OAK BLUFFS HISTORICAL COMMISSION (OBHC)
RECORD OF DEMOLITION DELAY APPLICATION

CHECK LIST TO BE COMPLETED BY BUILDING/ZONING OFFICIAL 1-5

1. Application received from_____
Name of applicant

2. Date received_____/_____/_____/_____
Applicant's Phone # FAX # email address

3. Application completed_____(please check if completed)

4. Forwarded to the OBHC on (date)_____

5 _____Called OBHC Chairman, Renee Balter @ 508-696-7643 to notify of application and placed the application in the box of the OBHC in the Selectmen's office

ATTACH THIS CHECK LIST TO THE APPLICATION

TO BE COMPLETED BY THE OAK BLUFFS HISTORICAL COMMISSION

Date of Historical Commission determination_____

Determination of the OBHC: (circle one) **Significant** **Not Significant**

Date of Public Hearing_____**(within 30 days of determination with 7 day notification)**

Date of applicant notification_____

Date of Building/Zoning Office notification_____

PUBLIC HEARING RESULTS

_____**Preferably Preserved (no building permit/demolition permit issued)**

_____**Not Preferably Preserved**

_____**Demolition permit issued** **Date issued**_____

_____**Building/Zoning Office notification** **Date of notification**_____

_____**Applicant notification** **Date of notification**_____

OAK BLUFFS HISTORICAL COMMISSION

OAK BLUFFS DEMOLITION DELAY BY-LAW APPLICATION

DATE_____

OWNER's NAME_____

MAILING ADDRESS_____

PHONE_____**FAX**_____**EMAIL**_____

Applicant (if different than owner)_____

IMPORTANT **If the applicant is not the owner of the premises upon which the building is situated, the owner MUST indicate on or with this application his/her assent to the filing of the application.**

Mailing Address_____

Phone_____**FAX**_____**Email**_____

STREET ADDRESS OF PROPERTY_____

MAP_____**PARCEL**_____

DESCRIPTION OF BUILDING TO BE DEMOLISHED, INCLUDING PHOTOS OF EXTERIOR AND INTERIOR

_____

_____

_____

_____

Date originally constructed (as stated in assessor's records)_____

Reason for demolition_____

_____

_____

_____

_____

_____

Engineer's report attached_____**(check here and include)**

Brief description of the proposed reuse, reconstruction or replacement, including plans, elevations and any other material that will describe the applicant's plans

_____

_____

_____

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OAK BLUFFS HISTORICAL COMMISSION (OBHC) GUIDELINES FOR DETERMINATION OF A SIGNIFICANT STRUCTURE ACCORDING TO THE DEMOLITION DELAY BYLAW

First, the structure must be at least 100 years old or more. The date of construction may be provided by the Assessor's office or by the information on the historic building survey provided by the Town Clerk. If a building is of unknown age, it shall be assumed that the building is over one hundred years old for the purposed of the demolition delay bylaw.
Upon receipt of a stamped application for review from the building official, the chairman of the OBHC will place the applicant on the next possible agenda for review.
The chairman will provide a copy of the historic building survey for the structure in question for the meeting in order to help to determine if the structure is significant or not.

In order to determine if the structure is significant, it must have any one or more of the following criteria:

1. **Listed on the National Register of Historic Places**
2. **Eligible for the National Register of Historic Places**
3. **The structure is associated with one or more historic persons or events**
4. **The structure is associated with the broad architectural, cultural, political, economic or social history of the town or the Commonwealth**
5. **The structure is historically or architecturally important (in terms of period, style, method of building construction)**
6. **The structure is associated with a recognized architect or builder, either by itself or in the context of a group of buildings**

If a structure is determined to be "significant" by the OBHC, the secretary will notify the applicant and the building official of the determination and shall set a date for a public hearing to be held within 30 days, or, at the next monthly meeting of the OBHC.

The secretary will post a notice for the public hearing on the Town Hall bulletin board at least seven days prior to the public hearing.
During the interim time, a member of the OBHC will research the history of the structure in order to present all pertinent historical data/facts at the public hearing.

At the close of the public hearing, or within 14 days, the OBHC will determine if the structure should be "preferably preserved" or not. If the commission rules that it shall be preferable preserved, they may delay the demolition up to a period of six months.

If the OBHC deems the structure to be extremely important, it may choose to refer the project to the Martha's Vineyard Commission as a Development of Regional Impact (DRI).