

Town Administrator Report
September 24, 2019

The following is a summary of the major activities of the Office of the Town Administrator for the previous week.

- 1. Financial Update** -Attached please find copies of our summary interim financial reports for the period through August 31. This represents the completion of 1/6 of the fiscal year, or 16.7% of the year. Through this period expenditures remain ahead of schedule owing to many of the front-loaded financial obligations that we face early in each fiscal year. Total expenditures for the period stand at \$7,310,309, representing 23.3% of the total budget for the year. This is comparable with previous years and shows up-front payments for overhead items such as retirement, 25% of the MV Regional High School assessment, Town insurance and debt service. Total percent expended and percent of fiscal year completed will become closer as the year progresses. For the same period revenue collections have been strong, with \$7,874,009 or 24.9% of total budget collected for a positive cash flow for the year to date. As always, real estate collections lead the way, comprising 80% of all collections for the year. Turning to our Local Estimated Receipts (LER) for a thumbnail sketch of the more economy-driven category of receipts, LER collections are \$1,079,955 for the period, up a surprising 8.3% from the previous year. That's great performance considering the very good year we just completed. Big winners here are harbor receipts, motor vehicle excise taxes and penalties and interest on taxes. Next month we hope to see the hotel/motel and restaurant excise tax from July and August, as well as getting our first glimpse of the short-term rental tax. Our confidence is high that these numbers will greatly boost our performance from the previous year.
- 2. Bond Rating Update-** With an upcoming multi-purpose bond sale for the School Roof and Harbor projects, the Town is currently going through the update process for our bond rating. Our financial team recently conducted an interview with Standard and Poor's Rating Services to supplement the financial documents they have been reviewing to set the Town's bond rating. The Town received its last rating in 2014 when the beginnings of our financial turnaround led to a rise in our rating of two notches, from AA- to AA+. Our new rating is scheduled to be communicated on September 24, and as of this writing I remain extremely hopeful that the Town can achieve the unthinkable rating for us of a triple A (AAA) which would represent the highest bond rating possible. During our last rating the Town's financial management was considered strong, and since that time we have improved our procedures and performance even further. I have attached our previous bond rating for you to review, along with two articles explaining the significance of the bond rating and why it is important to local taxpayers. Simply put, the rating measures our credit risk, like your own credit score. The higher the rating, the lower interest you pay on the bonds for our critical infrastructure projects. A high bond rating can save a great deal of money for taxpayers over the life of a bond. Additionally, the rating agencies are an independent, national team of experts that rates the performance of local governments and compares them to cities across the country. In this way we know beyond question if our financial systems are strong.
- 3. Department Head Update-**On Wednesday, September 18 I conducted a Department Head meeting to bring all of our managers together for the first time since the busy

summer season to coordinate our activities and to review some of the upcoming major issues. We first debriefed on how managers felt the summer season went and reviewed the Selectmen's efforts to recap the summer season and to communicate with Department Heads on issues from this summer. We also conducted a kickoff for our Performance Appraisal process, discussing the purpose and goals, forms and procedures. Department Heads are currently conducting their self-evaluations and reviewing goals for the upcoming year. Another agenda item was to review the Capital Improvement Program (CIP) process that is ongoing, and Departments are putting together their CIP requests now. We also reviewed the schedule for the upcoming Special Town Meeting and caught up on other issues of importance. Overall, we had a very good meeting that helped to keep us all together moving forward to gear up for our planning and budgeting season to help keep us all moving forward together.

- 4. Cape Cod Municipal Health Group (CCMHG) Meeting-**On Thursday, September 19 we had a big day on the Island for our Health Insurance program. Our Martha's Vineyard representatives were happy to host a meeting of the Steering Committee of the CCMHG which is a great opportunity to focus on Island issues which may otherwise become lost in the larger Cape Cod context of our agency. Through this meeting we also bring details of some of the major issues influencing health care to Vineyard officials. I was very happy to see a major focus of the meeting placed on wellness activities here on the Vineyard. Research has shown that programs to encourage more health lifestyles have a direct impact on health care costs which impacts us all as a self-funded program. Here on the Vineyard we have received the approval of resources to hire a wellness consultant to help create and direct more Island wellness programs, and we will be advertising shortly for that position. At our meeting we also discussed some major issues impacting the entire group such as the recent mergers of Aetna and CVS which will impact us directly, as well as the merger of Harvard-Pilgrim with Tufts that will affect the lives of our members. It is particularly important in these mergers and acquisitions to pay close attention to the experience of the member and seek improvements in both cost and customer service to make the changes a success.
- 5. Ambulance Billing Credits-**We have been working with our Ambulance billing company, Comstar, to identify any potential issues with respect to the federal billing program and reimbursements operated through Medicare and Medicaid. We have obviously benefitted from all of the rumors that our federal billing is being reviewed, and we hope to identify any issues requiring attention in order to assist in any federal review. Comstar has informed us that there are still some amounts that remain outstanding for which they have filed for Medicare and Medicaid reimbursement for runs that did not terminate at a certified facility. These runs were from before Comstar and the Town become aware of the requirement and discontinued seeking these reimbursements in 2017. Attached is a detailed breakdown of the reimbursements we question. Under present rules we are responsible for any of these claims for the past six years. Since 2013, the total amounts are \$26,084.77 for Medicare and \$11,450.30 for Medicaid for a total of \$37,535.07. Obviously, we have directed Comstar to work with the program officials to file these amounts as credits back to Medicare and Medicaid. These are the only federal billing issues of which we are aware.

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TOWN OF OAK BLUFFS
FY20 YTD EXP REPORT

P 1
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FOR 2020 02

JOURNAL DETAIL 2020 1 TO 2020 13

| ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---------------------------------|----------------|--------------|--------------|--------------|------------------|--------|
| 01 GENERAL FUND | | | | | | |
| 107 AHT SELECTMEN | | | | | | |
| 1,500.00 | 1,500.00 | 856.68 | 642.51 | 0.00 | 643.32 | 57.1% |
| 122 BOARD OF SELECTMEN | | | | | | |
| 519,562.48 | 519,562.48 | 62,887.93 | 47,310.80 | 0.00 | 456,674.55 | 12.1% |
| 131 FINANCE COMMITTEE | | | | | | |
| 7,675.00 | 7,675.00 | 433.00 | 273.00 | 0.00 | 7,242.00 | 5.6% |
| 132 FIN COMM RESERVE FD. | | | | | | |
| 150,000.00 | 150,000.00 | 0.00 | 0.00 | 0.00 | 150,000.00 | .0% |
| 135 TOWN ACCOUNTANT | | | | | | |
| 100,806.66 | 100,806.66 | 11,923.33 | 8,827.26 | 0.00 | 88,883.33 | 11.8% |
| 141 ASSESSORS | | | | | | |
| 131,036.00 | 131,036.00 | 19,616.36 | 15,766.60 | 0.00 | 111,419.64 | 15.0% |
| 144 TREAS/COLL (FIXED P/R COST) | | | | | | |
| 4,376,919.00 | 4,376,919.00 | 1,814,869.67 | 281,809.40 | 0.00 | 2,562,049.33 | 41.5% |
| 145 TOWN TREASURER | | | | | | |
| 0.00 | 0.00 | 2.40 | 0.00 | 0.00 | -2.40 | 100.0% |
| 146 TREASURER/COLLECTOR | | | | | | |
| 251,249.13 | 251,249.13 | 38,799.95 | 25,549.78 | 0.00 | 212,449.18 | 15.4% |
| 155 INFORMATION TECHNOLOGY | | | | | | |
| 357,909.72 | 357,909.72 | 124,927.06 | 64,234.35 | 0.00 | 232,982.66 | 34.9% |
| 161 TOWN CLERK | | | | | | |
| 143,158.21 | 143,158.21 | 20,572.46 | 16,352.83 | 0.00 | 122,585.75 | 14.4% |
| 163 BOARD OF REGISTRARS | | | | | | |
| 31,767.80 | 31,767.80 | 1,577.65 | 1,384.70 | 0.00 | 30,190.15 | 5.0% |
| 171 CONSERVATION COMMISSION | | | | | | |
| 109,922.56 | 109,922.56 | 18,652.61 | 11,487.48 | 0.00 | 91,269.95 | 17.0% |
| 175 PLANNING BOARD | | | | | | |
| 44,466.51 | 44,466.51 | 6,845.16 | 5,145.00 | 0.00 | 37,621.35 | 15.4% |
| 199 UNCLASSIFIED (SELECTMEN) | | | | | | |
| 1,263,513.00 | 1,263,513.00 | 889,282.45 | 25,949.76 | 0.00 | 374,230.55 | 70.4% |
| 210 POLICE DEPARTMENT | | | | | | |
| 2,458,208.30 | 2,458,208.30 | 419,375.39 | 329,923.51 | 0.00 | 2,038,832.91 | 17.1% |
| 220 FIRE DEPARTMENT | | | | | | |
| 388,206.00 | 388,206.00 | 28,163.40 | 17,242.03 | 0.00 | 360,042.60 | 7.3% |
| 231 AMBULANCE SERVICE | | | | | | |
| 365,021.20 | 365,021.20 | 51,250.12 | 39,507.80 | 0.00 | 313,771.08 | 14.0% |
| 241 BUILDING INSPECTOR | | | | | | |
| 275,498.58 | 275,498.58 | 43,746.14 | 33,658.80 | 0.00 | 231,752.44 | 15.9% |
| 249 SHELLFISH | | | | | | |
| 208,031.04 | 208,031.04 | 26,116.29 | 24,243.33 | 0.00 | 181,914.75 | 12.6% |

