893	\$ -	\$ 295	5,985
20 Investment Income	\$ 8,276	\$ 6,260	\$ 5,557	\$ 7,964	\$ 7,803	\$ 1,696	\$ 669	\$ 1,272	\$ 716	\$ 332	\$ 811	\$ 1,215	42,571
21 Other Miscellaneous-Recurring	\$ 313,472	\$ 274,170	\$ 150,702	\$ (3,929)	\$ 13,435	\$ 350	\$ -	\$ 90,689	\$ 47,164	\$ 23,278	\$ 88,935	\$ 168,816	1,167,083
00 Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	250
Total	\$ 457,417	\$ 414,625	\$ 359,762	\$ 968,420	\$ 134,445	\$ 590,578	\$ 79,735	\$ 431,571	\$ 736,690	\$ 171,592	\$ 406,221	\$ 663,860	5,414,917
Cummulative Monthly Totals	\$ 457,417	\$ 872,043	\$ 1,231,804	\$ 2,200,225	\$ 2,334,670	\$ 2,925,248	\$ 3,004,983	\$ 3,436,555	\$ 4,173,245	\$ 4,344,837	\$ 4,751,057	\$ 5,414,917	

Percent relative to FY21 RECAP 12% 22% 31% 55% 59% 74% 76% 87% 105% 109% 120% 136%

Est LER FY20 RECAP \$ 4,128,000
 Est LER FY21 RECAP \$ 3,968,872
 Past 3 yr Avg \$ -
 Actual FY20 \$ 4,734,515

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TOWN OF OAK BLUFFS
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ACCOUNTS FOR: 01	GENERAL FUND							
ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
01 MOTOR VEH EXCISE								
-800,000.00	-800,000.00	-124,378.99	-30,315.60	0.00	-675,621.01	15.5%		
02 OTHER EXCISE								
-1,399,910.00	-1,399,910.00	-1,027,015.97	-3,101.59	0.00	-372,894.03	73.4%		
03 PENALTIES & INTEREST								
-100,000.00	-100,000.00	-192,323.15	-11,044.57	0.00	92,323.15	192.3%		
04 PILOT								
-14,000.00	-14,000.00	0.00	0.00	0.00	-14,000.00	.0%		
08 CHGS TRASH DISP								
-175,000.00	-175,000.00	-85,879.00	-4,551.00	0.00	-89,121.00	49.1%		
09 OTHER CHGS								
0.00	0.00	931.51	0.00	0.00	-931.51	100.0%		
10 FEES								
-88,500.00	-88,500.00	-32,908.64	-2,975.00	0.00	-55,591.36	37.2%		
11 RENTALS								
-45,000.00	-45,000.00	-30,400.00	-10,325.00	0.00	-14,600.00	67.6%		
13 DEPT LIBRARY								
-2,500.00	-2,500.00	-805.96	-44.98	0.00	-1,694.04	32.2%		
16 OTHER DEPTL								
-122,500.00	-122,500.00	-58,869.43	-13,213.62	0.00	-63,630.57	48.1%		
17 LIC & PERMITS								
-396,700.00	-396,700.00	-68,210.65	-9,376.25	0.00	-328,489.35	17.2%		
19 FINES & FORFEIT								
-15,000.00	-15,000.00	-3,025.00	0.00	0.00	-11,975.00	20.2%		
20 INVMT INCOME								
-50,000.00	-50,000.00	-2,035.33	0.00	0.00	-47,964.67	4.1%		
21 MISC RECURRING								
-950,000.00	-950,000.00	-828,593.59	-3,030.00	0.00	-121,406.41	87.2%		
TOTAL GENERAL FUND								
-4,159,110.00	-4,159,110.00	-2,453,514.20	-87,977.61	0.00	-1,705,595.80	59.0%		
TOTAL REVENUES								
-4,159,110.00	-4,159,110.00	-2,453,514.20	-87,977.61	0.00	-1,705,595.80			

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TOWN OF OAK BLUFFS
YTD REPORT

