

Town Administrator Report  
March 27, 2018

The following is a summary of the major activities of the Office of the Town Administrator for the previous week.

- 1. Financial Report** –Attached please find the current year summary revenue and expenditure reports for the period through February 28, 2018, along with a month-by-month analysis of our Local Estimated Receipts (LER) collections for fiscal years 2018 and 2019. With the February numbers completed we are now two-thirds through the fiscal year. This represents 66.6% of the fiscal year, and at this point we see expenditures tightening up closer to the percentage of the year completed. We now have expended 70.9 percent of the budget, which continues to lead the calendar by about 4 percent (i.e. 66.6 percent of the year completed vs. 70.9 percent of the budget expended). This is tightened up from last month when expenditures led the calendar by 9 percent. In a perfect world we will continue to narrow this gap until it is eliminated by year-end. We will closely watch any impacted accounts for the remainder of the year. Revenues continue the strong trend of collections, led by property tax collections as usual, with 82.7 percent of budget collected through the same time period. Following another sluggish month of collections in February, Local Estimated Receipts (LER) are tightening up closer to last year's collections. At the end of February, LER collections stand at \$2,943,077, up from last year at this time by 2.6 percent, which is down from our 7% lead from the previous month. One culprit is Motor Vehicle Excise (MVE) collections which are dependent on the timing of the commitment received from the State based on registrations and should rebound in March to at least match the previous year. In addition to MVE collections, next month's harbor reservation receipts will be a strong tell as to what type of spring we will be having.
  
- 2. Annual Town Meeting Update-** Attached please find a final copy of the Annual Town Meeting Warrant along with the financial summary sheet showing the source of funds for each of the articles. The Town Meeting Warrant is being published in the paper this week, and will be posted shortly. We will be scheduling for next week our Pre-Town Meeting technical review with the Town Moderator and Town Officials. After that we are straight on to our Town Meeting on April 10, 2018. We have additionally forwarded to the Town Clerk, upon vote of the Board of Selectmen, the two questions for the ballot for the April 12, 2018 annual town election. Voters should be aware of the two Proposition 2½ questions on the ballot. Question 1 seeks to assess an additional \$275,000 in real and personal property taxes to meet the Town's educational obligations and Question 2 seeks to exempt from Proposition 2 ½ the amounts to pay for the replacement of the Oak Bluffs School Roof and related HVAC equipment. These questions are critical to our Town finances, so I hope they will both be approved. On Thursday, March 22 I met with the Finance Committee and reviewed with them the support of the Board of Selectmen for their proposed article amendments. They supported the change in amount for Article 19 and expressed their appreciation to the Board for your support of their efforts in this

difficult financial year. The Finance Committee will be conducting a budget informational meeting this Thursday, March 29 at 5:00 PM at the Senior Center. Board members are invited to attend.

- 3. Proposed Housing Production Grant Application from the Affordable Housing Committee** –The Affordable Housing Committee has proposed that the Town apply for funding through MassHousing for technical assistance to develop plans for creating affordable rental apartments at the Town’s 7.76 acre parcel of land off of Edgartown-Vineyard Haven Road. They have requested my assistance with the application, which must be approved and submitted by the Town. It turns out that the deadline for the submittal of the application is this week. With recent discussions involving the potential transfer of property adjacent to this site as agreed to between the Land Bank and the Town, I wanted to bring up this issue with the Board to discuss a common direction for our affordable housing efforts.
- 4. Cape and Islands Water Protection Trust Revised Senate Language and FAQs.**-Vice Chairman, Greg Coogan, and I were in attendance at the Annual Legislative Breakfast for the Cape Cod and Islands Selectmen’s Association held at the Seacrest Resort in Falmouth on March 9. One of the most critical and pressing legislative highlights deals with the extension of the hotel/motel excise tax to short-term rental properties and the associated creation of the Cape and Islands Water Protection Trust Fund with an additional 2.75% add-on to the hotel-motel tax. Revised wording is available for the senate proposal which fills in many of the blanks from earlier proposals. Attached for your review is the specific wording of the proposed draft as well as a FAQ sheet. As presented now, it is clear that there will be a single trust fund for the Cape and Islands. Representation has been proposed to give each Island town a vote, but there is no requirement that the Islands receive funding according to their proportionate contributions to the trust. The Trust as proposed would be automatically accepted for all Towns, provided that there is an opt-out provision to be approved by a two-thirds vote of Town Meeting. The creation of the Trust appears to be a major legislative initiative of the Cape, and it will be important for Island communities to weigh the provisions to comment on the legislation.
- 5. Martha’s Vineyard Regional High School Building Committee** – We have just received correspondence from the Superintendent of Schools on behalf of the Martha’s Vineyard Regional High School Committee requesting the Board of Selectmen to appoint a representative to work with the MVRHS Building Committee to begin the process of exploring a High School Building Project. The School District is seeking representatives from each of the Island towns, and they hope that each Town may appoint a representative by May 15, 2018. The correspondence attached contains additional details, and it is hoped that this matter may be addressed by the Board to ensure Town representation.



03/16/2018 09:18  
1298dpot

TOWN OF OAK BLUFFS  
FY18 EXP REPORT THRU FEB 28

P 1  
glytdbud

FOR 2018 08

JOURNAL DETAIL 2018 1 TO 2018 9

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01 GENERAL FUND							
122 BOARD OF SELECTMEN							
	460,887.07	460,887.07	348,607.61	32,445.75	0.00	112,279.46	75.6%
131 FINANCE COMMITTEE							
	6,155.00	6,155.00	1,667.50	0.00	0.00	4,487.50	27.1%
132 FIN COMM RESERVE FD.							
	56,500.00	39,710.00	0.00	0.00	0.00	39,710.00	.0%
135 TOWN ACCOUNTANT							
	130,392.00	130,392.00	42,406.09	3,360.25	0.00	87,985.91	32.5%
141 ASSESSORS							
	122,553.04	122,553.04	100,320.54	3,749.80	0.00	22,232.50	81.9%
144 TREASURER (FIXED P/R COST)							
	4,014,799.00	4,014,799.00	3,353,815.68	247,504.10	0.00	660,983.32	83.5%
145 TOWN TREASURER							
	145,516.14	145,516.14	102,415.64	3,517.42	0.00	43,100.50	70.4%
146 TAX COLLECTOR							
	137,102.00	137,102.00	89,577.45	4,725.44	0.00	47,524.55	65.3%
155 INFORMATION TECHNOLOGY							
	340,237.00	344,332.74	252,367.80	10,273.48	0.00	91,964.94	73.3%
161 TOWN CLERK							
	131,744.00	131,744.00	81,580.04	5,594.40	0.00	50,163.96	61.9%
163 BOARD OF REGISTRARS							
	29,656.00	29,656.00	9,035.03	591.57	0.00	20,620.97	30.5%
171 CONSERVATION COMMISSION							
	102,808.00	102,808.00	63,954.47	3,332.80	0.00	38,853.53	62.2%
175 PLANNING BOARD							
	43,275.00	43,275.00	12,625.65	1,493.54	0.00	30,649.35	29.2%
199 UNCLASSIFIED (SELECTMEN)							
	1,279,845.00	1,279,845.00	1,052,340.70	42,506.01	0.00	227,504.30	82.2%
210 POLICE DEPARTMENT							
	2,301,161.70	2,301,161.70	1,692,316.28	102,091.50	0.00	608,845.42	73.5%
220 FIRE DEPARTMENT							
	287,900.00	287,900.00	166,731.92	13,582.82	0.00	121,168.08	57.9%
231 AMBULANCE SERVICE							
	337,424.75	337,424.75	210,718.48	13,792.48	0.00	126,706.27	62.4%
241 BUILDING INSPECTOR							
	242,330.00	242,330.00	164,769.36	11,033.58	0.00	77,560.64	68.0%
249 SHELLFISH							
	193,652.00	193,652.00	120,866.23	5,283.10	0.00	72,785.77	62.4%
291 EMERGENCY MANAGEMENT							
	21,700.00	21,700.00	17,493.26	0.00	0.00	4,206.74	80.6%



03/16/2018 09:18  
1298dpot

TOWN OF OAK BLUFFS  
FY18 EXP REPORT THRU FEB 28

P 2  
glytdbud

FOR 2018 08

JOURNAL DETAIL 2018 1 TO 2018 9

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
296 MARINA MANAGER	257,048.80	257,048.80	159,072.86	4,918.16	0.00	97,975.94	61.9%
300 OAK BLUFFS SCHOOL	7,772,626.00	7,799,965.92	3,965,139.22	338,183.02	0.00	3,834,826.70	50.8%
301 MARTHA'S VINEYARD REG HS	4,646,813.00	4,646,813.00	3,485,109.98	0.00	0.00	1,161,703.02	75.0%
421 HIGHWAY-ADMINISTRATION	1,598,154.00	1,599,877.41	1,075,113.31	85,294.78	0.00	524,764.10	67.2%
519 BOARD OF HEALTH	192,953.24	192,953.24	106,363.50	5,026.90	0.00	86,589.74	55.1%
541 COUNCIL ON AGING	215,456.91	215,456.91	129,900.64	8,509.08	0.00	85,556.27	60.3%
543 VETERANS' SERVICES	61,000.00	61,000.00	48,935.28	5,340.04	0.00	12,064.72	80.2%
610 LIBRARY	501,424.36	501,424.36	318,912.29	22,399.90	0.00	182,512.07	63.6%
612 ARTS COUNCIL	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.0%
630 PARKS AND RECREATION	166,253.40	166,253.40	139,452.73	0.00	0.00	26,800.67	83.9%
710 MATURING DEBT-PRINCIPAL	2,259,719.67	2,259,719.67	1,900,715.62	0.00	0.00	359,004.05	84.1%
750 MATURING DEBT-INTEREST	537,009.87	545,226.19	317,626.53	0.00	0.00	227,599.66	58.3%
840 STATE/COUNTY ASSESSMENTS	0.00	0.00	772,010.20	75,664.00	0.00	-772,010.20	100.0%
TOTAL GENERAL FUND	28,595,596.95	28,620,182.34	20,303,461.89	1,050,213.92	0.00	8,316,720.45	70.9%
GRAND TOTAL	28,595,596.95	28,620,182.34	20,303,461.89	1,050,213.92	0.00	8,316,720.45	70.9%