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TOWN OF OAK BLUFFS
FY20 YTD EXP REPORT

P 2
glytdbud

FOR 2020 02

JOURNAL DETAIL 2020 1 TO 2020 13

| ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|--|----------------|--------------|--------------|--------------|------------------|--------|
| 291 EMERGENCY MANAGEMENT 24,700.00 | 24,700.00 | 2,087.13 | 730.15 | 0.00 | 22,612.87 | 8.4% |
| 296 MARINA MANAGER 271,626.21 | 271,626.21 | 85,233.90 | 63,580.34 | 0.00 | 186,392.31 | 31.4% |
| 300 OAK BLUFFS SCHOOL 8,389,753.63 | 8,389,753.63 | 122,047.09 | 93,149.96 | 0.00 | 8,267,706.54 | 1.5% |
| 301 MARTHA'S VINEYARD REG HS 5,115,713.33 | 5,115,713.33 | 1,278,928.34 | 0.00 | 0.00 | 3,836,784.99 | 25.0% |
| 421 HIGHWAY-ADMINISTRATION 1,685,103.64 | 1,685,103.64 | 321,120.71 | 233,401.14 | 0.00 | 1,363,982.93 | 19.1% |
| 519 BOARD OF HEALTH 202,000.00 | 202,000.00 | 20,002.93 | 15,697.05 | 0.00 | 181,997.07 | 9.9% |
| 541 COUNCIL ON AGING 249,177.77 | 249,177.77 | 19,101.16 | 15,594.62 | 0.00 | 230,076.61 | 7.7% |
| 543 VETERANS' SERVICES 60,500.00 | 60,500.00 | 4,209.69 | 4,083.74 | 0.00 | 56,290.31 | 7.0% |
| 610 LIBRARY 551,913.35 | 551,913.35 | 106,615.46 | 62,593.89 | 0.00 | 445,297.89 | 19.3% |
| 612 ARTS COUNCIL 2,000.00 | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | .0% |
| 630 PARKS AND RECREATION 182,690.72 | 182,690.72 | 95,581.68 | 43,125.10 | 0.00 | 87,109.04 | 52.3% |
| 710 MATURING DEBT-PRINCIPAL 1,865,054.60 | 1,865,054.60 | 1,336,518.60 | 545,000.00 | 0.00 | 528,536.00 | 71.7% |
| 750 MATURING DEBT-INTEREST 411,504.74 | 411,504.74 | 162,053.43 | 144,496.87 | 0.00 | 249,451.31 | 39.4% |
| 760 MATURING BAN-INTEREST 50,000.00 | 50,000.00 | 0.00 | 0.00 | 0.00 | 50,000.00 | .0% |
| 840 STATE/COUNTY ASSESSMENTS 1,165,890.00 | 1,165,890.00 | 176,911.00 | 89,584.00 | 0.00 | 988,979.00 | 15.2% |
| TOTAL GENERAL FUND 31,412,079.18 | 31,412,079.18 | 7,310,309.17 | 2,260,345.80 | 0.00 | 24,101,770.01 | 23.3% |
| GRAND TOTAL 31,412,079.18 | 31,412,079.18 | 7,310,309.17 | 2,260,345.80 | 0.00 | 24,101,770.01 | 23.3% |

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TOWN OF OAK BLUFFS
FY20 YTD REV REPORT

P 1
glytdbud

FOR 2020 02

JOURNAL DETAIL 2020 1 TO 2020 13

| | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|-------------------------|-----------------|----------------|---------------|---------------|--------------|------------------|--------|
| 01 GENERAL FUND | | | | | | | |
| 01 MOTOR VEH EXCISE | -825,000.00 | -825,000.00 | -99,097.57 | -86,347.56 | 0.00 | -725,902.43 | 12.0% |
| 02 OTHER EXCISE | -804,000.00 | -804,000.00 | -46.36 | 76.00 | 0.00 | -803,953.64 | .0% |
| 03 PENALTIES & INTEREST | -125,000.00 | -125,000.00 | -56,827.12 | -32,175.79 | 0.00 | -68,172.88 | 45.5% |
| 04 PILOT | -14,000.00 | -14,000.00 | 0.00 | 0.00 | 0.00 | -14,000.00 | .0% |
| 08 CHGS TRASH DISP | -185,000.00 | -185,000.00 | -64,885.00 | -31,187.00 | 0.00 | -120,115.00 | 35.1% |
| 09 OTHER CHGS | 0.00 | 0.00 | -23.00 | -17.00 | 0.00 | 23.00 | 100.0% |
| 10 FEES | -100,000.00 | -100,000.00 | -13,395.50 | -6,516.50 | 0.00 | -86,604.50 | 13.4% |
| 11 RENTALS | -60,000.00 | -60,000.00 | -7,855.00 | -6,355.00 | 0.00 | -52,145.00 | 13.1% |
| 13 DEPT LIBRARY | -9,000.00 | -9,000.00 | -1,383.74 | -597.84 | 0.00 | -7,616.26 | 15.4% |
| 16 OTHER DEPTL | -134,000.00 | -134,000.00 | -52,993.57 | -6,122.01 | 0.00 | -81,006.43 | 39.5% |
| 17 LIC & PERMITS | -417,750.00 | -417,750.00 | -68,691.51 | -30,243.01 | 0.00 | -349,058.49 | 16.4% |
| 19 FINES & FORFEIT | -20,000.00 | -20,000.00 | -3,431.58 | -1,433.72 | 0.00 | -16,568.42 | 17.2% |
| 20 INVMT INCOME | -15,000.00 | -15,000.00 | -14,838.21 | 0.00 | 0.00 | -161.79 | 98.9% |
| 21 MISC RECURRING | -900,000.00 | -900,000.00 | -696,486.28 | -318,953.63 | 0.00 | -203,513.72 | 77.4% |
| 30 CHERRY SHEET | -1,482,608.00 | -1,482,608.00 | -227,412.00 | -98,263.00 | 0.00 | -1,255,196.00 | 15.3% |
| 33 OTHER INTERGOV | -6,519.00 | -6,519.00 | 0.00 | 0.00 | 0.00 | -6,519.00 | .0% |
| 41 PERSONAL PROPERTY | -350,000.00 | -350,000.00 | -133,923.29 | -20,311.35 | 0.00 | -216,076.71 | 38.3% |
| 42 REAL ESTATE | -25,091,502.72 | -25,091,502.72 | -6,351,293.74 | -1,402,547.48 | 0.00 | -18,740,208.98 | 25.3% |
| 43 ALLOWANCE FOR AB/EXE | -150,000.00 | -150,000.00 | 0.00 | 0.00 | 0.00 | -150,000.00 | .0% |
| 44 LIENS & OTHER TAXES | 0.00 | 0.00 | -81,425.67 | -38,526.78 | 0.00 | 81,425.67 | 100.0% |