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ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01 GENERAL FUND						
01108 OTHER GOVT SUPPORT						
228,570.00	228,570.00	2,096.00	0.00	0.00	226,474.00	.9%
01122 BOARD OF SELECTMEN						
545,961.52	545,961.52	127,550.33	0.00	0.00	418,411.19	23.4%
01131 FINANCE COMMITTEE						
7,675.00	7,675.00	700.00	0.00	0.00	6,975.00	9.1%
01132 FINANCE COMM.-RESERVE FD.						
50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	.0%
01135 TOWN ACCOUNTANT						
162,800.00	162,800.00	47,580.12	0.00	0.00	115,219.88	29.2%
01141 ASSESSORS						
181,617.13	181,617.13	53,443.08	0.00	0.00	128,174.05	29.4%
01144 TREAS/COLL (FIXED P/R COST)						
4,663,337.64	4,663,337.64	2,455,042.45	0.00	0.00	2,208,295.19	52.6%
01145 TOWN TREASURER						
0.00	0.00	31.84	0.00	0.00	-31.84	100.0%
01146 TREASURER/COLLECTOR						
243,102.46	243,102.46	72,234.45	0.00	0.00	170,868.01	29.7%
01155 INFORMATION TECHNOLOGY						
375,424.00	375,424.00	148,969.63	0.00	0.00	226,454.37	39.7%
01161 TOWN CLERK						
143,658.21	143,658.21	40,653.34	0.00	0.00	103,004.87	28.3%
01163 BOARD OF REGISTRARS						
27,483.10	27,483.10	-219.45	0.00	0.00	27,702.55	-.8%
01171 CONSERVATION COMMISSION						
109,614.96	109,614.96	16,503.22	0.00	0.00	93,111.74	15.1%
01175 PLANNING BOARD						
53,307.75	53,307.75	15,123.75	0.00	0.00	38,184.00	28.4%
01199 UNCLASSIFIED (SELECTMEN)						
1,311,327.00	1,311,327.00	1,063,169.55	0.00	0.00	248,157.45	81.1%
01210 POLICE DEPARTMENT						
2,656,120.04	2,656,120.04	903,435.48	0.00	0.00	1,752,684.56	34.0%
01220 FIRE DEPARTMENT						
522,094.72	522,094.72	51,096.71	0.00	0.00	470,998.01	9.8%
01231 AMBULANCE SERVICE						
504,971.40	504,971.40	108,136.46	0.00	0.00	396,834.94	21.4%
01241 BUILDING INSPECTOR						
243,647.73	243,647.73	57,560.56	0.00	0.00	186,087.17	23.6%
01249 SHELLFISH						
211,716.94	211,716.94	55,784.50	0.00	0.00	155,932.44	26.3%

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JOURNAL DETAIL 2022 1 TO 2022 13

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01291 EMERGENCY MANAGEMENT 27,200.00	27,200.00	4,575.11	0.00	0.00	22,624.89	16.8%
01296 MARINA MANAGER 286,093.00	286,093.00	151,765.37	0.00	0.00	134,327.63	53.0%
01300 SCHOOL 8,987,185.30	8,987,185.30	1,291,949.61	0.00	0.00	7,695,235.69	14.4%
01301 MARTHA'S VINEYARD REG HS 5,473,468.48	5,473,468.48	2,736,734.24	0.00	0.00	2,736,734.24	50.0%
01421 HIGHWAY-ADMINISTRATION 1,736,153.86	1,736,153.86	533,465.97	0.00	0.00	1,202,687.89	30.7%
01519 BOARD OF HEALTH 245,914.23	245,914.23	55,889.42	0.00	0.00	190,024.81	22.7%
01541 COUNCIL ON AGING 124,382.22	124,382.22	36,264.69	0.00	0.00	88,117.53	29.2%
01543 VETERANS' SERVICES 60,500.00	60,500.00	15,374.62	0.00	0.00	45,125.38	25.4%
01610 LIBRARY 576,002.43	576,002.43	170,694.78	0.00	0.00	405,307.65	29.6%
01612 ARTS COUNCIL 2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	100.0%
01630 PARKS AND RECREATION 197,506.20	197,506.20	154,934.24	0.00	0.00	42,571.96	78.4%
01710 MATURING DEBT-PRINCIPAL 2,459,102.48	2,459,102.48	1,144,102.48	0.00	0.00	1,315,000.00	46.5%
01750 MATURING DEBT-INTEREST 871,957.79	871,957.79	494,266.88	0.00	0.00	377,690.91	56.7%
01760 INTEREST ON PAYOFF- BANS 50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	.0%
TOTAL GENERAL FUND 33,339,895.59	33,339,895.59	12,010,909.43	0.00	0.00	21,328,986.16	36.0%
GRAND TOTAL 33,339,895.59	33,339,895.59	12,010,909.43	0.00	0.00	21,328,986.16	36.0%

WTF (APP) 675,133.44

** END OF REPORT - Generated by Deborah Potter **

ATM 34,015,029.03



Town of Oak Bluffs
Board of Health
P.O. Box 1327
Oak Bluffs, MA 02557
508-693-3554 Ext. 127

William White
Chairman

James Butterick
Thomas Zinno
Board Members

Meegan Lancaster
Health Agent

Board of Health Update to Select Board – September 2021

- YMCA EXPANSION PLANNING:
 - Met with project engineers and project stakeholders to discuss expansion plans for the YMCA focusing on waste issues. Project may include tying in septic waste from ice arena to new system at YMCA in order to create a net nitrogen reduction in septage waste.