\*\* END OF REPORT - Generated by Deborah Potter \*\*



03/16/2018 09:19  
1298dpot

TOWN OF OAK BLUFFS  
FY18 REV REPORT THRU FEB 28

P 1  
glytdbud

FOR 2018 08

JOURNAL DETAIL 2018 1 TO 2018 9

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01 GENERAL FUND							
01 MOTOR VEH EXCISE	-573,000.00	-573,000.00	-515,682.13	-356,076.78	0.00	-57,317.87	90.0%
02 OTHER EXCISE	-536,900.00	-536,900.00	-803,759.80	-816.96	0.00	266,859.80	149.7%
03 PENALTIES & INTEREST	-157,000.00	-157,000.00	-219,176.68	-44,318.51	0.00	62,176.68	139.6%
04 PILOT	-10,400.00	-10,400.00	0.00	0.00	0.00	-10,400.00	.0%
08 CHGS TRASH DISP	-160,000.00	-160,000.00	-130,005.00	-9,525.00	0.00	-29,995.00	81.3%
10 FEES	-88,000.00	-88,000.00	-69,154.06	-12,106.00	0.00	-18,845.94	78.6%
11 RENTALS	-85,000.00	-85,000.00	-46,135.00	-3,850.00	0.00	-38,865.00	54.3%
13 DEPT LIBRARY	-8,000.00	-8,000.00	-7,425.32	-228.00	0.00	-574.68	92.8%
16 OTHER DEPTL	-155,000.00	-155,000.00	-144,092.60	-9,724.75	0.00	-10,907.40	93.0%
17 LIC & PERMITS	-260,000.00	-260,000.00	-238,524.60	-36,397.06	0.00	-21,475.40	91.7%
19 FINES & FORFEIT	-15,000.00	-15,000.00	-17,722.50	-2,932.50	0.00	2,722.50	118.2%
20 INVMT INCOME	-13,000.00	-13,000.00	-8,813.81	0.00	0.00	-4,186.19	67.8%
21 MISC RECURRING	-720,000.00	-720,000.00	-743,031.53	0.00	0.00	23,031.53	103.2%
30 CHERRY SHEET	-1,242,045.00	-1,242,045.00	-855,023.00	-104,123.00	0.00	-387,022.00	68.8%
41 PERSONAL PROPERTY	-515,618.63	-515,618.63	-374,111.48	-11,532.97	0.00	-141,507.15	72.6%
42 REAL ESTATE	-21,152,964.27	-21,152,964.27	-17,760,818.33	-1,293,775.67	0.00	-3,392,145.94	84.0%
44 LIENS & OTHER TAXES	0.00	0.00	-258,550.24	-36,708.16	0.00	258,550.24	100.0%
49 TRANSFERS IN/OFS	-1,154,840.48	-1,154,840.48	0.00	0.00	0.00	-1,154,840.48	.0%
TOTAL GENERAL FUND	-26,846,768.38	-26,846,768.38	-22,192,026.08	-1,922,115.36	0.00	-4,654,742.30	82.7%
TOTAL REVENUES	-26,846,768.38	-26,846,768.38	-22,192,026.08	-1,922,115.36	0.00	-4,654,742.30	
GRAND TOTAL	-26,846,768.38	-26,846,768.38	-22,192,026.08	-1,922,115.36	0.00	-4,654,742.30	82.7%

Preliminary Fiscal Year 2018 Local Estimated Receipts By Monthly Collections

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
MV Excise	\$ 22,719	\$ 52,243	\$ 11,129	\$ 28,678	\$ 12,623	\$ 21,667	\$ 10,548	\$ 356,077	\$ -	\$ -	\$ -	\$ -	515,682
Other Excise	\$ 2	\$ 145	\$ 406,590	\$ 3,183	\$ 2,797	\$ 389,730	\$ 496	\$ 817	\$ -	\$ -	\$ -	\$ -	803,760
Penalties and Interest	\$ 21,673	\$ 21,690	\$ 41,663	\$ 21,575	\$ 21,878	\$ 18,705	\$ 27,666	\$ 44,319	\$ -	\$ -	\$ -	\$ -	219,169
Payments in Lieu of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Charges for Services-Trash	\$ 32,535	\$ 28,710	\$ 16,905	\$ 9,610	\$ 14,595	\$ 10,170	\$ 7,955	\$ 9,525	\$ -	\$ -	\$ -	\$ -	130,005
Fees	\$ 5,058	\$ 9,034	\$ 7,012	\$ 6,365	\$ 9,748	\$ 9,190	\$ 10,642	\$ 12,106	\$ -	\$ -	\$ -	\$ -	69,154
Rentals	\$ 22,500	\$ 11,185	\$ 5,000	\$ 1,250	\$ 1,500	\$ 250	\$ 600	\$ 3,850	\$ -	\$ -	\$ -	\$ -	46,135
Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Dept. Revenue-Library	\$ 1,558	\$ 1,684	\$ 1,131	\$ 800	\$ 318	\$ 1,115	\$ 593	\$ 228	\$ -	\$ -	\$ -	\$ -	7,425
Other Dept. Revenue	\$ 12,313	\$ 9,382	\$ 26,489	\$ 50,863	\$ 7,211	\$ 13,256	\$ 14,855	\$ 9,725	\$ -	\$ -	\$ -	\$ -	144,093
Licenses and Permits	\$ 19,138	\$ 23,978	\$ 17,278	\$ 27,228	\$ 22,998	\$ 23,453	\$ 68,055	\$ 36,397	\$ -	\$ -	\$ -	\$ -	238,525
Fines and Forfeits	\$ 640	\$ 3,490	\$ 4,088	\$ 1,713	\$ 1,833	\$ 945	\$ 2,083	\$ 2,933	\$ -	\$ -	\$ -	\$ -	17,723
Investment Income	\$ 1,332	\$ 1,601	\$ 1,184	\$ 1,062	\$ -	\$ 1,121	\$ 1,282	\$ -	\$ -	\$ -	\$ -	\$ -	7,583
Other Miscellaneous-Recurring	\$ 332,081	\$ 337,252	\$ 60,889	\$ 10,816	\$ 2,552	\$ 233	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	743,823
Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 471,548	\$ 500,392	\$ 599,358	\$ 163,144	\$ 98,051	\$ 489,835	\$ 144,774	\$ 475,976	\$ -	\$ -	\$ -	\$ -	2,943,077
Cummulative Monthly Totals	\$ 471,548	\$ 971,940	\$ 1,571,298	\$ 1,734,441	\$ 1,832,492	\$ 2,322,327	\$ 2,467,102	\$ 2,943,077	\$ 2,943,077	\$ 2,943,077	\$ 2,943,077	\$ 2,943,077	

Preliminary Fiscal Year 2017 Local Estimated Receipts By Monthly Collections

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
MV Excise	\$ 36,487	\$ 39,946	\$ 20,286	\$ 19,848	\$ 7,720	\$ 17,235	\$ 21,684	\$ 442,964	\$ 101,462	\$ 76,803	\$ 20,899	\$ 84,689	\$ 890,023
Other Excise	\$ 1,863	\$ 387	\$ 406,361	\$ 496	\$ 2,791	\$ 352,652	\$ 1,479	\$ 1,050	\$ 48,018	\$ 195	\$ 644	\$ 62,471	\$ 878,408
Penalties and Interest	\$ 23,594	\$ 14,955	\$ 22,040	\$ 16,004	\$ 17,015	\$ 14,325	\$ 36,799	\$ 30,298	\$ 25,097	\$ 14,434	\$ 24,643	\$ 33,634	\$ 272,838
Payments in Lieu of Taxes	\$ 832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,536	\$ 832	\$ 16,201
Charges for Services-Trash	\$ 32,645	\$ 34,550	\$ 17,325	\$ 12,375	\$ 14,495	\$ 8,530	\$ 8,390	\$ 1,810	\$ 13,760	\$ 9,890	\$ 15,365	\$ 36,220	\$ 205,355
Fees	\$ 7,140	\$ 9,869	\$ 9,692	\$ 10,569	\$ 8,108	\$ 12,701	\$ 8,713	\$ 10,739	\$ 12,290	\$ 14,589	\$ 12,250	\$ 9,776	\$ 126,436
Rentals	\$ 9,175	\$ 12,475	\$ 3,500	\$ 2,500	\$ 256	\$ 2,750	\$ 1,750	\$ 250	\$ 5,500	\$ 1,500	\$ 5,750	\$ 9,151	\$ 54,557
Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dept. Revenue-Library	\$ 1,467	\$ 1,652	\$ 1,379	\$ 422	\$ 1,327	\$ 762	\$ 449	\$ 665	\$ 614	\$ 778	\$ 347	\$ 1,362	\$ 11,223
Other Dept. Revenue	\$ 15,710	\$ 10,205	\$ 12,601	\$ 21,406	\$ 19,388	\$ 3,922	\$ 5,374	\$ 3,316	\$ 15,038	\$ 158,181	\$ 9,034	\$ (70,797)	\$ 203,377
Licenses and Permits	\$ 23,215	\$ 33,037	\$ 26,155	\$ 26,270	\$ 23,517	\$ 30,452	\$ 72,039	\$ 25,624	\$ 94,551	\$ 29,420	\$ 31,321	\$ 51,396	\$ 466,996
Fines and Forfeits	\$ -	\$ -	\$ 5,258	\$ 1,525	\$ 1,550	\$ 1,310	\$ 638	\$ 1,015	\$ 1,668	\$ 1,133	\$ 2,190	\$ 3,008	\$ 19,293
Investment Income	\$ 1,525	\$ 1,843	\$ 1,147	\$ 967	\$ 1,203	\$ 1,079	\$ 1,127	\$ 1,374	\$ 1,555	\$ 1,397	\$ 1,884	\$ 1,629	\$ 16,730
Other Miscellaneous-Recurring	\$ 307,449	\$ 219,668	\$ 118,738	\$ 5,369	\$ (1,348)	\$ (7,375)	\$ 2,355	\$ 51,432	\$ 20,510	\$ 7,937	\$ 101,917	\$ 115,453	\$ 942,106
Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 461,102	\$ 378,587	\$ 644,482	\$ 117,751	\$ 96,022	\$ 438,343	\$ 160,796	\$ 570,536	\$ 340,064	\$ 316,256	\$ 240,780	\$ 338,823	\$ 4,103,542
Cummulative Monthly Totals	\$ 461,102	\$ 839,689	\$ 1,484,171	\$ 1,601,922	\$ 1,697,944	\$ 2,136,287	\$ 2,297,083	\$ 2,867,619	\$ 3,207,682	\$ 3,523,939	\$ 3,764,718	\$ 4,103,542	



**WARRANT FOR ANNUAL TOWN MEETING  
COMMONWEALTH OF MASSACHUSETTS**

**County of Dukes County, ss**

To either of the Constables in the Town of Oak Bluffs, **Greetings:**

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Oak Bluffs who are qualified to vote in Town Affairs and Elections, to assemble at **Martha's Vineyard High School Performing Arts Center**, Edgartown-Vineyard Haven Road, Oak Bluffs, on **Tuesday, April 10, 2018 at 7:00 PM** in the evening, then and there to hear the reports and act upon the following articles, with the exception of Article 22.