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TOWN OF OAK BLUFFS
FY20 YTD REV REPORT

P 2
glytdbud

FOR 2020 02

JOURNAL DETAIL 2020 1 TO 2020 13

| | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---------------------|-----------------|----------------|---------------|---------------|--------------|------------------|--------|
| 49 TRANSFERS IN/OFS | | | | | | | |
| | -936,910.73 | -936,910.73 | 0.00 | 0.00 | 0.00 | -936,910.73 | .0% |
| TOTAL GENERAL FUND | | | | | | | |
| | -31,626,290.45 | -31,626,290.45 | -7,874,009.14 | -2,079,521.67 | 0.00 | -23,752,281.31 | 24.9% |
| TOTAL REVENUES | | | | | | | |
| | -31,626,290.45 | -31,626,290.45 | -7,874,009.14 | -2,079,521.67 | 0.00 | -23,752,281.31 | |
| GRAND TOTAL | | | | | | | |
| | -31,626,290.45 | -31,626,290.45 | -7,874,009.14 | -2,079,521.67 | 0.00 | -23,752,281.31 | 24.9% |

** END OF REPORT - Generated by Deborah Potter **

Preliminary Fiscal Year 2020 Local Estimated Receipts By Monthly Collections

| | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | YTD |
|----------------------------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------|
| 01 MV Excise | \$ 12,750 | \$ 86,348 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 99,098 |
| 02 Other Excise | \$ 122 | \$ (76) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 46 |
| 03 Penalties and Interest | \$ 24,651 | \$ 32,176 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 56,827 |
| 04 Payments in Lieu of Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| 08 Charges for Services-Trash | \$ 33,698 | \$ 31,187 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 64,885 |
| 10 Fees | \$ 6,885 | \$ 6,534 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 13,419 |
| 11 Rentals | \$ 1,500 | \$ 6,355 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 7,855 |
| 00 Dept. Revenue-School | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| 13 Dept. Revenue-Library | \$ 786 | \$ 598 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 1,384 |
| 16 Other Dept. Revenue | \$ 46,872 | \$ 6,122 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 52,994 |
| 17 Licenses and Permits | \$ 38,449 | \$ 30,243 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 68,692 |
| 19 Fines and Forfeits | \$ 1,998 | \$ 1,434 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 3,432 |
| 20 Investment Income | \$ 14,839 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 14,839 |
| 21 Other Miscellaneous-Recurring | \$ 377,533 | \$ 318,954 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 696,486 |
| 00 Miscellaneous-Non Recurring | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total | \$ 560,082 | \$ 519,873 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 1,079,955 |
| Cummulative Monthly Totals | \$ 560,082 | \$ 1,079,955 | \$ 1,079,955 | \$ 1,079,955 | \$ 1,079,955 | \$ 1,079,955 | \$ 1,079,955 | \$ 1,079,955 | \$ 1,079,955 | \$ 1,079,955 | \$ 1,079,955 | \$ 1,079,955 | |

Preliminary Fiscal Year 2019 Local Estimated Receipts By Monthly Collections (Unaudited)

| | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | YTD |
|----------------------------------|------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------|
| 01 MV Excise | \$ 35,122 | \$ 72,321 | \$ 19,579 | \$ 20,691 | \$ 7,948 | \$ 16,993 | \$ 50,046 | \$ 402,905 | \$ 133,198 | \$ 80,458 | \$ 41,942 | \$ 64,270 | 945,474 |
| 02 Other Excise | \$ 82 | \$ 53 | \$ 434,867 | \$ - | \$ - | \$ 444,952 | \$ 3,952 | \$ 1,994 | \$ 63,340 | \$ 395 | \$ 143 | \$ 58,326 | 1,008,103 |
| 03 Penalties and Interest | \$ 24,198 | \$ 16,028 | \$ 25,486 | \$ 13,298 | \$ 8,332 | \$ 9,331 | \$ 18,766 | \$ 29,708 | \$ 26,395 | \$ 20,564 | \$ 35,039 | \$ 29,611 | 256,756 |
| 04 Payments in Lieu of Taxes | \$ 831 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 831 | \$ - | \$ 15,742 | 17,404 |
| 08 Charges for Services-Trash | \$ 35,305 | \$ 22,335 | \$ 16,801 | \$ 15,030 | \$ 4,365 | \$ 14,080 | \$ 3,695 | \$ 13,030 | \$ 2,950 | \$ 14,814 | \$ 16,395 | \$ 28,018 | 186,818 |
| 10 Fees | \$ 8,627 | \$ 7,814 | \$ 4,906 | \$ 9,757 | \$ 8,829 | \$ 9,426 | \$ 9,544 | \$ 13,705 | \$ 90,081 | \$ 11,957 | \$ 35,537 | \$ 10,650 | 220,830 |
| 11 Rentals | \$ 12,750 | \$ 5,500 | \$ 5,625 | \$ 3,000 | \$ 395 | \$ (1,000) | \$ 6,450 | \$ 1,400 | \$ 4,650 | \$ 1,550 | \$ 24,309 | \$ 7,400 | 72,029 |
| 00 Dept. Revenue-School | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| 13 Dept. Revenue-Library | \$ 1,305 | \$ 1,184 | \$ 577 | \$ - | \$ 1,814 | \$ 317 | \$ 554 | \$ 376 | \$ 491 | \$ 28 | \$ 846 | \$ 1,189 | 8,678 |
| 16 Other Dept. Revenue | \$ 21,814 | \$ 14,913 | \$ 35,519 | \$ 12,730 | \$ 27,020 | \$ 5,473 | \$ 14,772 | \$ 6,060 | \$ 17,521 | \$ 7,112 | \$ 28,632 | \$ 17,459 | 209,024 |
| 17 Licenses and Permits | \$ 26,558 | \$ 28,209 | \$ 6,619 | \$ 29,414 | \$ 74,745 | \$ 31,321 | \$ 24,026 | \$ 29,393 | \$ 98,000 | \$ 36,003 | \$ 45,892 | \$ 14,474 | 444,654 |
| 19 Fines and Forfeits | \$ 1,608 | \$ 2,015 | \$ 2,044 | \$ 2,489 | \$ 1,180 | \$ 1,446 | \$ 997 | \$ 681 | \$ 1,325 | \$ 1,390 | \$ 1,046 | \$ 694 | 16,914 |
| 20 Investment Income | \$ 4,712 | \$ 6,090 | \$ 6,930 | \$ 7,570 | \$ 8,062 | \$ 7,718 | \$ 7,888 | \$ 11,862 | \$ 12,787 | \$ 13,329 | \$ 17,624 | \$ 19,001 | 123,571 |
| 21 Other Miscellaneous-Recurring | \$ 359,959 | \$ 287,943 | \$ 125,926 | \$ (5,939) | \$ 400 | \$ 1,058 | \$ (13,148) | \$ 250 | \$ 15,412 | \$ 16,102 | \$ 119,806 | \$ 73,290 | 981,058 |
| 00 Miscellaneous-Non Recurring | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total | \$ 532,871 | \$ 464,403 | \$ 684,877 | \$ 108,041 | \$ 143,089 | \$ 541,114 | \$ 127,541 | \$ 511,363 | \$ 466,149 | \$ 204,533 | \$ 367,211 | \$ 324,380 | 4,475,572 |
| Cummulative Monthly Totals | \$ 532,871 | \$ 997,274 | \$ 1,682,151 | \$ 1,790,192 | \$ 1,933,281 | \$ 2,474,395 | \$ 2,601,936 | \$ 3,113,299 | \$ 3,579,448 | \$ 3,783,981 | \$ 4,151,192 | \$ 4,475,572 | |