- MVRHS TURF PROJECT:
 - Board met with project representatives to discuss BOH review of project under local Groundwater Protection Regulation. Vote on further review under BOH purview was tabled to a future meeting as full board was not present.

- LIGHT HOUSE – EAST CHOP:
 - Scheduled testing for October 22nd

- AIR QUALITY MONITORING GRANT
 - Submitted grant application for five outdoor air quality monitors to be installed at various locations in town. Grant response is anticipated by November 19, 2021.

- STATE ACTION FOR PUBLIC HEALTH EXCELLENCE GRANT (SAPHE)
 - Background: State funded grant to enhance and increase cross-jurisdictional PH services. Grant period started in July 2021. Inter-Island Group (all MV towns plus Nantucket) to receive 300K per year for 3 years with the option for 2 three year renewals (total of 2.7 million)
 - Conducted group interviews for three positions: Public Health Wildlife Biologist, Population Health Specialist and Public Health Generalist



Town of Oak Bluffs
Conservation Commission
P.O. Box 1327
Oak Bluffs, MA 02557
508-693-3554 Ext 118

Joan Hughes
Chairperson

Terry Appenzellar
Sharon Cooke
Alice Goyert
Rose Ryley
Ron Zentner
Board Members

Garrett Albiston
Conservation Agent

Conservation Agent Report

October 2021

September and October have been busy in the Conservation Commission office. Multiple CoC's were issued, several RDA's were presented at hearings, with both positive and negative determinations, and several NOI's have been submitted and are in the process of being brought to hearings. Paperwork has been recorded at the Registry of Deeds, sent to DEP, and filed physically and electronically. All outstanding bills that I am aware of have been paid, including Lynne Hamlyn, Linda Mott-Smith, MACC, VCC, and Green Office MV. The total dollar amount of bills paid was \$11,430.30. Checks for the issuance of CoC's, RDA applications, permit extensions, and the use of the mainstay were deposited totaling \$10,885.

The NOI filed by the ECA for Crystal Lake has had its OoC issued. I am currently looking into some activity that has taken place on site already and will be emailing Mickey Marcus about it tomorrow to get an update. I have signed up for all 5 required units to receive the fundamentals certificate from the MACC and have completed two already. I have been working on the Conservation Commission and Natural Resources Infrastructure CIP (Capital Improvement Program) submissions for FY2023. The Conservation Commission's submissions focus on the Mainstay and its upkeep and improvements. Natural Resources Infrastructure submissions include the East Chop Bluff stabilization, Inkwel Beach nourishment and groin improvement, addressing the rust on the North Bluff seawall, rehabilitation of the Sea View Ave. seawall, North Bluff Beach stairs, and Pay Beach and Inkwel road drainage.

I have had many site visits with engineers, architects, and homeowners. There are a couple in depth matters that will be coming up shortly. The first is 268 East Chop Drive. Next week I will be contacting all parties involved and asking them to come to the November 4 hearing so an enforcement order can be issued. The new homeowner would like to submit a NOI soon to begin remediation of the damage. The second upcoming matter is that ECBC will be submitting a new NOI for the property. The permit has expired and was over twelve years old. I spoke with Sara Dario about it in September, and she is working on the submission. I am going to be the POC on the East Chop Bluffs Stabilization Project once I am fully brought up to speed on the project. There was a meeting with FEMA regarding it this week, and next week we are hoping to have one with Foth Engineering. I've been catching up on the project and grant as quickly as possible. The town match for the grant is expected to be slightly over \$2,300,000, which I hope to secure mainly through CZM, hazard mitigation, recreation, and tourism grants from Massachusetts.

Respectfully submitted,

Garrett Albiston



Oak Bluffs Police Department September 2021 Report

Select Board

September continued to be a very busy month for the police department. With heavy crowds into the shoulder season and nice weather extending the harbor and day trip traffic. We've kept one or two CSO on until the SSA stops running out of Oak Bluffs.

Lt. Williamson's retirement is official and we will begin the process of promotions and patrol hiring's. The next fulltime appointment request will be forthcoming after our testing and interview process is finished.

We have two Special officers going through our field training program. Once completed they will be eligible to work patrol shifts this off season. Year-round Special officers are vital in filling open shifts caused by fulltime time off. Special officers Nicholson and Distin should finish the field training program in the next few weeks.