And to meet again in the **Oak Bluffs Library Meeting Room** on **Thursday, April 12, 2018 at 10:00 AM** at the Polling Place, then and there to act upon Article 22 of the Warrant by the election of Officers and by voting on the Questions on the Official Ballot. **The polls for voting on the Official Ballot will be opened at 10:00 AM and shall be closed at 7:00 PM** in the evening.

**Article 1.** To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$30,358,454 which sum shall include the transfer and appropriation from the Wastewater Enterprise Fund (60198) the sum of \$1,436,693 (\$756,552 for appropriated costs and \$680,141 indirect costs), from Free Cash the sum of \$146,000, from the Ferry Fee Account (15123) the sum of \$195,000 (to offset Police Salaries), and from the Harbor Fuel SRF account (29298) \$87,125 to fund and pay associated departmental expenses for the ensuing fiscal year 2019, July 1, 2018 through June 30, 2019, or take any action relative thereto.

**(Appendix A)**

**Board of Selectmen**

**Executive Summary:** This article establishes the Fiscal Year 2019 Annual budgets for the various Town Departments as outlined in the attached Appendix A. Appendix B includes a budget worksheet showing sub-detailed line items.

**Finance and Advisory Board Recommendation: 4-yes,1 -no**

**Article 2.** To see if the Town will vote to amend the general bylaws of the town by adding a new section to establish and authorize revolving funds for use by certain town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E½, as follows, or take any other action relative thereto

## **Z. DEPARTMENTAL REVOLVING FUNDS**

**Purpose.** This by-law establishes and authorizes revolving funds for use by town departments, boards, committees, agencies, or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

**Expenditure Limitations.** A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund (except for those employed as school bus drivers).

No liability shall be incurred in excess of the available balance of the fund.

The total amount spent during a fiscal year shall not exceed the amount authorized by town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the selectboard and finance committee.

**Interest.** Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

**Procedures and Reports.** Except as provided in General Laws Chapter 44, § 53E½ and this by-law, the laws, charter provisions, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by the by-law. The town accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the town accountant provides the department, board, committee, agency or office on appropriations made for its use.

**Authorized Revolving Funds:** This table establishes:

Each revolving fund authorized for use by a town department, board, committee, agency, or officer under Massachusetts General Laws Chapter 44, § 53E½;

The department or agency head, board, committee or officer authorized to spend from each fund;

The fees, charges and other monies charged and received by the department, board, committee, agency, or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant or other authorized town employee

The expenses of the program or activity for which each fund may be used;

Any restrictions or conditions on expenditures from each fund;

Any reporting or other requirements that apply to each fund;, and

The fiscal years funds shall operate under this by-law.

Revolving Fund	Agent Authorized to spend from fund	Receipts credited to fund	Expenses payable from fund	Restrictions on expenses payable from fund	Other	Fiscal years
Fire Insp Rev Fund (14220)	Fire Chief	Fees charged for inspections	Fire inspection costs	Salaries or wages of full-time employees shall be paid from the annual budget appropriation or the Ambulance revolving fund as appropriate	Annual limit of expenditures is \$50,000	FY2019 and subsequent years
Marina Repairs Rev Fund (14296)	Harbormaster	Surcharge receipts collected from all transient visitors	Harbor related costs and infrastructure expenses	Services, supplies, and wages shall be related to activities associated with repairs and maintenance of the harbor/marina	Annual limit of expenditures is \$15,000	FY2019 and subsequent years

**Board of Selectmen**

**Executive Summary:** The establishment of a new by-law regarding the Town's Revolving Funds is required by the recently adopted Municipal Modernization Act. The spending limit for each of these Revolving funds must be authorized annually and is included in the article. Each fund is credited with only the receipts received in connection with the programs supported by such Revolving Fund and expenditures may be made by the specified personnel without further appropriation.

**Finance and Advisory Board Recommendation:** 7-yes, 0-no.

**Article 3.** To see if the Town will vote to rescind all or a part of certain authorizations to borrow funds, which was approved in a prior year, where the purpose of the borrowing has been completed and/or it was unnecessary to borrow the amount approved, or take any other action relative thereto:

Article 17	June 24, 1997 STM Landfill	\$470,000
Article 2	April 11, 2006 ATM Wastewater	\$975,000
Article 6	April 10, 2007 ATM Bulkhead	\$600,000
Article 2	June 26, 2007 STM Land Acquisition Penn Ave	\$420,000
Article 7	December 11, 2008 STM Land Acquisition MV Refuse Proj	\$1,400,000
Article 4	October 29, 2009 STM Wastewater Treatment Facility	\$394,425
Article 6	November 13, 2012 Public Safety Study	\$25,000
Article 7	November 13, 2012 Town Hall Study	\$15,000

Article 3	April 9, 2013 STM Fuel Dispensing Facility	\$166,000
	Total Rescinded	\$4,465,425

**Board of Selectmen**

**Executive Summary:** The above noted authorizations are no longer needed. It is necessary for Town Meeting to rescind the balance of the bond authorizations so they can be removed from the Town's financial records.

**Finance and Advisory Board Recommendation: 7-yes, 0-no.**

**Article 4.** To see if the Town will transfer from the Waterways Account the sum of \$10,000 (Ten Thousand dollars) for harbor maintenance and the replacement of pilings, floats and moorings, or take any other action relative thereto.

**Harbormaster**

**Executive Summary:** This Article funds minor harbor repairs from winter damage and the replacement of broken and/or rotting pilings, floats and moorings where necessary.

**Finance and Advisory Board Recommendation: 7-yes, 0-no**

**Article 5.** To see if the Town will vote to appropriate the sum of \$250,000 (two hundred fifty thousand dollars) to be raised for the purpose of conducting renovations to and the expansion of the Harbormaster Office and for conducting electrical repairs at the Oak Bluffs Harbor, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds and notes of the Town therefor, or take any other action relating thereto.

**Harbormaster**

**Capital Program Committee**

**Board of Selectmen**

**Executive Summary:** This article funds improvements to the Harbormaster Office at the Oak Bluffs Harbor and the harbor electrical system which have been failing due to age and deterioration due to the saltwater environment. This office is critical for the management of the Town Harbor facility and the many slips rented by the Town, and the electrical service is critical to the operation of the harbor. The estimated breakdown is \$210,000 for the Harbormaster Office and \$40,000 for Electrical Repairs. Although borrowing would be a general obligation of the Town, as required by Massachusetts law, it is expected to be repaid from harbor-related receipts, rather than through the use of tax dollars. This project is recommended in the Capital Improvement Program.

**Finance and Advisory Board Recommendation: 6-yes, 1-no**

**2/3 Majority Required**

**Article 6.** To see if the Town will vote to appropriate the sum of \$350,000(three hundred fifty thousand dollars) to be raised for the purpose of preparing final design and specifications, to include all bidding documents and administration, and evaluation of the public bidding process,

including owner's project manager, for repairs and renovations to the roof, HVAC and related systems of the Oak Bluffs School and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds and notes of the Town therefor, or take any other action relating thereto.

**School Committee**

**Capital Program Committee**

**Board of Selectmen**

**Executive Summary:** This article funds final design for improvements to the Roof and HVAC system of the Oak Bluffs School which has been failing due to age and deterioration and requires replacement. This improvement is necessary to maintain and preserve the useful life of this important Town building. This project is recommended in the Town's Capital Improvement Program to be funded by a debt exclusion.

**Finance and Advisory Board Recommendation: 7-yes, 0-no**  
**2/3 Majority Required**

**Article 7.** To see if the Town will vote to transfer from free cash the sum of \$70,000 (seventy thousand dollars) to fund Building Maintenance Projects under the supervision of the Highway Department, or take any other action relative thereto.

**Selectmen**

**Capital Program Committee**

**Executive Summary:** This article funds building maintenance projects recommended in the current year Capital Improvement Program (CIP) to include Police Department Renovations (\$25,000), Library Exterior Painting (\$15,000) and Harbor Bathhouse Renovation (\$30,000). This purchase is recommended in the Capital Improvement Program.

**Finance and Advisory Board Recommendation: 7-yes, 0-no**

**Article 8.** To see if the Town will vote to transfer from the Free Cash Account the sum of \$30,000 (Thirty thousand dollars) to replace the Council on Aging van, or take any other action relative thereto.

**Board of Selectmen**

**Capital Program Committee**

**Executive Summary:** This article funds the replacement of the Council on Aging vehicle that required extensive repair beyond its value and was no longer a safe and reliable means of transportation to support the Council on Aging. This purchase is recommended in the Capital Improvement Program.

**Finance and Advisory Board Recommendation: 7-yes, 0-no**

**Article 9.** To see if the Town will vote to transfer from Free Cash the sum of \$43,000 (forty-three thousand dollars) for the purpose of funding a Highway Department Pickup Truck and transfer from the Cemetery Reserve Account the sum of \$12,000 (twelve thousand dollars) for the purchase of a mower or take any other action relative thereto.

**Board of Selectmen**

**Capital Program Committee**

**Executive Summary:** This article funds vehicle and equipment purchases for the Highway department to include a replacement pickup truck with plow (\$43,000) and a cemetery mower (\$12,000). These projects are recommended in the Capital Improvement Program.

**Finance and Advisory Board Recommendation: 7-yes, 0-no**

**Article 10.** To see if the Town will vote to transfer from Free Cash the sum of \$30,000 (Thirty thousand dollars) to replace the beach Stairs at Bayview Avenue, or take any other action relative thereto.

**Board of Selectmen**

**Parks Commission**

**Capital Program Committee**

**Executive Summary:** This article funds the replacement of the beach Stairs at Bayview Avenue. This project is recommended in the Capital Improvement Program.

**Finance and Advisory Board Recommendation: 7-yes, 0-no**

**Article 11.** To see if the Town will vote to transfer from Free Cash the sum of \$25,000 (Twenty-five thousand dollars) for repairs to the electrical system at the Sailing Camp property, or take any other action relative thereto.

**Board of Selectmen**

**Capital Program Committee**

**Executive Summary:** This article funds repairs to the substandard electrical system at the Sailing Camp to bring the system up to code compliance. This project is recommended in the Capital Improvement Program.

**Finance and Advisory Board Recommendation: 7-yes, 0-no**

**Article 12.** To see if the Town will vote to transfer from Free Cash the sum of \$25,000 (Twenty-five thousand dollars) for replacement of the Shellfish Department work skiff, or take any other action relative thereto.

