

Town of Oak Bluffs  
Planning Board Meeting  
May 14, 2015

MEETING MINUTES

BOARD MEMBERS

Brian Packish, Chairman  
Robert Fehl  
Ewell Hopkins  
Erik Albert

ATTENDEES

Kerry Scott

ADMINISTRATIVE ASST.

Rodez Jean Paul

The meeting of the Oak Bluffs Planning Board was called to order by Chairman Brian Packish at 5: 08 pm in the Oak Bluffs Library- Gazebo at 56R School Street in Oak Bluffs, MA.

Agenda Item# 1: Organization of Planning Board

Brian Packish      One of the things I am thinking about is a Vice Chairman situation. Because of the amount of issues that are coming in. I think about having somebody sitting in a space office and I wonder about my capacity to be able to constantly get to them should they need to be. And how we would be maximizing the dollars being spent with someone at a desk? Part of the plan is for the Building Inspector to offer them a little bit of direction. Because there is so much overlap when questions come in. And he is more than willing to kind of help with that stuff, while this person kind of comes up to speed on site plan reviews and little things we have to deal with.

Robert Fehl      You may have answered the question to me already by saying “send me an E-mail” with your question in it. No matter who fills the role as being the Primary contact person with the office. The response should always be “Send me an e-mail”.

Erik Albert      Electronic.

- Robert Fehl I like that response I think that's great. And then it could be forwarded out by our admin person to everybody. We all get a chance at looking at it.
- Brian Packish It can be printed and put various places. One of the things I would like to see an administrator do in preparation to the Oak Bluffs Planning Board Meetings is to be some form of a packet associated. As we move forward, once we have somebody in place then we can really start talking like industrial, we can start talking the home base business by-law. We can really start getting into master planning, maps, and southern woodlands. There are so many areas that need so much attention from us. We have a job description and do have it advertised. It's roughly going to be about fifth teen hours a week and ultimately we have to figure out how many of those hours go towards meeting minutes? How many of those hours go towards running an office space?
- Robert Fehl I can see the need for providing a little guidance and direction to whomever our admin person is. But as far as fielding questions from the public, maybe it should be done by the admin?
- Ewell Hopkins I firmly believe that anything that comes in from the public should go to the admin at first and then documented. If they call us? We would say call the admin. Or e-mail the admin. It goes through the admin.
- Ewell Hopkins I would like to make a formal for the record with my honor and privilege to nominate Brian Packish as Chairman of the Oak Bluffs Planning Board for another year.
- VOTE: 3-0-0
- SECOND: Entire Oak Bluffs Planning Board
- Ewell Hopkins We wanted to understand the role of the Vice Chairman a little bit more and what you were thinking about it before we made nomination for Vice Chairman.
- Brian Packish There are times when I am unavailable due to the fact I am sick or out town. Secondly, I see the work load getting much more significant. And I think if we have an administrator, they are going to be looking for more direction probably on a more available basis. And there should be a second person they can reach.
- Ewell Hopkins One of the things I remember Robert Fehl that you mentioned that if we get an office and have an admin you can conceivably see yourself being able to stop in periodically and spent time in the office. And also be

available to the admin. If that was a big part of the role, being available to the admin because to your point we don't want this admin feeling lost, and getting direction from other people. If those are the primary focuses I would love it if you're willing to play that role Robert Fehl. I nominate Robert Fehl to be Vice Chairman.

VOTE: 4-0-0

SECOND: Brian Packish

ACTION: Planning Board votes for Robert Fehl as Vice Chairman

Agenda Item# 2: Streetscape Discussion

Brian Packish We had a meeting the other night with the consultants. I received a lot of calls the next day from people saying thank you so much for the work you have done. This was an eighty page presentation to the consultants. With that said they got some feedback. We are going to have another streetscape meeting on Monday, May 18, 2015 at 1pm in the Oak Bluffs Library meeting room. Erik Albert and I met with Mark Hanover along with Mark Lamsen at the Steamship Authority. We showed them where there should be a welcome sign, where there should be a thank you for visiting sign, and where we would like more rest room signs, as well as area where we can have a map for Oak Bluffs. The Steamship Authority is helping us with funding for this.

Next Meeting: Thursday, May 28, 2015 at 5pm in the Town Hall meeting room at 56 School Street in Oak Bluffs, MA.

MOTION TO ADJOURN: @ 6: 42 PM