Percentage change from PY for same period

5%

8%

RatingsDirect®

Summary:

Oak Bluffs, Massachusetts; General Obligation

Primary Credit Analyst:

Victor M Medeiros, Boston (1) 617-530-8305; victor.medeiros@standardandpoors.com

Secondary Contact:

Apple Lo, Boston (1) 617-530-8316; apple.lo@standardandpoors.com

Research Contributor:

Anthony Polanco, Boston (1) 617-530-8234; anthony_polanco@standardandpoors.com

Table Of Contents

Rationale

Outlook

Related Criteria And Research

Summary:

Oak Bluffs, Massachusetts; General Obligation

Credit Profile

Oak Bluffs GO

Unenhanced Rating

AA+(SPUR)/Stable

Upgraded

Rationale

Standard & Poor's Ratings Services raised its rating on Oak Bluffs, Mass.' general obligation (GO) debt two notches to 'AA+' from 'AA-' based on Standard & Poor's local GO criteria, published Sept. 12, 2013, on RatingsDirect. The outlook is stable.

The town's full-faith-and-credit pledge secures the bonds.

The rating reflects the following factors for the town:

- We consider Oak Bluff's economy strong with projected per capita effective buying income at 132.8% of the national level. Market value is \$532,159 per capita. The town is a well-known oceanfront vacation destination on the island of Martha's Vineyard in Dukes County. Nevertheless, the employment base is not concentrated. The property tax base is diverse with the 10 leading taxpayers accounting for just 2.5% of assessed value.
- In our opinion, budgetary flexibility is very strong with available reserves of 10.8% in fiscal 2013. Oak Bluff passed an override of \$600,000 at the 2014 annual town meeting to meet its portion of the costs related to the regional school district. It also appropriated approximately \$250,000 in free cash for the fiscal 2015 budget.
- In our view, overall budgetary performance has been very strong with surpluses of 4.4% and 4.7% for the general fund and total governmental funds, respectively, in fiscal 2013 after adjusting for recurring transfers. Management largely attributes the operating surplus to conservative budgeting resulting in better-than-expected revenue and savings across different departments. Property tax revenue, which we consider a stable source, generates more than 75% of general fund revenue. For fiscal 2015, Oak Bluff has adopted a \$25 million balanced budget.
- Supporting Oak Bluff's finances is, what we consider, very strong liquidity with available cash at 28% of total governmental funds expenditures and 596% of debt service. We believe Oak Bluff has strong access to external liquidity. The town is a regular market participant since it has issued GO bonds over the past several years.
- We view Oak Bluff's management conditions as strong with "good" financial management practices under our Financial Management Assessment methodology, indicating that financial practices exist in most areas but that governance officials might not formalize or regularly monitor all of them. Highlights include what we consider management's conservative assumptions, coupled with a formal four- to five-year historical trend analysis when budgeting for revenue and expenditures and budget-to-actual results presented to the Board of Selectmen regularly. In addition, the town has a formal investment policy; management presents holdings to the finance committee at least annually. Oak Bluff also has a formal five-year capital improvement plan that it updates annually and that identifies funding sources for projects. The town also has a formal reserve policy that limits its stabilization fund to less than 5% of expenditures.
- In our opinion, Oak Bluffs' debt and contingent liabilities profile is very strong with debt service of 4.7% of total governmental funds expenditures and net direct debt of 43.3% of total governmental funds revenue. The

overall-net-debt-to-market-value ratio is 0.5%. Officials also plan to retire 90% of debt over 10 years. The town plans to issue approximately \$15 million of additional debt within the next two years to three years for a new fire station and town hall. Oak Bluffs participates in the Dukes County Retirement System; it contributed \$910,096 in fiscal 2013, which equaled the annual required contribution (ARC). The system is 67% funded. The pension contribution represented 3.1% of total governmental expenditures for fiscal 2013. Oak Bluffs also provides other postemployment benefits (OPEB). The town funds this liability on a pay-as-you-go basis. It contributed \$544,000 to OPEB, or 24.7% of the OPEB ARC, in fiscal 2013. As of July 1, 2012, the most recent valuation, the plan's unfunded OPEB liability was about \$31.5 million with a 0% funded ratio. The combined pension and OPEB pay-as-you-go contribution was 5.2% of total governmental funds expenditures in fiscal 2013.

- We consider the Institutional Framework score for Massachusetts towns strong.

Outlook

The stable outlook reflects Standard & Poor's opinion of Oak Bluffs' strong economic profile and budgetary performance, coupled with very strong liquidity. Furthermore, the town's very strong debt and contingent liabilities profile provides further rating stability. While we do not expect to change the rating further within the two-year outlook period, we, however, could lower the rating if budgetary performance were to diminish, resulting in lower financial reserves and pressuring liquidity.

Related Criteria And Research

Related Criteria

USPF Criteria: Local Government GO Ratings Methodology And Assumptions, Sept. 12, 2013

Related Research

- S&P Public Finance Local GO Criteria: How We Adjust Data For Analytic Consistency, Sept. 12, 2013
- Institutional Framework Overview: Massachusetts Local Governments

Ratings Detail (As Of September 15, 2014)

| | | |
|---|------------------|----------|
| Oak Bluffs GO bnds | | |
| <i>Long Term Rating</i> | AA+/Stable | Upgraded |
| Oak Bluffs GO lot A | | |
| <i>Unenhanced Rating</i> | AA+(SPUR)/Stable | Upgraded |
| Many issues are enhanced by bond insurance. | | |

Complete ratings information is available to subscribers of RatingsDirect at www.globalcreditportal.com. All ratings affected by this rating action can be found on Standard & Poor's public Web site at www.standardandpoors.com. Use the Ratings search box located in the left column.

HOME (HTTPS://WWW.MUNICIPALBONDS.COM/) NEWS (HTTPS://WWW.MUNICIPALBONDS.COM/NEWS)

MARKET ACTIVITY (HTTPS://WWW.MUNICIPALBONDS.COM/BONDS/RECENT) SCREENER (HTTPS://WWW.MUNICIPALBONDS.COM/SCREENER)

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Understanding Bond Ratings

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AUGUST 20, 2011

By: Stoyan Bojinov (/author/stoyan_bojinov)

There are over 80,000 issuers of municipal bonds in the United States. If you are thinking about buying municipal bonds, you should become familiar with credit ratings. As we stated in the previous chapter, credit risk should be your paramount concern. One data point to consider when evaluating the credit risk of a potential municipal bond is the bond's rating.