**Board of Selectmen**

**Capital Program Committee**

**Executive Summary:** This article replaces the main work skiff of the Department that is older than twenty years old and requires extensive and continuing maintenance. This project is recommended in the Capital Improvement Program.

**Finance and Advisory Board Recommendation: 7-yes, 0-no**

**Article 13.** To see if the Town will vote to transfer from the Ambulance Reserve Fund the sum of \$208,000 (Two Hundred Eight thousand dollars) for the purchase of Public Safety vehicles and equipment, or take any other action relative thereto.

**Fire Department**

**Police Department**

**Capital Program Committee**

**Executive Summary:** This article funds the ongoing Capital Improvement Program for planned public safety vehicles and equipment to be funded from the Ambulance Reserve Fund .The appropriation covers the following vehicles and equipment: Automatic CPR System (\$17,500), Replace Radio System (\$100,000), Replace Fire Hose (\$30,000), New Engine for Rescue Boat (\$15,500), Replace Police Supervisor's Vehicle (\$45,000). These purchases are recommended in the Capital Improvement Program.

**Finance and Advisory Board Recommendation: 7-yes, 0-no**

**Article 14.** To see if the Town will vote to appropriate or reserve from the Community Preservation Act Fiscal Year 2019 estimated annual revenues of \$627,700 the amounts recommended by the Community Preservation Committee for administrative expenses and Community Preservation Reserves, with each item to be considered a separate appropriation as follows, or take any action relative thereto.

<b>Appropriation Item</b>	<b>Recommended Amount</b>
Community Preservation Administrative Expenses	\$ 31,385
Reserves	
Open Space/Recreation	\$ 62,770
Historic Preservation	\$ 62,770
Community Housing	\$ 62,770
Budgeted Reserve	\$ 408,005

**Community Preservation Committee**

**Executive Summary:** This article is required by the Commonwealth of Massachusetts on an annual basis to ensure that Community Preservation Funds are allocated properly, in the amount of at least 10% of total revenues to each of the three required areas of Historic Preservation, Community Housing, and Open Space/Recreation. The appropriation for administrative expenses is 5% of estimated revenues.

**Finance and Advisory Board Recommendation: 7-yes, 0-no**

**Article 15.** To see if the Town will vote to appropriate from Community Preservation Act Fiscal Year 2019 estimated revenues, CPA Reserve Funds, and the CPA Undesignated Fund Balance the following project grants, to spend a total of \$752,674. Each project shall be considered a separate appropriation.

- 1. Boat Ramp at Oak Bluffs Harbor:** To see if the Town will appropriate \$32,774 from the Undesignated Fund Balance to be used by the Oak Bluffs Marina to restore the boat launch landing at the Harbor.
- 2. Oak Bluffs School Recreation, phase 2:** To see if the Town will appropriate a total of \$250,000, with \$62,770 from the Open Space/Recreation Reserve Fund and \$187,230 from the Undesignated Fund Balance, to be used by the Oak Bluffs School to upgrade and rehabilitate the School's recreation area, contingent upon the Community Preservation Committee's determination, in its sole discretion, that the entity known as the "Field Fund, Inc." contributes funding sufficient to rehabilitate the recreational fields.
- 3. Oak Bluffs Fire Museum:** artifacts, documents, and photos: To see if the Town will appropriate \$10,000 from the Historic Preservation Reserve Fund for the Fire Museum Committee's preservation of documents and photos, and the preparation and installation of artifacts.

**4. Oak Bluffs Fire Museum, display cases:** To see if the Town will appropriate \$10,000 from the Historic Preservation Reserve Fund to the Fire Museum Committee for construction of cases to preserve and display artifacts.

**5. PALS Program:** To see if the Town will appropriate \$123,900 from the Undesignated Fund Balance to be used by The Resource, Inc. in their interest-free loan program for emergency structural home repairs for income-qualified Oak Bluffs residents.

**6. Greenwood Avenue Affordable Housing:** To see if the Town will appropriate \$100,000 from the Community Housing Reserve Fund to be used by the Island Housing Trust to build 3 duplexes in Vineyard Haven.

**7. Kuehn's Way Affordable Housing:** To see if the Town will appropriate \$100,000 from the Undesignated Fund Balance to be used by Island Housing Trust in construction of 20 rental apartments in Vineyard Haven.

**8. Rental Assistance:** To see if the Town will appropriate \$126,000 to support the Dukes County Regional Housing Authority's Rental Assistance Program for Oak Bluffs families, with \$62,770 from the Community Housing Reserve Fund and \$63,230 from the Undesignated Fund Balance.

#### **Community Preservation Committee**

**Executive Summary:** This article authorizes the expenditure of funds collected through the Town's Community Preservation Act program to be used as specified in the Article. Funds are collected through a 3% surcharge on property tax bills, supplemented by funds from the State. The Community Preservation Committee has developed an additional handout explaining their project recommendations.

#### **Finance and Advisory Board Recommendation:**

<b>1. Boat Ramp at Oak Bluffs Harbor</b>	<b>7-yes, 0-no</b>
<b>2. Oak Bluffs School Recreation, phase 2</b>	<b>7-yes, 0-no</b>
<b>3. Oak Bluffs Fire Museum</b>	<b>7-yes, 0-no</b>
<b>4. Oak Bluffs Fire Museum, display cases</b>	<b>7-yes, 0-no</b>
<b>5. PALS Program</b>	<b>7-yes, 0-no</b>
<b>6. Greenwood Avenue Affordable Housing</b>	<b>6-yes, 1-no</b>
<b>7. Kuehn's Way Affordable Housing</b>	<b>0-yes, 7-no</b>
<b>8. Rental Assistance</b>	<b>6-yes, 1-no</b>

**Article 16.** To see if the Town will vote to appropriate the sum total of \$600,000 for the preservation, rehabilitation, and restoration of Sunset Lake and Lakeside Park by the Park Commission, the Conservation Commission, and the community group, FANS, for active and passive recreational use, with \$200,000 to be transferred from the Undesignated Fund Balance, and an additional sum of \$400,000 to be borrowed, and that to meet this \$400,000 appropriation, the Town authorizes the Treasurer, with the approval of the Board of Selectmen, to borrow the funds under the provisions of G. L. c. 44B, s. 11, or pursuant to any other enabling authority.  
**2/3 majority required**

**Community Preservation Committee**

**Executive Summary:** This article authorizes the Town to spend a total of \$600,000 for the preservation, rehabilitation and restoration of Sunset Lake and Lakeside Park. \$200,000 would come from the present CPA fund balance, and \$400,000 would be borrowed, to be repaid through Community Preservation funds over the next two years.

**Finance and Advisory Board Recommendation:** 7-yes, 0-no

**Article 17.** To see if the Town will vote to rescind the vote taken under Article 8 of the April 14, 2015 Annual Town Meeting to allocate \$63,000 for the High School Track Replacement project and to reallocate the same funds to the Open Space/Recreation Reserve Fund, or take any other action relative thereto.

**Community Preservation Committee**

**Executive Summary:** This Article rescinds funding for the High School Track, which was resurfaced in 2017 with other funds. The CPC recommends returning the CPA funds for use in other projects. The applicant may reapply when a complete restoration of the track is planned.

**Finance and Advisory Board Recommendation:** 7-yes, 0-no

**Article 18.** To see if the Town will vote to reduce the appropriation made by Article 8 of the April 14, 2015 Town Meeting, regarding the East Chop Bluff Stabilization project, from the original appropriation of \$279,800 to a revised appropriation of \$79,800, with \$200,000 of the original appropriation returned to the CPA Undesignated Fund Balance, or take any other action relative thereto.

**Community Preservation Committee**

**Executive Summary:** The original grant of \$279,800 was approved for engineering, geotechnical work, and permitting for the East Chop Bluff. This work has been done, funded mainly by a State grant received after the CPA grant had been approved and the project begun. For any further work on the Bluff, a new CPA grant would need to be approved by the voters.

**Finance and Advisory Board Recommendation:** 7-yes, 0-no

**Article 19.** To see if the Town will vote to appropriate and transfer from Free Cash the sum of \$40,000 to support regional Human Services, with said funds to be distributed to regional human services providers under the direction and control of the Board of Selectmen, or take any other action relative thereto.

**Board of Selectmen**

**Finance Committee**

**Executive Summary:** The Town of Oak Bluffs has seen a rapid increase in recent years in the amount and number of private human service agencies requesting funding support. Longstanding agencies such as the Vineyard Health Care Access Program at \$78,219 and the Center for Living at \$124,809 continue to be carried in the Town Budget. Newer agency requests such as Dukes County Human Services requesting \$11,459, Substance Abuse Prevention requesting \$10,500, Healthy Aging MV requesting \$14,933, First Stop requesting \$9,975 and the Core program of Martha's Vineyard Community Services requesting \$16,800 simply cannot fit within the Town's budget due to financial constraints and the Town's current need for an override to support its

base budget. Further, the funding formula selected for these new services is different from the standard county assessment formula in a way that disadvantages Oak Bluffs. Rather than deny these requests due to a lack of funding, this article sets aside an additional amount of funds that are available that the Board of Selectmen may use to make proportional contributions to support these worthwhile agencies and programs while stopping short of fully funding each agency at its initial request. In future years the Town may adjust the human services contribution amount based on the availability of funding

**Finance and Advisory Board Recommendation: 7-yes, 0-no**

**In its unanimous decision, the committee felt that the town's Human Service requests from outside organizations has continually grown over the years and the town's financial situation would not allow this to continue. While the committee understands the value of these services, it also feels that these organizations must do a better job of self-funding. The committee also understands that these many organizations result in multiple hierarchies within these organizations and the increased expenses this causes thus reducing the value of the town's contributions.**

**Article 20.** To see if the Town will vote to raise and appropriate or transfer from Free Cash the sum of \$10,000 (ten thousand dollars) to fund the Town of Oak Bluffs share of the administrative expenses of the All Island School Committee's contract for Adult and Community Education in Fiscal Year 2019, or take any other action relative thereto.

**Board of Selectmen**

**Executive Summary:** This Article provides financial support for Adult and Community Education of Martha's Vineyard (ACE MV). This agency provides an array of accessible opportunities for Island residents, including job skills training, college training courses and enrichment classes for life-long learning. This article level-funds this account from the previous year.