This off season we are planning a problem-solving session with the Parks department. The object is to create a uniformed response to park complaints (events, parties etc.). Our goal is to have a plan of action that best supports the parks department, police department, enforce by-laws as well as making sure the response is proper and within our scope of authority.

All Select board approved events for the past month went off smoothly and as planned. Lady fest and the September marathon and the East Chop 5K went off without incident.

Lastly, I was in contact with the ABCC before the Labor Day weekend asking them do some on site observations of our local liquor establishments. After their visit I received no formal complaints against any liquor establishments in Oak Bluffs.

Respectfully,
Chief Blake

PARK EVENT SCHEDULE 2021

DATE	LOCATION	EVENT	TIME	APPLICANT/ORGANIZATION
Sunday, October 24, 2021	Niantic Park	6th birthday party	2 PM to 4 PM	Kim Labonte
Friday, November 26, 2021	Washington Park	OB Open Market	10 AM to 2 PM	Kathleen Cowley
rain date November 27				

Red italics = awaiting approval



Town of Oak Bluffs, Massachusetts

Shellfish Department

P.O. Box 1327

Oak Bluffs, MA 02557-1327

Telephone: (508) 693-0072

Fax: (508) 696-6472

Charles Fisher
Shellfish Constable
Herring Warden

October 2021 Report

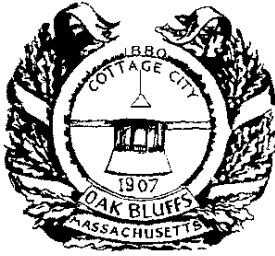
October marks the busiest month for the Shellfish Department. This past weekend was the opening of bay scallop season. There were not as many people shellfishing as in years past as most understand the resource is in decline. But those who were there with peep sights came out with scallops in their baskets and smiles on their faces.

Marco Petricone has been appointed as our full time Deputy Shellfish Constable. Marco has been doing well in the full time position and is very grateful for the appointment. Mike Stenz is currently working as our part time year round deputy.

We have completed our quahog and soft shelled clam propagation for the season. Soft shell clams were the first to reach size this year. They usually grow very quickly in the harbor based upweller and this year was no exception. The Martha's Vineyard Shellfish Group (MVSG) provided Oak Bluffs with over two million quahog seed this year. Some of them were slow growing due to an early season algal bloom in the Lagoon. The effected quahogs were left to grow a few weeks longer than normal and most of them caught up in size. Both species have been seeded out and the gear has been stored for the season. We took part in a fall Quahog relay this year; over 225 bushels of quahogs were brought over and placed into sections 4, 5, and 6 of Sengekontacket Pond. These sections will be closed until April of next year.

Our scallop sanctuaries in Sengekontacket have been emptied and most will be removed by the end of this week. Early monitoring showed little evidence of spawning, but upon pulling the spat bags I saw evidence of three spawns. Judging from the size, the last spawn occurred earlier this month. I plan to leave one of the sanctuaries in a few weeks longer to see if there is another spawning event as the water temperature in the ponds is still quite high. We have been monitoring the sanctuaries in Lagoon Pond and will start to remove them next week. All of the scallop seed from MVSG has been growing nicely in both ponds. We will start to remove the lines, seed some out and over winter the rest next week.

Most of our oysters have been caged for the winter. We received a round of late season oysters from MVSG. They have been growing nicely and will be removed from their upweller by the end of this month so the upweller can be hauled and stored as soon as possible. We celebrated the Library's Maritime Month with an outreach program; about a dozen volunteers met us at Pecoy Point to remove last year's oysters from bottom cages and bags. Then they helped us seed them out into the oyster area in



Town of Oak Bluffs, Massachusetts

Shellfish Department

P.O. Box 1327

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Sengekontacket. This program was enjoyed by all. I look forward to next year's Maritime Month's events. Another enjoyable outreach event this month was with a special needs class from the high school. They are working on a segment titled "working on the water." The class met me at Pecoy Point where we showed them some of the propagation work we do and talked about the various jobs that are supported by the shellfish in our town. The students really enjoyed the hands on scallop and oyster displays.

Earlier this week I had a debrief call to discuss the CZM Coastal Resiliency grant that we were not awarded for the Farm Pond culvert project. I was assured that the project is worthy of the grant funds, received guidance on next steps, and offered assistance on coordination with multiple stakeholder organizations. This project is going to take a lot more work but I believe in the need for it and that someday we will be driving over an enlarged culvert designed to properly flush the pond.

Respectfully submitted,

Chuck Fisher