There are 3 major rating agencies that evaluate thousands of issuers and their municipal bonds. The agencies are Standard and Poor's (S&P), Moody's, and Fitch. The ratings agencies assign ratings such as AAA and other ratings we'll discuss below. The objective of the rating agency is to assign a municipal bond a credit rating to make it faster for market participants to evaluate risk. (Think of this in terms a person's individual credit score – it makes loan decisions easier for lenders.) A credit rating performs the same service for institutional borrowers and investors. A bond's credit rating is the rating agency's opinion as to the creditworthiness of the bond's issuer.

Ratings agencies take into account all of the economic characteristics of the issuer and the bond issue to assign a rating. They evaluate the economic well-being of the area: what is the Median income, how concentrated is community's dependence on certain employers or industries, what is the diversity of the tax base, what is the rate of population growth, is the population younger or older, are tax revenues going up or down, why are revenues going up or down, what are the tax rates and can they be increased without decreasing revenues, is the economic area undergoing challenges, how affluent is the community, city, or state, etc? How safe are the revenues of the issuer if it is a revenue bond?

Each rating agency produces a ratings scale. You should understand what the ratings mean before you consider buying bonds. Generally speaking, the higher the bond's rating, the lower the yield you are likely to receive. Just as an individual with a higher credit rating can borrow money from the bank at lower rates than a lower rated borrower, this same logic applies to bond issuers. The fundamental issue for any bond investor is to understand risk vs. yield. That is, how much more risk are you willing to assume to earn how much more? Bond ratings can help answer a part of the risk question.

Bonds are rated in the following way:

Moody's Ratings

- Aaa: This is pronounced "triple-A". This is the highest rating Moody's assigns issuers and individual bond issues. This is the strongest category of creditworthiness.

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Bonds by State

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- **Aa:** Pronounced "double-A". This is the next highest tier of Moody's. It implies very strong creditworthiness.
- **A:** Pronounced "single-A". This is the third highest tier. It implies above average creditworthiness.
- **Baa:** Pronounced "B double-A". This is the fourth highest tier and the lowest tier of what is generally considered 'investment grade'. This implies average creditworthiness.

If you are new to bond investing, you should not buy any bonds below an A rating. Even if you are knowledgeable, it's unnecessary for you to take on risk in your bond portfolio. Leave the risk and speculation for your stock portfolio or for investments in your cousin's foolproof business idea.

The other Moody's Ratings are as follows:

- **Ba:** Pronounced "B-A". This implies below-average creditworthiness.
- **B:** Weak creditworthiness
- **Caa:** Very weak creditworthiness
- **Ca:** Extremely weak creditworthiness
- **C:** Weakest creditworthiness

Moody's also adds a numerical number from 1 to 3 within each rating category for everything other than Aaa-rated bonds (triple-A). For instance, ratings in the double-A category will look like this: Aa1, Aa2, Aa3. 1 is better than 3. To avoid confusion, the letters are by far more important to pay attention to. The number differentiates bonds with a rating category.

Standard and Poor's Ratings

- **AAA:** "triple-A." Highest rating. Extremely strong creditworthiness.
- **AA:** "Double A." Very strong creditworthiness.
- **A:** "Single-A." Strong creditworthiness.
- **BBB:** "Triple-B." Adequate creditworthiness. Considered the lowest of what is known as an investment-grade bond rating.

Again, you should avoid buying anything below single-A. Definitely avoid anything with the following ratings; they are regarded as speculative by S&P:

- **BB:** "Double-B"
- **B:** "Single-B"
- **CCC:** "Triple-C"
- **CC:** "Double-C"
- **C:** "Single-C"

S&P adds a plus "+" or minus "-" at the end of its ratings to differentiate bonds within a category. For instance, for bonds rated "double-A", AA+ is better than AA-.

Fitch's Ratings

Fitch has multiple rating systems depending on the type of debt, but its most popular are the National Long-Term Credit Ratings and they are as follows:

- **AAA:** Denotes the highest rating. This rating is given to those with the lowest default risk relative to all other issuers or obligations in the same country.
- **AA:** Denotes expectations of very low default risk relative to other issuers or obligations in the same country.
- **A:** Denotes expectations of low default risk relative to other issuers or obligations in the same country.
- **BBB:** Denotes a moderate default risk relative to other issuers or obligations in the same country.
- **BB:** Denotes an elevated default risk relative to other issuers or obligations in the same country.
- **B:** Denotes a significantly elevated default risk relative to other issuers or obligations in the same country.
- **CCC:** Denotes that default is a real possibility.
- **CC:** Denotes that default of some kind appears probable.
- **C:** Denotes that default is imminent.

Upgrade and Downgrades. On an ongoing basis, Moody's and S&P upgrade or downgrade bond issuers and bond issues. For instance, if a state's fiscal picture is deteriorating, Moody's may downgrade a state's rating. For example, it could go down from Aaa down to Aa.

EDUCATION

What are municipal bonds?
(<http://www.municipalbonds.com/education/read/47/what-are-municipal-bonds>)

The Key Benefit of Municipal Bonds: Tax-Free Interest
(<http://www.municipalbonds.com/education/read/50/the-key-benefit-of-municipal-bonds-tax-free-interest>)

The 5 Basic Elements of Bond Investing
(<http://www.municipalbonds.com/education/read/53/the-5-basic-elements-of-bond-investing>)

Two Types of Bonds: General Obligation vs. Revenue Bonds
(<http://www.municipalbonds.com/education/read/60/two-types-of-bonds-general-obligation-vs-revenue-bonds>)

Risks of Bond Investing
(<http://www.municipalbonds.com/education/read/63/risks-of-bond-investing>)

Understanding Bond Ratings
(<http://www.municipalbonds.com/education/read/67/understanding-bond-ratings>)

The Safety of Municipal Bonds
(<http://www.municipalbonds.com/education/read/72/the-safety-of-municipal-bonds>)

Default Rates of Municipal Bonds
(<http://www.municipalbonds.com/education/read/77/default-rates-of-municipal-bonds>)

Taxable-Equivalent Yield
(<http://www.municipalbonds.com/education/read/107/taxable-equivalent-yield>)

Tax-Exemption from State Income Taxes
(<http://www.municipalbonds.com/education/read/113/tax-exemption-from-state-income-taxes>)

How to Look at a Bond for Sale
(<http://www.municipalbonds.com/education/read/117/how-to-look-at-a-bond-for-sale>)

Understanding Accrued Interest
(<http://www.municipalbonds.com/education/read/122/understanding-accrued-interest>)

The Basics on Callable Bonds and Yield-to-Call
(<http://www.municipalbonds.com/education/read/127/the-basics-on-callable-bonds-and-yield-to-call>)

Yield Curve - Should you buy short-term, medium-term or long-term bonds
(<http://www.municipalbonds.com/education/read/135/yield-curve-should-you-buy-short-term-medium-term-or-long-term-bonds>)

Bond Ladders: A Basic Bond Investing Strategy
(<http://www.municipalbonds.com/education/read/142/bond-ladders-a-basic-bond-investing-strategy>)

Why Do Bonds Fluctuate in Value
(<http://www.municipalbonds.com/education/read/145/why-do-bonds-fluctuate-in-value>)

How Bonds are Sold - Your Transaction Costs
(<http://www.municipalbonds.com/education/read/150/how-bonds-are-sold-your-transaction-costs>)

Bond Funds vs. Individual Bonds
(<http://www.municipalbonds.com/education/read/152/bond-funds-vs-individual-bonds>)

Where to Buy Bonds
(<http://www.municipalbonds.com/education/read/155/where-to-buy-bonds>)

When a bond issuer gets downgraded, the yield on the bonds from that issuer will usually go up; this is to compensate prospective buyers of the bonds for a perceived increase in risk reflective of the lowered rating. For existing bondholders, the price of the bonds they hold will go down. A change in rating could mean little to an existing bondholder provided that 1) the bondholder does not plan on selling the bonds prior to maturity, and 2) the bonds do not default.