**Finance and Advisory Board Recommendation: 3-yes, 4-no**

**The committee voted against funding ACE. When ACE came to the town several years ago it requested seed money to get the program up and running. The town approved the funding based partly on ACE's promise that this was a one-time request and that they would develop their own funding in future years. This has not happened and the committee has seen little attempt to make it happen. The committee understands the service this provides which is why the article was amended to provide at least \$10,000 of the requested funds, but the majority of the committee that it was time for ACE to provide their own funding as originally promised.**

**Article 21.** To see if the Town will vote to fix the compensation of full time and part time elected officials of the Town as provided by MGL Chapter 41, § 108, as amended, for the twelve month period from July 1, 2017 through June 30, 2018 as follows:

Board of Selectmen, Chair	\$ 4,500
Selectmen, Members	\$ 3,000 each
Constables	\$ 500 each
Town Clerk	\$ 87,409.92
Tree Warden	\$ 1,500;

or take any other action relative thereto.

**Board of Selectmen**

**Executive Summary:** This Article establishes the compensation of elected officials for the fiscal year starting July 1, 2018.

**Finance and Advisory Board Recommendation:** 7-yes, 0-no

**Article 22.** To see if the Town will vote to elect the following Town Officers on the official ballot:

- One Moderator for 3 Years
- Two Board of Selectmen for 3 Years
- One Board of Health Member for 3 Years
- One Cemetery Commissioner for 3 Years
- One Park Commissioner for 3 Years
- One Tree Warden for 3 Years
- One Planning Board Member for 5 Years
- One Planning Board Member for 4 Years
- One Planning Board for Member 2 Years
- One School Committee Member for 3 Years
- One School Committee Member for 2 Years
- Three Finance and Advisory Committee Member for 3 Years
- One Wastewater Commissioner for 3 Years
- One Water District Commissioner for 3 Years

Questions:

Question 1.

Shall the Town of Oak Bluffs be allowed to assess an additional \$275,000 in real estate and personal property taxes for the purpose of funding the Town's Regional High School Assessment and the elementary school and municipal government budget for the fiscal year beginning July first, 2018?

\_\_\_ Yes \_\_\_ No

Question 2. Debt Exclusion

Shall the Town of Oak Bluffs be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued in order to pay costs of replacing the roof and HVAC equipment at the Oak Bluffs School, and for the payment of all other costs incidental and related thereto?

\_\_\_ Yes \_\_\_ No

**Board of Selectmen**

**Executive Summary:** This article establishes the local elective offices and Questions to appear on the Official Ballot of the Town Election to be held on April 12, 2018 pursuant to this warrant.

**Article 23.** To see if the Town will vote to amend the Oak Bluffs General By-laws by inserting Chapter XXVIII, the full text of which is set forth below, to govern use of parks and beaches under the ownership or control of the Parks Commissioners, or take any other action related thereto.

## **Chapter XXVIII PARKS AND RECREATION DEPARTMENT**

### **A. Use of the Town Parklands and Beaches -**

1. Government and Use of Town Parks and Beaches is under the care and control of The Oak Bluffs Parks Commissioners, who also have independent powers under G. L. c. 45.
2. Enforcement of Rules and Regulations by Town Police or Parks Commissioners – Sections C and D.
3. Issuance of Special Use Permits – Generally – Section E.
4. Special Use Permits - Special Events – Section F.
5. Enforcement/Revocation of Special Use Permits – Section G.

### **B. Definitions/Commissioners Rules and Regulations**

1. Parks and Beaches. Parks and Beaches shall include all sidewalks, buildings, structures, land, beaches, ponds, and other waters under the custody, care and control of the Oak Bluffs Parks Commissioners.
2. Rules and Regulations Governing the use of Parks & Beaches. In addition to the rules and regulations governing Parks and Beaches contained in this By-law, the Commissioners have also promulgated, and from time to time may amend, additional rules and regulations under the authority granted to them by G. L. c. 45, § 5. The Commissioners have also created application forms, checklists, and informational materials related to the uses and permits provided for herein, which can be obtained at the Parks Department.

### **C. Use of Parks/Prohibited Uses - Conduct**

1. No littering, cigarette butts, or glass bottles.
2. No graffiti, defacing, or disfiguring park structures or vegetation.
3. No lewd behavior, threatening acts, or profanity allowed.
4. No animals in playgrounds or ball fields. Animals must be under the control of their owner at all times, and all waste must be properly removed.
5. No Parking in or on Parks.

6. No alcohol or fires.
7. No commercial activity including, without limitation, signs, notices, advertisement, concessions, or soliciting/selling of goods, services, or articles.
8. No overnight sleeping.
9. Bikes, skateboards, and similar vehicles must yield to pedestrians. No motorized vehicles (except assistive devices) on pedestrian paths.
10. No amplified music.
11. Special Use Permits for events may permit or condition certain prohibited uses identified in subsections 6, 7, or 10.

**D. Use of Beaches/Prohibited Uses-Conduct**

1. Beach use is at individual's own risk. No Lifeguards on duty unless otherwise posted.
2. No dogs allowed on public beaches from May 15<sup>th</sup> — September 15<sup>th</sup> between 8:00 a.m. and 5:00 p.m., and on Inkwel Beach between 7:00 a.m. and 5:00 p.m. (during the same months).
3. Animals must be under the control of their owner at all times, and all waste must be properly removed.
4. No walking on jetties beyond signage or dunes, as posted.
5. No graffiti, defacing, or disfiguring beach structures or vegetation.
6. No boats, sailboards, or fishing in swimming areas between 7 a.m. and 6 p.m. from May 15<sup>th</sup> — September 15<sup>th</sup>.
7. No smoking.
8. No commercial activity including, without limitation, signs, notices, advertisement, concessions, or soliciting/selling of goods, services, or articles.
9. No littering, no glass bottles. Carry in - Carry out all trash and waste.
10. No disruptive behavior, including loud conversation, fighting, or similar conduct reasonably likely to interfere with the public's enjoyment of the Parks and Beaches.
11. No amplified music.
12. No fires or alcoholic beverages allowed.

13. **Special Use Permits for events may permit or condition certain prohibited uses identified in subsections or 8, 11, or 12.**

#### **E. Special Use Permits**

1. The Commissioners may issue a Special Use Permit upon receipt of a complete application for an otherwise prohibited activity identified in Sections C(6), (7), or (10), or in D(8), (11), or (12), or for a Special Event as outlined in Section F. The Commissioners shall decide each application on its merits, considering, in their discretion whether issuance of a permit:
  - a.) increases or promotes public recreational opportunities;
  - b.) preserves, or may be adequately conditioned to preserve, the environmental integrity of the particular park or beach; and
  - c.) is consistent with the rights of the public to use the park or beach simultaneously with the event or use requested.
2. As noted in Section B(2), the Commissioners have promulgated, additional rules and regulations under their authority granted to them by G. L. c. 45, § 5 governing, and providing other limitations on, Special uses/Special Events, which the Commissioners may amend from time to time as they determine is necessary to govern Town Parks and Beaches.
3. The Commission has created application forms for Special Use Permit requests. An applicant must follow the rules set out on the application. All applications must be filed at a minimum of ten (10) days before the Commissioners meet in order to give adequate time for posting and comment.
4. The Commissioners may grant the application, deny the application, or approve the application with conditions. The Commissioners have broad discretion in acting on Special Use Permit applications.
5. An applicant must comply with any terms and conditions contained within a Special Use Permit. Any act authorized pursuant to a Special Use Permit may be performed only by the person(s) named therein, and any such authorizations may not be assigned or delegated, except as provided by the Special Use permit.
6. All person(s) receiving a Special Use Permit must agree, as a condition, to indemnify and hold the Town, the Commission, its employees and agents harmless against all claims relating to or arising out of the use of Parks or beaches. The Commissioners may require the applicant to obtain liability insurance to support the Permittee's obligation to indemnify and hold the Town harmless.

#### **F. Special Use Permits – Special Events**

1. Special Events are defined as supervised or organized activities involving one or more participants or spectators, which might reasonably be expected to affect the public use or enjoyment, or the general environmental quality, of any Park or Beach.

2. No person shall conduct any Special Event upon the lands or waters of a Park or Beach without first obtaining a "Special Use Permit" from the Commissioners.
3. The "Special Event Permit Application" must be submitted ten (10) business days before a scheduled Park Commissioners meeting.
4. There shall be no advertising, posting, or digital notification (for e.g. via email or social medial distribution) of a proposed special event before the event has been approved by the Park Commissioners and any other necessary town entities.
5. The contact person and/or group are responsible for fulfilling the requirements imposed by the Special Event P-Use Permit.
6. Approved groups using park or beach areas shall respect the rights and privacy of neighbors.

#### **G. Enforcement**

1. All Special Use Permits are in the nature of a license, and are revocable at-will, in the discretion of the Commissioners.
2. Any violation of a Special Use Permit by its holder, its agents, employees or guests of any term or condition therein shall constitute grounds for its revocation by the Commissioners, whose action therein shall be final.
3. In case of revocation of any Special Use Permit, all monies paid for or on account thereof shall, at the option of the Commissioners, be retained by the Commission, and the holder of such permit, together with his or her agents, employees, and guests who violated said terms or conditions shall be jointly and severally liable to the commission for all damages and/or loss suffered by the Commission in excess of such monies retained. Neither such retention by the Commission of the whole nor any part of such monies nor the recovery or collection thereby of such damages, or both, shall in any manner relieve such person(s) from criminal liability for violation of any other state or local law, ordinance, rule or order, or from responsibility under governing law for the violation.
4. This By-law may be enforced by non-criminal disposition under G.L. Chapter 40, § 21D, in the following manner:
  - a. For the first offense within a twelve (12) month period, a \$100.00 fine;
  - b. For the second offense within a twelve (12) month period, a \$200.00 fine;
  - c. For the third and subsequent offense(s) within a twelve (12) month period, a \$300.00 fine.
5. Each day, or portion thereof during which a violation continues, shall constitute a separate offense.

6. This by-law may be enforced, including but not limited to the provisions of G. L. c. 40, § 21D, by Town Police Officers or other officers having police powers.

7. Upon request of the Commission, with Board of Selectmen approval, Town Counsel shall take legal action as may be necessary to enforce this by-law and the conditions of Special Use Permits issued under its provisions.

8. The Commissioners may from time promulgate and amend a separate fine schedule under the independent authority granted to them by Massachusetts law.

#### **Board of Selectmen**

#### **Parks Commission**

**Executive Summary:** This article establishes a bylaw to set forth a detailed and transparent system for the Town to use in granting permits for the use of Town Parks and beaches in a way that allows certain events without interfering with the public's right to use and enjoy these Town resources. The bylaw provides for the reasonable regulation of events taking place on these public properties and also safeguards the Town's public interest and provides protections to ensure that any permitted events are conducted in an orderly and predictable manner.

