



MEMORANDUM

To: Oak Bluffs Planning Board and MV Commission
From: Amy Houghton, MVCS Director of Human Resources
Date: January 6, 2020
Regarding: DRI Conditions 5.1 and 5.6

Condition 5.1- The Applicant shall submit a plan to LUPC for review and approval for monitoring Village Road for illegal parking and any maintenance issues.

MVCS continues to monitor cars parked illegally on Village Road. MVCS has prominently placed signs at every access point asking clients to refrain from parking on the road. The signs are in English and Portuguese. Staff was notified to stay off the road and to ensure clients know to park in the lot. Staff has also been asked to park at the high school overflow lots to allow for more spaces for clients. There are three prominently displayed “no parking” signs along the curved portion of the road.

In the event a car is illegally parked on Village Road, agency protocol is to inform MVCS administration and for administration to have the vehicle towed.

Road maintenance will be shared by MVCS, Island Elderly Housing (IEH), and the YMCA as per a proposed updated road agreement (see Condition 5.6).

Condition 5.6- As offered by the Applicant, MVCS will work together with IEH, the YMCA and the High School to establish a Road Association for Village Road to develop a plan for long-term success and safety of the road and the neighborhood and to address road improvements and maintenance.

MVCS has endeavored to meet with the YMCA and Island Elderly Housing to amend the road agreement for Village Road. Arranging meetings has proven to be very difficult.

A revised draft road agreement (attached) was sent to all the parties on 11/1/2019. The YMCA and the school have reviewed and suggested modifications. IEH has not commented and has been unavailable to meet to discuss the agreement. The next meeting date proposed is the 7th or 8th of January. We hope to have the agreement signed by the end of January.

Timeline of communications:

9/27/19 Amy Houghton (AH) emailed MVCS plans and prior road agreement to all parties to review in anticipation of meeting. AH proposed dates. IEH was unable to meet until 10/18/19.

10/18/19 Meeting and discussion about the Road Agreement. AH agreed to draft a Road Agreement that incorporates the YMCA into the agreement and specifies a cost allocation method for discussion. AH presented a copy of the construction plan, including the phase 1 and phase 2 proposed road improvements. MVCS agreed to pay for the phase one costs, as they will be completed prior to the ground breaking and will be done in consultation with Chief Rose.

11/1/19 AH emailed all parties with a proposed amended Road Agreement. The agreement includes the YMCA as a party and specifies a cost allocation method based upon the road distance and length of road

needed to access each organization. IEH was available to meet on 11/24/19.

11/24/19 AH asked for comments and feedback about the proposed amendment. The YMCA had two questions that related to dispute resolution and a section of the agreement that need not include the YMCA, as it relates to a portion of the road not used by the YMCA or their patrons. IEH had no comment and said they needed to send the agreement to be reviewed by their lawyers and HUD. Additionally, IEH stated that their residents were concerned about seeing pink tags on trees and wondered about construction specifics. AH agreed to meet with the residents on December 3. Parties agreed at the meeting to reconvene on December 10, 2019.

12/3/19 AH met with residents and explained the construction plans and impact on the Village Road. Residents had specific questions that SMC clarified.

12/5/19 Greg Monka (GM)/IEH cancelled the meeting for the 10th with no proposed reschedule dates. AH sent answers to all of the resident questions to IEH and asked IEH to propose dates that would work for them.

12/9/19 GM/IEH responded that everyone was out of the office and he would try to get dates for the following week. The YMCA, the School and MVCS were available to meet on three dates the week suggested by IEH.

12/18/19 GM/IEH responded that he would be able to come to a meeting, but no one else from IEH would be available. Dorothy Young (DY) responded that she forwarded the Agreement to HUD and would be available on the 7th or 8th of January.