In 2011, S&P downgraded U.S. debts from AAA to AA, the first-ever downgrade since it gave the U.S. the top grade back in 1941. The move came as very controversial, as the Obama administration accused the credit rating agency of grossly overstating national debt. Moody's stuck with its Aaa for the U.S., creating even more of a stir as the two top agencies disagreed on the classification of the country's debts.

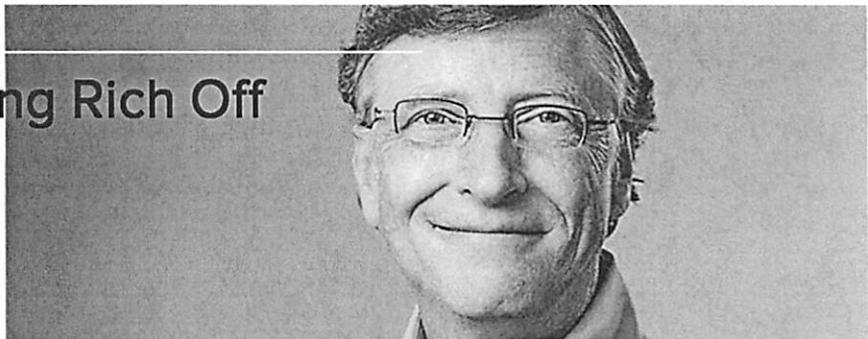
In the next couple of chapters, we will review the default characteristics of various types of issuers, history of municipal bond defaults, and recovery rates.

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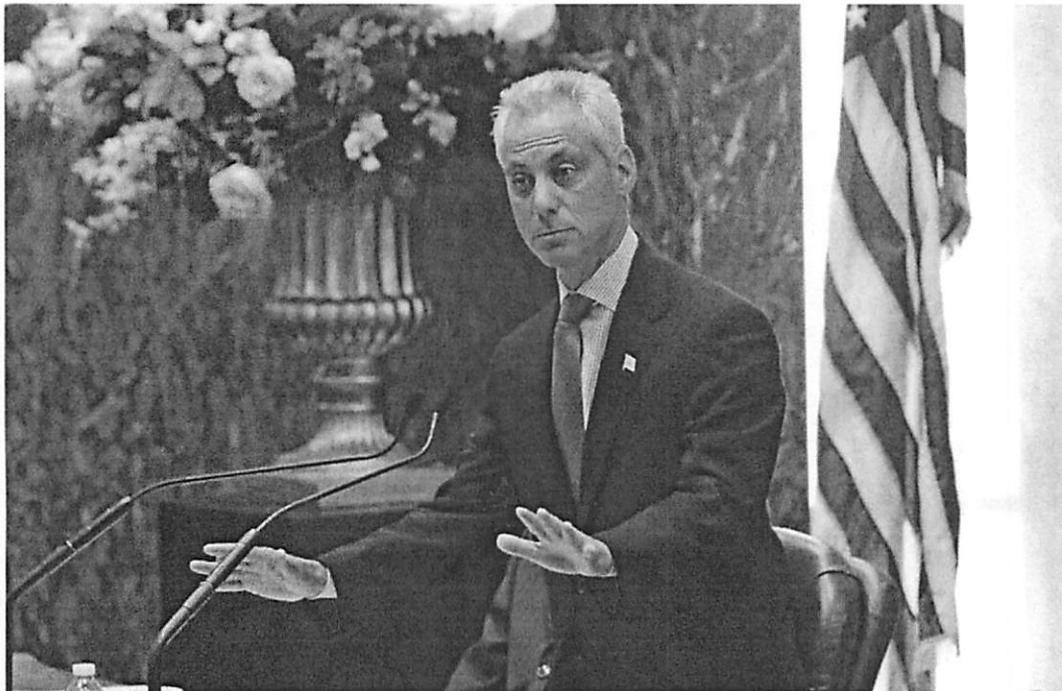
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A Quick Guide to What Moody's Ratings Mean for City Governments



ALEXIS STEPHENS JUNE 30, 2015



Chicago Mayor Rahm Emanuel is contending with a ratings downgrade from Moody's. (AP Photo/Charles Rex Arbogast)

In May, Moody's Investor Service made headlines when it downgraded Chicago's debt rating to so-called junk status, dropping the city from level Baa2 to Ba1. In fact, the number of local governments that have been rated in what is referred to as speculative grade (here's a primer on the rating system) has doubled over the past four years.

I spoke to Moody's vice president and senior credit officer Al Medioli and asked him to give a context to this increase. He contends that this is an isolated trend: speculative grade cities, counties, school districts and special districts currently only account for fewer than 1.1 percent of the 8,600 local government issuers that they rate on a yearly basis.

He also explained how Moody's makes its ratings, why public schools have had an increased presence in the speculative grade category and who has bounced back from downgrades in the past.

What does Moody's take into account when making its grade ratings for local governments?

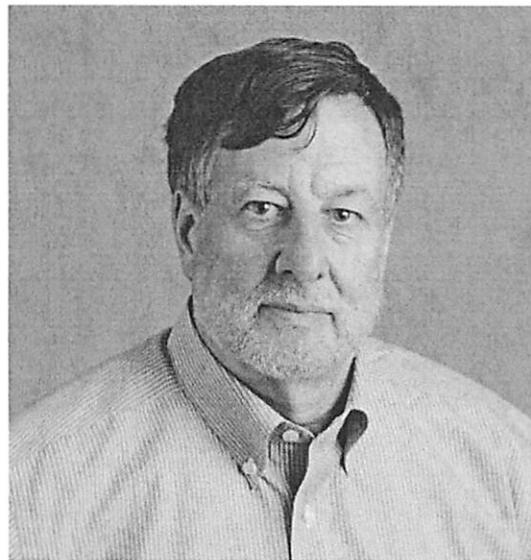
We rate debt. An investor says they're willing to invest "x" amount of money in a city or a school district and asks what are the odds they're getting their money back. Essentially what we're doing is looking at the credit quality of the issuer. It is their ability and willingness to pay what they've promised.

Broadly speaking, we look at long-term trends. Specifically speaking, we look at their economic base to see what their economic future might be. We're trying to do a forward-thinking assessment. We also look at the place's financial structure and how the place operates. Is it paying its bills? Paying the police and fire department? Paving the streets?

We also look at the level of debt. In the debt analysis, we've started to look at pensions. Pensions are a very substantial fixed cost. We know that when cities go into bankruptcy, oftentimes the pensioners get paid before the bondholders even though there might not be a legal claim [that puts them in front].

What can the public do to find out whether a rating change is due to financial stress or an unwillingness to pay debt service?

City residents may not like if a bond rating falls, because they're going to have to pay more to entice borrowers to invest in their city.



Al Medioli

On our website there's a lot of publicly available information including all of our rating methodologies. The broadest one is the general obligation ratings for local governments. It explains in much more detail what I was just talking about. What goes into a bond rating, how we compare the various attributes and a complete explanation of what all of our rating categories mean. At the highest end, AAA, we think there's very little risk of anything going wrong. As you go down the rating scale, we're signaling more and more risk to investors.

What are the consequences of local government issuers slipping into a speculative grade rating? Are any misunderstood?