**Article. 24.** To see if the Town will vote to petition the General Court to enact the following home rule petition:

An ACT concerning the rental of Mopeds and Motor Scooters in the Town of Oak Bluffs

**Section One.** Notwithstanding the provisions of G. L. c. 90, § 1B, or any other general or special law to the contrary, the Town of Oak Bluffs (the "Town") is hereby authorized to amend Chapter XV(F) of its Recodified General By-laws (April 9, 2002), as amended through September of 2017, as set out in Section Two of this Act, to prohibit the commercial lease or rental of mopeds and motor scooters to the public.

**Section Two.** The question shall be submitted for acceptance to the voters of the Town at its next special or annual town meeting in the form of the following warrant article: "To see if the Town will vote to delete the existing text of Chapter XV(F) of its Recodified General By-laws (April 9, 2002), as amended through September of 2017, in its entirety, and replace it with the following language: 'The rental or leasing of mopeds and motor scooters to the public is prohibited within the Town, and no license shall be issued for an entity to engage in the business of renting or leasing mopeds or motor scooters to the public.'"

**Section Three.** If a majority of the voters at the special or annual town meeting in which the article provided for in Section Two vote in the affirmative, then then this Act shall take effect, but not otherwise.

**Section Four.** Duly issued licenses in effect at the time this Act becomes effective shall remain valid for the duration of the then existing license, but shall otherwise confer no benefit or right on the holder to operate past the effective date of the existing license.

## **Board of Selectmen**

**Executive Summary:** This article seeks approval to file special legislation with the General Court of the Commonwealth of Massachusetts that would authorize the Town to amend its general bylaws to prohibit the rental or leasing of mopeds or motor scooters to the public within the Town. At last year's Annual Town Election, voters overwhelmingly approved a non-binding question that recommended prohibiting the rental of mopeds within the Town.

**Article 25.** To see if the Town will vote to approve the establishment by the Martha's Vineyard Regional High School District of a Stabilization Fund known as the "MVRHS Capital Stabilization Fund" to provide a fund for expenditures for capital improvements within Martha's Vineyard Regional High School District and for such other lawful purposes as provided by Massachusetts General Laws, C. 71 section 16G1/2 as it may be amended from time to time, or take any other action relative thereto.

### **Martha's Vineyard Regional High School District**

**Executive Summary:** This article authorizes the Martha's Vineyard Regional High School District to establish a stabilization fund to provide a fund for expenditures for capital improvements by the District.

**Finance and Advisory Board Recommendation: 0-yes, 7-no**

**The committee voted unanimously to reject this article due the funding method not being specified. The committee feels that the only proper way to fund this type of fund is to use an equal valuation formula. Currently Oak Bluffs has the highest percentage of funding for the MVRHS and the committee feels strongly that this is unfair for capital improvements which we feel should be split evenly among the towns.**

### **2/3 Vote Required**

**Article 26.** To see if the Town will vote to endorse, and petition the General Court for, enactment of a Massachusetts Education Finance Reform bill with the following features, or take any other action relative thereto:

(1) a change in the statutory method for regional school district cost apportionment to member towns to an assessed property value method (unified tax rate), according to the mechanism described below.

(2) a mandate that all towns in the Commonwealth must either have their own school district or belong to a regional school district, by a date several years hence.

**Proposed Mechanism for Transitioning to a Unified Tax Rate in a Regional School District:** In each fiscal year beginning with the first fiscal year after enactment of the Massachusetts Education Finance Reform law, each town that paid more than the Unified District Tax Rate in the year of enactment shall pay THE GREATER OF (1) what it was assessed in the year of enactment, or (2) the amount calculated by applying the Unified District Tax Rate to the assessed taxable property value in that town as of the first day of December of the prior fiscal year; and each town that paid less than the Unified District Tax Rate in the year of enactment shall pay THE LESSER OF (a) the amount calculated by applying the Unified District Tax Rate to the assessed taxable property value in that town as of the first day of December of the prior fiscal year, or (b) the total assessment to all member towns minus the assessments to those member towns paying more than the Unified District Tax Rate (the "Residual Assessment"); provided however, that if more than one member town is paying less than the Unified District Tax Rate,

then those towns shall apportion the Residual Assessment among themselves according to the apportionment formula in use in the year of enactment.

The "Unified District Tax Rate" is defined as (x) the total apportionment to the member towns of the school district, divided by (y) the total assessed taxable value of residential, commercial, industrial, and personal property of the member towns, multiplied by (z) 1,000, as of the first day of December of the prior fiscal year., or take any other action relative thereto.

#### **Board of Selectmen**

**Executive Summary: (Prepared by the Statewide Supporting Group)**The purpose of the article is to support a Massachusetts Education Finance Reform bill that would fix dysfunctional aspects of current laws and put all of the Commonwealth's regional school districts on a sounder financial footing, enabling them not only to maintain standards but to offer enriched programs.

The features of the bill would be as follows:

(1) Change the statutory method for regional school district apportionment to an assessed property value method (unified tax rate). Currently all District agreements approved by the Department of Elementary & Secondary Education (DESE) use a student headcount formula for apportionment among member towns, unless the member towns unanimously approve, annually, an alternative method. The proposed mechanism for transitioning to this new statutory method is described above.

This change would be consistent with the state's long and proud tradition of supporting public education, whose fundamental financing principle — as opposed to that of private education is that all children are entitled to a free education paid for by all members of their community in proportion to their ability to pay, not on how many children they have, if any. Because the lion's share of public K-12 education is funded by local property taxes, taxable assessed value is an appropriate measure of ability to pay. (Although state income taxes rather than local property taxes might be a better method of education finance, there is no realistic prospect of changing that in Massachusetts or anywhere else in the U.S. in the foreseeable future.)

The practical effect of that change in the statutory method of apportionment would be to bring the tax situation of all taxpayers in regional school districts in line with the other 90 percent of the Commonwealth's taxpayers who already live in school districts where they pay the same rate as all of their other neighbors in the district. (Only seven of the 100 largest public school districts in the state are regional districts, containing more than a single local taxing authority.)

A single rate within a school district is not only the standard practice in Massachusetts (and explicitly mandated in many states like New York and New Jersey); it is good public policy. Any discount to that rate for any taxpayer in a school district is a net loss to that district's revenue. It is in the Commonwealth's interest that all school districts fund themselves as efficiently as possible at the local level so that demands on the state budget can be minimized.

(2) Mandate that all towns in the Commonwealth must either have their own school district or belong to a regional school district, by a date several years hence. If implemented, this would eliminate the "beggar thy neighbor" negotiations that cause some smaller communities to play one district against another in bidding wars. The concept of tuition should be anathema to public schools (see public education's fundamental financing principle cited above).

**Finance and Advisory Board Recommendation: 7-yes, 0-no**

**The committee strongly supports this article which would be the first step in improving the equality of funding the MVRHS among the island towns.**

**Article 27.** To see if the Town will vote on the following article submitted by petition, “Health Imperatives – Martha’s Vineyard requests \$5,000 from the Town of Oak Bluffs for health and human services provided to low-income and vulnerable individuals and families in Fiscal Year 2018”, or take any other action related thereto.

**PETITION ARTICLE**

**Finance and Advisory Board Recommendation: 0-yes, 7-no**

**The committee voted unanimously to reject this article. This is a Human Service and should be included in the combined article created above (Articles 19).**

**Article 28.** To see if the Town will vote on the following article submitted by petition, “2018 Petition to ban the release of lighter-than-air balloons in Oak Bluffs.

**Release of Balloons**

(1) No person, nonprofit organization, association, firm or corporation, shall knowingly release, organize the release of or intentionally cause to be released into the atmosphere any helium or other lighter-than-air gas balloons in the Town of Oak Bluffs. Any violation of this bylaw shall result in a fine of \$100.

(2) The provisions of section (1) shall not apply to balloons which are used for the purpose of carrying scientific instrumentation during the performance of an experiment or testing procedure or by a person on behalf of a governmental agency or pursuant to a governmental contract for scientific or meteorological purposes.”, or take any other action relative thereto”

**PETITION ARTICLE**

**Article 29.** To see if the Town will vote on the following article submitted by petition, “To see if the Town will raise and appropriate or transfer from available funds Ninety-Nine Thousand, Six Hundred Forty-Three Dollars and Fifty-Two Cents (\$99,643.52), or fifty percent (50%) of the Town’s proportionate share of the fiscal year 2019 cost of the Dukes County Regional Emergency Communications Center, based on the volume of dispatches, tied to call origin, for all of the Town’s agencies”, or take any other action related thereto.

**PETITION ARTICLE**

**Finance and Advisory Board Recommendation: 0-yes, 7-no**

**The committee voted unanimously to reject this article on the grounds that that the funding formula is unfair to Oak Bluffs. For a town that has many attractions such as the high school, YMCA, skating rink, hospital, etc. using call origin to determine funding is just plain wrong. How many of the calls came from residents of Oak Bluffs versus other town residents or visitors. We again feel that a project such as this has equal value to all the towns and should be split evenly among them.**

**Town Meeting  
Appendix A  
FY 2019 Budget**

DEPT#	DEPARTMENT	2017 ACTUAL	2018 VOTED	2019 RECOMMENDED
<b>122</b>	<b>SELECTMEN</b>			
	PERSONAL SERVICES	309,304	337,887	368,029
	EXPENSES	157,040	123,000	133,000
	<b>TOTAL SELECTMEN</b>	<b>466,344</b>	<b>460,887</b>	<b>501,029</b>
<b>131</b>	<b>FINANCE COMMITTEE</b>			
	EXPENSES	5,008	6,155	7,675
	<b>TOTAL FIN COMM</b>	<b>5,008</b>	<b>6,155</b>	<b>7,675</b>
<b>132</b>	<b>FIN COMM-RESERVE FUND</b>			
	EXPENSES	56,500	56,500	55,000
	<b>TOTAL FIN COMM-RES FUND</b>	<b>56,500</b>	<b>56,500</b>	<b>55,000</b>
<b>135</b>	<b>TOWN ACCOUNTANT</b>			
	PERSONAL SERVICES	81,511	128,392	91,117
	EXPENSES	699	2,000	3,000
	<b>TOTAL TOWN ACCOUNTANT</b>	<b>82,210</b>	<b>130,392</b>	<b>94,117</b>
<b>141</b>	<b>ASSESSORS</b>			
	PERSONAL SERVICES	139,648	113,153	114,908
	EXPENSES	8,245	9,400	11,400
	<b>TOTAL ASSESSORS</b>	<b>147,893</b>	<b>122,553</b>	<b>126,308</b>
<b>144</b>	<b>TREASURER/ FIXED COSTS</b>			
	EXPENSES	3,684,361	4,014,799	4,249,713
	<b>TOTAL TREAS FIXED COSTS</b>	<b>3,684,361</b>	<b>4,014,799</b>	<b>4,249,713</b>
<b>145</b>	<b>TOWN TREASURER</b>			
	PERSONAL SERVICES	112,970	123,016	120,917
	EXPENSES	20,229	22,500	23,500
	<b>TOTAL TREASURER</b>	<b>133,199</b>	<b>145,516</b>	<b>144,417</b>
<b>146</b>	<b>TAX COLLECTOR</b>			
	PERSONAL SERVICES	121,188	120,527	127,249
	EXPENSES	15,896	16,575	16,575
	<b>TOTAL COLLECTOR</b>	<b>137,084</b>	<b>137,102</b>	<b>143,824</b>
<b>155</b>	<b>INFORMATION TECHNOLOGY</b>			
	PERSONAL SERVICES	89,825	99,787	104,051
	EXPENSES	253,199	240,450	240,950
	<b>TOTAL INFORMATION TECH</b>	<b>343,025</b>	<b>340,237</b>	<b>345,001</b>