Essentially the key thing to understand is that most municipal ratings are quite high. We have thousands and thousands of ratings. The average rating is AA. In the corporate world, the average rating is a BA grade, which is a below investment level, speculative grade. Municipal governments tend to be around for a long time. They have lots of resources and ability to stave off problems because they can still keep collecting taxes even though they have to cut back services. A corporation has much tighter operations.

We have a very small percentage of our ratings that are below investment grade in the muni sector. If you go into the BA category that does not mean that we think you are going to default. It means that there are more speculative elements that investors should be aware of.

There have been a growing number of public school districts entering the speculative grade category. Why is this happening?

School districts have been very stable for most of the modern history of public finance. A couple of years ago we had our first school district default in Michigan. We've had a couple of close calls since. We're now talking about 92 ratings in the speculative grade — less than half a percent of our ratings in an investment grade. So while yes, there is a notable relative increase, the speculative grade ratings are still tiny.

The school district phenomena tend to be very localized. They often vary by state, because they tend to rely a lot on state aid and funding formulas. There's a lot of change in Michigan. Because they not only had areas of economic distress, especially in the southeastern part of the state, but Michigan put into effect a reform measure where a student could take their state aid and go to a competing private, charter or public school. That caused some places to lose a lot of enrollment.

There's no magic formula, but [we watch and] look at a place and see if they're not growing, if they're not able to manage their financial obligations well and if they're in a deficit.

Are there any notable examples of government entities that have risen from speculative grade?

Again, if you go into the BA category, we don't think you are in risk of default, but that there are speculative elements. They do not manage their financial resources well and end up in a deficit position.

Typically they'll do what they have to do. They'll cut costs. They raise taxes. They do some combination of things to manage the problem and regain financial stability. We've seen that in Harrison, New Jersey, and Newburgh, New York. These are places that had problems and have basically managed to earn their way back into investment grade, because they worked really hard to rebalance.

The Equity Factor is made possible with the support of the Surdna Foundation.

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Alexis Stephens was Next City's 2014-2015 equitable cities fellow. She's written about housing, pop culture, global music subcultures, and more for publications like Shelterforce, Rolling Stone, SPIN, and MTV Iggy. She has a B.A. in urban studies from Barnard College and an M.S. in historic preservation from the University of Pennsylvania.

 FOLLOW ALEXIS

TAGS: CITY HALL, PUBLIC SCHOOLS, BUDGETS, PENSIONS

Department Head Meeting

**Oak Bluff Library
September 18, 2019
8:30 AM
Agenda**

1. Discuss Summer Season
2. Performance Appraisal Process
3. Capital Improvement Program
4. Other Issues

① Ppt to selection
② Letter to J.R.

Cape Cod Municipal Health Group

Steering Committee Meeting

Thursday, September 19, 2019 at ~10:00 AM (depending on arrival time of ferry)

Martha's Vineyard Regional Transit Authority Bldg.
Edgartown, MA

AGENDA

1. Approval of the minutes of the June 26, 2019 meeting
2. Treasurer's report
3. Wellness program reports
 - Update on guide to wellness programs and other programs
4. GBS reports and Website Agreement and Roster Agreement renewals
5. Harvard Pilgrim update on upcoming changes
6. PBIRx update
7. EyeMed contract renewal proposal
8. Dental plan issues
9. Update on conflict of interest issue
10. Firefighters cancer care coverage
11. Health and Dental plan reports
12. Other business

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Cape Cod Municipal Health Group Strategic Plan

Improve/maintain health status of members

A. Obtain support and involvement from top management for health risk reduction and general health promotion efforts. i.e. create a culture of wellness at the workplace in support of desired behavioral changes.

1. Create rewards programs for the units that participate in CCMHG wellness programs

(a) increase participation in CCMHG-sponsored wellness programs by at least 10% per year for the next two years and develop tools to measure participation

2. Steering Committee to conduct educational programs for managers to make the case for them to put efforts into wellness programs and to give them tools to bargain for changes in benefits

(a) conduct one workshop per year for managers – inform about CCMHG activities and plans and about changes in the health care marketplace

B. Target members at risk (chronic diseases) for largest return on investment

1. Identify CCMHG's greatest health risks and costs, and in partnership with vendors design and implement interventions to

(a) improve compliance with prescribed medical care and medications among diabetic population (measure by changes in medical and RX spend for diabetics pre and post program), and

(b) lower behavioral risk, ex. smoking cessation, dietary adherence, increased activity

C. Develop and carry out programs to encourage and support the general employee population to adopt and maintain behaviors that promote good health such as smoking cessation, active lifestyle, good nutrition, stress reduction

1. educational programs

2. behavioral incentive and reward programs

Wellness Advisory Committee Objective:

To submit an annual work plan and budget to the CCMHG Steering Committee for review and approval that implements the wellness related policy objective(s) outlined in the CCMHG Strategic Plan.

Wellness Committee Members:

There shall be Cape Cod Wellness Committee and Martha's Vineyard Wellness Committee. Membership shall be open to all active or retired members of CCMHG. Committee members shall be appointed by the Steering committee. Term of appoint is open ended. Each Committee shall select a chair from amongst its members.

Wellness Committee Roles and Responsibilities

1. Attend 3-4 meetings annually ~~y-meetings~~. One shall be near the beginning of the fiscal year to elect a chair.
2. Hold a joint Cape Cod and Martha's Vineyard Wellness Committee meeting prior to submission of annual work plan and budget.
3. Chair shall be responsible for establishing meeting agendas and recording meeting notes.
4. Meet 3-4 times with respective Wellness contractor.
5. Chair shall review and submit contractor invoices for payment
6. Work with Wellness contractor as needed to prepare and submit annual wellness work plan and budget
- 6-7. Provide recommendations/input to CCMHG Steering Committee on wellness contracts.



Cape Cod Healthy Connections, LLC

Deanna L. Desroches, Director

92 Homers Dock Road

Yarmouth Port, MA 02675

508-631-7263

capecodhealthyconnections@gmail.com

www.capecodhealthyconnections.com

Memo

To: CCMHG Steering Committee Members
From: Deanna L. Desroches, Wellness Consultant
Date: 9/18/2019
Re: Wellness Program Updates

Pease find updates to all programs offered:

Newsletter:

- Next addition November

Biometric Screenings:

- Preparing for senior health fairs

Couch to 5K Program:

- Barnstable program just started Tuesday with 24 members!
- Working on a monthly "fun run" for the last Wednesday of each month beginning in the fall.
- Beginning Saturday morning runs this week.

Walking Programs:

- The Walking Program in Yarmouth wrapped up in late August.
- Starting a program next week on Tuesday and Friday evenings in Mashpee.

Summer Steps Challenge

- The Summer Steps Challenge finished in August with 84% of the 73 members successfully completing the challenges goal of 196,000 steps over the 4 weeks of the program (7,000 steps or 3.5+/- miles daily). I will be awarding 2 fitbits and two Marathon gift cards for this program.

Wellness Portal

- We have 559 registered subscribers. 62 new members joined during July and August.
- I mailed all gift cards to the 72 members that reached 100 points.

- I will be drawing names of 2 NEW to the Portal members (62) that created an account between July 15th and August 31st will be entered into a raffle for one of two \$100 Visa Gift Cards.

Pilot Program Development:

- We completed another successful Introduction to Pickleball program in Dennis with 32 members.
- Learn to Play Tennis for Beginners program is starting this Saturday with 23 registered members!

Monthly Challenges:

- Our August Challenge “Flipping Fitness” required member to flip a coin to choose a variety of appropriate exercises to complete over the course of the month. We had 31 members participating and having fun with the challenge.
- Our September “Lunchbox Challenge” requires members (20) to pack and/or make healthy lunch choices during the month and tally points for good choices.
- Our October Challenge will focus on mindfulness/stress reduction.

Stress Reduction:

- The 5-week stress reduction program “Hitting the Pause Button” is FULL with 30 registered members! It begins on October 2nd at Cape Light Compact.
- We will be offering a mini-retreat of yoga/stress reduction on November 8th at Cape Light Compact. The retreat will focus on personal/family stress and tips to reduce. A healthy meal will be provided.

Incentive Program:

- Incentive checks were mailed to 300 random members who submitted a health visit.

Why did CVS Health acquire Aetna?

- CVS Health and Aetna have joined together to create a simpler, more affordable health care experience for consumers.
- CVS Health and Aetna have a longstanding relationship, spanning 10 years.
- As one company, we're combining the convenience, community presence and trusted health care professionals of CVS Health with Aetna's extensive network of providers and our experience connecting members with the quality health care, services and support they need.
- Together, we're looking forward to supporting our members, providing access to the care they need, when and where they need it, whether it's at CVS stores, in the community, at home or through our digital tools.

What changes will an employer group customer offering an Aetna Medicare Part D Prescription Drug Plan experience for 1/1/20?

- Aetna's Medicare Prescription Drug Plan business will migrate to the SilverScript administrative platform effective January 1st, 2020.
- Currently, this business is supported on Aetna's HMOe administrative platform.

Who is SilverScript?

- SilverScript is the brand name of the Medicare Prescription Drug Plan (PDP) offered by SilverScript Insurance Company; SilverScript is owned by CVS Health.
- Aetna is now also owned by CVS Health.
- SilverScript Insurance Company is contracted with CMS to administer Medicare Part D benefits.

Why are we making this change?

- When CVS Health purchased Aetna, the Department of Justice required Aetna to divest its individual Medicare PDP business; our individual PDP business was divested to WellCare Inc.
- While Aetna's group PDP business was not divested, WellCare now owns the CMS contract where our group business currently resides.
- In order to retain our relationships and group customer commitments, we are transitioning the Aetna PDP group customers to the SilverScript contract and administrative platform.

How will this change impact Harvard Pilgrim?

What will NOT change:

- Benefits, formulary, pharmacy networks
 - Existing Aetna plan designs, formulary options and pharmacy networks will remain for 2020
 - Please note: formularies and networks change annually. Drugs are added or removed from our formularies, and pharmacies are added or removed from networks; these typical year-over-year changes will occur.
- Enrollment and Eligibility

- You will send your enrollment files in the same format and layout as you do now. An administrative process will manipulate those files into the format/layout needed by the SilverScript platform, so that you do not need to change your processes
- Account Management
 - Your current Aetna Medicare account manager will continue to support you.
 - If you are also assigned a Plan Sponsor Liaison, that individual will also continue to support you.
- Prior Authorizations and open refills
 - Existing prior authorizations will transfer with the member
 - Open refills on mail order drugs will also transfer with the member

What *WILL* change:

- Plan Name
 - As SilverScript Life Insurance Company is the legal entity that owns the contract with CMS, our plan name will change slightly from "Aetna Medicare Rx" to "Aetna Medicare Rx offered by SilverScript"
- New customer service 800 #
- The secure member portal – the current portal, aetn navigator.com, will change to Caremark.com
 - Details regarding how members can access the new member portal will be provided in the member Evidence of Coverage package, which is called the Member Welcome Kit
- Websites to access formularies and network pharmacies
- Member materials
 - Members will receive new ID cards, to reflect the SilverScript name and new CMS contract number
 - All members will receive a 2020 Member Welcome Kit, which includes the Evidence of Coverage (EOC), the formulary and other plan materials
 - The EOC will be co-branded with both Aetna and SilverScript logos
 - A year-over-year change grid, similar to the Annual Notice of Change, will be included in the Member Welcome Kit
 - It will explain changes that the member will experience as of 1/1/20, including:
 - The new customer service phone number, if applicable
 - Note: this new customer service number will be used for coverage determination requests, and filing appeals and grievances
 - When the member can expect the new ID card
 - How to access the new member portal
- Administration
 - As the PDP and MA/MAPD will be administered on separate administrative platforms, customers that offer both products may see some differences in plan documents, member materials, and potentially in the billing/payment process
 - The Invoice will come directly from SilverScript.

- Payment will be made directly to SilverScript.

Sample of new branding:

ID Card

SilverScript 

Prescription Drug Plan Administered by
CVS Caremark Part D Services, LLC

RXBIN: 004336
RXPCN: MEDDADV
RXGRP: RXCVSD
ISSUER: (80840): 9151014609
ID: GXC000000
NAME: JOHNQ-5678 SAMPLE-

Medicare^{Rx}
Prescription Drug Coverage X

S5601 805

From: Rick Martin [<mailto:Rick.Martin@comstarbilling.com>]
Sent: Thursday, August 29, 2019 11:15 AM
To: John Rose <jrose@oakbluffsma.gov>
Cc: 'David Werfel' <dwerfel@aol.com>; bwerfel@aol.com
Subject: FW: Comstar/OBFD Matter

Hello John,

In my prior communication I noted there were overpayments prior to 2014. We have now looked at 2013. There are 78 claims that were overpaid by Medicare for a total of \$30,729.48. We would like to notify Medicare about the overpayment so that the overpayment can be refunded through offsets against on-going claims.

Additionally, there are overpayments for the same issue in each of the prior years. Below is completed chart of all these overpayments by year. For the highlighted years, Medicare has already been notified to retract from future payments.

Oak Bluffs Medicare Ferry Dock
Destination Billing

| Year | Amount | # of Trips |
|-------|--------------|------------|
| 2003 | \$2,384.13 | 7 |
| 2004 | \$4,759.56 | 12 |
| 2005 | \$9,418.93 | 18 |
| 2006 | \$10,181.52 | 23 |
| 2007 | \$13,762.27 | 35 |
| 2008 | \$10,993.01 | 32 |
| 2009 | \$15,864.43 | 42 |
| 2010 | \$19,366.71 | 56 |
| 2011 | \$20,228.56 | 58 |
| 2012 | \$20,480.95 | 57 |
| 2013 | \$30,729.48 | 78 |
| 2014 | \$21,330.28 | 51 |
| 2015 | \$3,715.75 | 8 |
| 2016 | \$1,038.71 | 2 |
| 2017 | \$0.00 | 0 |
| 2018 | \$0.00 | 0 |
| 2019 | \$0.00 | 0 |
| Total | \$184,254.29 | 479 |

Please ask the town attorney how these should be handled, i.e.refund? And if so, for which years?"

Also, below is a list of Medicaid transports where the Ferry Dock was the destination.

Oak Bluffs Medicaid Ferry
Destination Billing

| Year | Amount | # of Trips |
|--------------|--------------------|------------|
| 2003 | \$810.27 | 4 |
| 2004 | \$1,697.06 | 7 |
| 2005 | \$2,308.37 | 11 |
| 2006 | \$1,548.97 | 6 |
| 2007 | \$1,522.96 | 8 |
| 2008 | \$2,768.87 | 14 |
| 2009 | \$2,153.38 | 11 |
| 2010 | \$2,227.22 | 11 |
| 2011 | \$2,776.05 | 13 |
| 2012 | \$2,182.92 | 11 |
| 2013 | \$3,068.00 | 15 |
| 2014 | \$5,937.12 | 28 |
| 2015 | \$3,360.93 | 17 |
| 2016 | \$1,973.25 | 10 |
| 2017 | \$179.90 | 1 |
| 2018 | \$0.00 | 0 |
| 2019 | \$0.00 | 0 |
| Total | \$34,515.27 | 167 |

Rick

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Manager & CEO
Comstar Ambulance Billing Service

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