**Town Meeting  
Appendix A  
FY 2019 Budget**

DEPT#	DEPARTMENT	2017 ACTUAL	2018 VOTED	2019 RECOMMENDED
<b>161</b>	<b>TOWN CLERK</b>			
	PERSONAL SERVICES EXPENSES	127,829 2,788	127,744 4,000	136,124 4,000
	<b>TOTAL TOWN CLERK</b>	<b>130,617</b>	<b>131,744</b>	<b>140,124</b>
<b>163</b>	<b>BOARD OF REGISTRARS</b>			
	PERSONAL SERVICES EXPENSES	22,925 5,369	24,606 5,050	26,754 6,050
	<b>TOTAL BD OF REGISTRARS</b>	<b>28,294</b>	<b>29,656</b>	<b>32,804</b>
<b>171</b>	<b>CONSERVATION</b>			
	PERSONAL SERVICES EXPENSES	69,497 27,946	69,238 33,570	74,767 33,570
	<b>TOTAL CONSERVATION</b>	<b>97,443</b>	<b>102,808</b>	<b>108,337</b>
<b>175</b>	<b>PLANNING BOARD</b>			
	PERSONAL SERVICES EXPENSES	21,631	38,275 5,000	42,824 2,000
	<b>TOTAL PLANNING BOARD</b>	<b>21,631</b>	<b>43,275</b>	<b>44,824</b>
<b>199</b>	<b>UNCLASSIFIED (SELECTMEN)</b>			
	EXPENSES	1,276,276	1,279,845	1,212,069
	<b>TOTAL UNCLASSIFIED</b>	<b>1,276,276</b>	<b>1,279,845</b>	<b>1,212,069</b>
<b>210</b>	<b>POLICE DEPT</b>			
	PERSONAL SERVICES EXPENSES	2,260,183 80,474	2,217,162 84,000	2,336,439 85,350
	<b>TOTAL POLICE DEPT</b>	<b>2,340,657</b>	<b>2,301,162</b>	<b>2,421,789</b>
<b>220</b>	<b>FIRE DEPT</b>			
	PERSONAL SERVICES EXPENSES	161,163 105,592	187,900 100,000	268,400 100,000
	<b>TOTAL FIRE DEPT</b>	<b>266,754</b>	<b>287,900</b>	<b>368,400</b>
<b>231</b>	<b>AMBULANCE</b>			
	PERSONAL SERVICES EXPENSES	277,686 48,380	288,625 48,800	308,501 51,000
	<b>TOTAL AMBULANCE</b>	<b>326,066</b>	<b>337,425</b>	<b>359,501</b>
<b>241</b>	<b>BUILDING INSPECTOR</b>			
	PERSONAL SERVICES EXPENSES	228,413 9,720	237,930 4,400	261,769 5,450
	<b>TOTAL BUILDING INSPECTOR</b>	<b>238,133</b>	<b>242,330</b>	<b>267,219</b>

**Town Meeting  
Appendix A  
FY 2019 Budget**

DEPT#	DEPARTMENT	2017 ACTUAL	2018 VOTED	2019 RECOMMENDED
<b>249</b>	<b>SHELLFISH</b>			
	PERSONAL SERVICES	138,089	139,152	145,679
	EXPENSES	49,291	54,500	56,500
	<b>TOTAL SHELLFISH</b>	<b>187,380</b>	<b>193,652</b>	<b>202,179</b>
<b>291</b>	<b>EMERGENCY MANAGEMENT</b>			
	EXPENSES	21,204	21,700	24,700
	<b>TOTAL EMER MANAGEMENT</b>	<b>21,204</b>	<b>21,700</b>	<b>24,700</b>
<b>296</b>	<b>MARINA MANAGER</b>			
	PERSONAL SERVICES	205,492	209,049	210,899
	EXPENSES	41,008	48,000	48,000
	<b>TOTAL MARINA MANAGER</b>	<b>246,500</b>	<b>257,049</b>	<b>258,899</b>
<b>300</b>	<b>SCHOOL DEPT</b>			
	PERSONAL SERVICES	7,314,292	7,772,626	8,061,820
	EXPENSES			
	<b>TOTAL SCHOOL DEPT</b>	<b>7,314,292</b>	<b>7,772,626</b>	<b>8,061,820</b>
<b>301</b>	<b>M V REGIONAL HIGH SCHOOL</b>			
	DISTRICT ASSESSMENT	4,735,281	4,646,813	5,033,791
	<b>TOTAL M V DISTRICT</b>	<b>4,735,281</b>	<b>4,646,813</b>	<b>5,033,791</b>
<b>421</b>	<b>HIGHWAY ADMINISTRATION</b>			
	PERSONAL SERVICES	817,169	836,744	867,752
	EXPENSES	783,869	761,410	786,410
	<b>TOTAL HIGHWAY</b>	<b>1,601,038</b>	<b>1,598,154</b>	<b>1,654,162</b>
<b>519</b>	<b>BOARD OF HEALTH</b>			
	PERSONAL SERVICES	114,472	135,232	133,818
	EXPENSES	27,290	57,721	56,225
	<b>TOTAL BOARD OF HEALTH</b>	<b>141,762</b>	<b>192,953</b>	<b>190,043</b>
<b>541</b>	<b>COUNCIL ON AGING</b>			
	PERSONAL SERVICES	108,977	109,135	114,639
	EXPENSES	87,094	106,322	133,309
	<b>TOTAL COUNCIL ON AGING</b>	<b>196,071</b>	<b>215,457</b>	<b>247,949</b>
<b>543</b>	<b>VETERANS SERVICES</b>			
	BENEFIT PAYMENTS	72,771	61,000	70,500
	<b>TOTAL VETERANS SERVICES</b>	<b>72,771</b>	<b>61,000</b>	<b>70,500</b>

**Town Meeting  
Appendix A  
FY 2019 Budget**

DEPT#	DEPARTMENT	2017 ACTUAL	2018 VOTED	2019 RECOMMENDED
610	LIBRARY			
	PERSONAL SERVICES	342,309	358,494	382,806
	EXPENSES	148,135	142,930	146,933
	<b>TOTAL LIBRARY</b>	<b>490,445</b>	<b>501,424</b>	<b>529,739</b>
612	ARTS COUNCIL			
	EXPENSES	1,500	1,500	1,500
	<b>TOTAL ARTS COUNCIL</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
630	RECREATION			
	PERSONAL SERVICES	67,335	82,403	84,199
	EXPENSES	56,937	83,850	88,850
	<b>TOTAL RECREATION</b>	<b>124,272</b>	<b>166,253</b>	<b>173,049</b>
710	MATURING DEBT- PRINCIPAL			
	EXPENSES	2,223,322	2,259,720	2,048,729
	<b>TOTAL DEBT PRINCIPAL</b>	<b>2,223,322</b>	<b>2,259,720</b>	<b>2,048,729</b>
	MATURING BAN-PRINCIPAL			
720	BAN PAY ( OFF			
750	MATURING DEBT- INTEREST			
	EXPENSES	620,421	545,227	472,691
	<b>TOTAL DEBT INTEREST</b>	<b>620,421</b>	<b>545,227</b>	<b>472,691</b>
751	INTEREST TEMPORARY DEBT			
	EXPENSES			
	<b>TOTAL TEMP DEBT INTEREST</b>			
	INTEREST ON MATURING BANS			
	EXPENSES	10,655		10,000
	<b>TOTAL DEBT SERVICE</b>	<b>2,854,397</b>	<b>2,804,947</b>	<b>2,531,420</b>
	<b>TOTAL GENERAL FUND</b>	<b>27,768,406</b>	<b>28,603,814</b>	<b>29,601,903</b>
60198	WASTEWATER ENTERPRISE			
	PERSONAL SERVICES	294,546	304,656	322,861
	EXPENSES	348,089	433,691	433,691
	<b>TOTAL WASTEWATER</b>	<b>642,634</b>	<b>738,347</b>	<b>756,552</b>
<b>TOTAL OPERATIONAL BUDGET FOR TOWN MEETING</b>		<b>26,923,599</b>	<b>29,342,161</b>	<b>30,358,454</b>
	<b>TRANSFER TO GENERAL FUND</b>	<b>730,320</b>	<b>730,320</b>	<b>680,141</b>

**TOWN MEETING APPENDIX B**  
**Fiscal Year 2019 Budget Analysis**  
**and Recommendations**

ACCOUNTS FOR:

			2017 ACTUAL	2018 VOTED	2019 RECOMMENDED	SUPPLEMENTARY RECOMMENDED
<b>1122 BOARD OF SELECTMEN</b>						
1122	5110	ELECTED OFFICIALS	16,500.00	16,500.00	16,500.00	
1122	51101	ADMINISTRATIVE SALARIES	148,034.73	169,447.15	192,034.87	
1122	51102	TOWN ADMINISTRATOR SALARY	143,789.20	148,439.92	155,994.00	
1122	51140	LONGEVITY PAY	3,000.00	3,500.00	3,500.00	
		<b>TOTAL SALARY</b>	<b>309,303.93</b>	<b>337,887.07</b>	<b>388,028.87</b>	
1122	5300	PROFESSIONAL & TECHNICAL	135,066.77	100,000.00	110,000.00	
1122	5700	OTHER CHARGES & EXPENSES	21,873.03	23,000.00	23,000.00	
		<b>TOTAL EXPENSE</b>	<b>157,039.80</b>	<b>123,000.00</b>	<b>133,000.00</b>	
<b>TOTAL</b>	<b>BOARD OF SELECTMEN</b>		<b>468,343.73</b>	<b>460,887.07</b>	<b>501,028.87</b>	
<b>1131 FINANCE COMMITTEE</b>						
1131	5200	CONTRACT SERVICES	4,855.50	6,000.00	7,500.00	
1131	5730	MEMBERSHIPS	152.00	155.00	175.00	
<b>TOTAL</b>	<b>FINANCE COMMITTEE</b>		<b>5,007.50</b>	<b>6,155.00</b>	<b>7,675.00</b>	
<b>1132 FINANCE COMM.-RESERVE FD.</b>						
1132	5880	RESERVE FUND	58,500.00	58,500.00	55,000.00	
<b>TOTAL</b>	<b>FINANCE COMM.-RESERVE</b>		<b>58,500.00</b>	<b>58,500.00</b>	<b>55,000.00</b>	
<b>1135 TOWN ACCOUNTANT</b>						
1135	51101	TOWN ACCOUNTANT SALARY	42,718.88	83,220.00	71,117.28	
1135	51105	ASSISTANT ACCOUNTANT	38,783.68	45,172.00	20,000.00	
1135	51140	LONGEVITY PAY	-	-	-	
		<b>TOTAL SALARY</b>	<b>81,510.54</b>	<b>128,392.00</b>	<b>91,117.28</b>	
	5700	OTHER CHARGES & EXPENSES	699.00	1,000.00	1,000.00	
1135	5711	TRAINING AND SEMINARS	-	1,000.00	2,000.00	
		<b>TOTAL EXPENSE</b>	<b>699.00</b>	<b>2,000.00</b>	<b>3,000.00</b>	
<b>TOTAL</b>	<b>TOWN ACCOUNTANT</b>		<b>82,209.54</b>	<b>130,392.00</b>	<b>94,117.28</b>	
<b>1141 ASSESSORS</b>						
1141	51101	ADMINISTRATIVE SALARIES	30,529.45	42,102.57	92,520.00	
1141	51102	PRINCIPAL ASSESSOR SALARY	92,183.38	31,923.20	21,888.00	
1141	51104	ADMIN. CLERK'S SALARY	16,834.78	38,877.27	-	
1141	51140	LONGEVITY PAY	300.00	250.00	500.00	
		<b>TOTAL SALARY</b>	<b>139,847.59</b>	<b>113,153.04</b>	<b>114,908.00</b>	
1141	5190	TRAINING EXPENSE	1,887.98	2,000.00	2,000.00	
1141	5300	PROFESSIONAL & TECHNICAL	3,340.00	3,500.00	5,500.00	
1141	5380	CARTOGRAPHIC SERVICES	3,000.00	3,400.00	3,400.00	
1141	5700	OTHER CHARGES & EXPENSES	217.30	500.00	500.00	
		<b>TOTAL EXPENSE</b>	<b>8,245.28</b>	<b>9,400.00</b>	<b>11,400.00</b>	
<b>TOTAL</b>	<b>ASSESSORS</b>		<b>147,892.85</b>	<b>122,553.04</b>	<b>126,308.00</b>	
<b>1144 TREASURER(FIXED P/R COST)</b>						
1144	51900	FICA (MEDICARE)	179,481.50	168,848.00	174,048.00	
1144	51911	PENSION FUND	1,039,744.01	1,041,850.00	1,093,843.00	
1144	51913	UNEMPLOYMENT COMP.	28,312.04	42,000.00	42,000.00	
1144	51916	MED. INS.-EMPLOYER CONT.	1,846,756.20	2,195,000.00	2,324,878.00	
1144	51919	MED INS RETIREE TOWN SHARE	477,837.25	515,000.00	587,742.00	
1144	51920	GASB 45	3,880.25	12,000.00	5,000.00	
1144	5212	COMPUTER P/R SERV. CON.	10,589.72	10,000.00	12,000.00	
1144	5851	TOWN OPEB CONTRIBUTION	-	30,000.00	30,000.00	
<b>TOTAL</b>	<b>TREASURER(FIXED P/R CO</b>		<b>3,884,380.97</b>	<b>4,014,788.00</b>	<b>4,248,713.00</b>	
<b>1145 TOWN TREASURER</b>						
1145	51101	TREASURER SALARY	76,170.00	76,170.00	73,268.00	
1145	51104	ADMIN CLERK SALARY	35,800.14	45,348.14	47,848.00	
1145	51105	CLERICAL SALARY	-	-	-	
1145	51140	LONGEVITY PAY	1,000.00	1,500.00	-	
		<b>TOTAL SALARY</b>	<b>112,970.14</b>	<b>123,018.14</b>	<b>120,917.00</b>	
1145	52200	TAX TITLE EXPENSES	4,954.00	10,000.00	10,000.00	
1145	5700	OTHER CHARGES & EXPENSES	6,029.80	4,000.00	5,000.00	
1145	5711	TRAINING & SEMINARS	85.00	1,000.00	1,000.00	
1145	5714	ADMIN FEES - MW PAT	9,178.71	7,500.00	7,500.00	
		<b>TOTAL EXPENSE</b>	<b>20,228.61</b>	<b>22,500.00</b>	<b>23,500.00</b>	
<b>TOTAL</b>	<b>TOWN TREASURER</b>		<b>133,198.75</b>	<b>145,518.14</b>	<b>144,417.00</b>	

**TOWN MEETING APPENDIX B**  
**Fiscal Year 2019 Budget Analysis**  
**and Recommendations**

ACCOUNTS FOR:			2017 ACTUAL	2018 VOTED	2019 RECOMMENDED	SUPPLEMENTARY RECOMMENDED
<b>1148 TAX COLLECTOR</b>						
1148	51101	ADMINISTRATIVE SALARIES	42,233.10	41,857.00	44,185.13	
1148	51102	TAX COLLECTOR SALARY	77,454.88	76,170.00	80,054.00	
1148	51140	LONGEVITY PAY	1,600.00	2,500.00	3,000.00	
		<b>TOTAL SALARY</b>	<b>121,188.08</b>	<b>120,527.00</b>	<b>127,249.13</b>	
1148	5180	TRAINING EXPENSE	989.87	1,000.00	1,000.00	
1148	5300	PROFESSIONAL & TECHNICAL	-	-	-	
	5700	OTHER CHARGES & EXPENSES	14,928.12	15,575.00	15,575.00	
		<b>TOTAL EXPENSE</b>	<b>15,995.99</b>	<b>16,575.00</b>	<b>16,575.00</b>	
<b>TOTAL</b>	<b>TAX COLLECTOR</b>		<b>137,084.05</b>	<b>137,102.00</b>	<b>143,824.13</b>	
<b>1155 INFORMATION TECHNOLOGY</b>						
1155	51101	INFO TECH DIR SALARY	83,787.00	83,787.00	88,050.88	
1155	51140	IT ASSISTANT	5,038.45	15,000.00	15,000.00	
1155	51140	LONGEVITY PAY	1,000.00	1,000.00	1,000.00	
		<b>TOTAL SALARY</b>	<b>89,825.45</b>	<b>99,787.00</b>	<b>104,050.88</b>	
1155	5272	COPY MACH SERV. CONTRACT	5,882.87	4,500.00	5,000.00	
1155	5320	COMPUTER TRAINING	-	4,000.00	6,000.00	
1155	5340	TELEPHONE EXPENSE	70,885.43	58,850.00	58,850.00	
1155	5343	MAINTENANCE AGREEMENTS	109,056.08	107,500.00	107,500.00	
1155	5400	SUPPLIES	6,788.46	2,000.00	2,000.00	
1155	5726	LEASE AGREEMENTS	24,504.04	45,000.00	45,000.00	
1155	5727	HARDWARE	32,804.58	14,800.00	14,800.00	
1155	5728	SOFTWARE	4,489.64	4,000.00	4,000.00	
		<b>TOTAL EXPENSE</b>	<b>253,189.07</b>	<b>240,450.00</b>	<b>240,950.00</b>	
<b>TOTAL</b>	<b>INFORMATION TECHNOLOGY</b>		<b>343,024.52</b>	<b>340,237.00</b>	<b>345,000.88</b>	
<b>1181 TOWN CLERK</b>						
1181	5110	ELECTED OFFICIALS	83,511.09	83,201.00	87,409.92	
1181	51101	ADMINISTRATIVE SALARIES	44,317.65	44,543.00	48,214.52	
1181	51140	LONGEVITY PAY	-	-	500.00	
		<b>TOTAL SALARY</b>	<b>127,828.74</b>	<b>127,744.00</b>	<b>138,124.44</b>	
1181	5700	OTHER CHARGES & EXPENSES	2,788.37	4,000.00	4,000.00	
		<b>TOTAL EXPENSE</b>	<b>2,788.37</b>	<b>4,000.00</b>	<b>4,000.00</b>	
<b>TOTAL</b>	<b>TOWN CLERK</b>		<b>130,617.11</b>	<b>131,744.00</b>	<b>140,124.44</b>	
<b>1183 BOARD OF REGISTRARS</b>						
1183	51100	CONSTABLES	1,000.00	1,000.00	1,000.00	
1183	51101	ADMINISTRATIVE SALARIES	21,924.81	23,608.00	25,753.53	
		<b>TOTAL SALARY</b>	<b>22,924.81</b>	<b>24,608.00</b>	<b>26,753.53</b>	
1183	5700	OTHER CHARGES & EXPENSES	5,388.72	5,050.00	6,050.00	
		<b>TOTAL EXPENSE</b>	<b>5,388.72</b>	<b>5,050.00</b>	<b>6,050.00</b>	
<b>TOTAL</b>	<b>BOARD OF REGISTRARS</b>		<b>28,293.53</b>	<b>29,658.00</b>	<b>32,803.53</b>	
<b>1171 CONSERVATION COMMISSION</b>						
1171	51101	CONSERVATION AGENT SALARY	69,486.88	69,238.00	72,766.80	
1171	51140	LONGEVITY PAY	-	-	2,000.00	
		<b>TOTAL SALARY</b>	<b>69,486.88</b>	<b>69,238.00</b>	<b>74,766.80</b>	
1171	5300	PROFESSIONAL & TECHNICAL	3,034.12	1,070.00	1,070.00	
1171	5702	MAINTENANCE EXPENSES	-	-	-	
1171	5293	MAINT. OF SAILING CAMP	24,911.91	32,500.00	32,500.00	
		<b>TOTAL EXPENSE</b>	<b>27,946.03</b>	<b>33,570.00</b>	<b>33,570.00</b>	
<b>TOTAL</b>	<b>CONSERVATION COMMISSION</b>		<b>97,442.99</b>	<b>102,808.00</b>	<b>108,336.80</b>	
<b>1175 PLANNING BOARD</b>						
1175	51105	CLERICAL SALARY	21,831.31	38,275.00	42,824.15	
		<b>TOTAL SALARY</b>	<b>21,831.31</b>	<b>38,275.00</b>	<b>42,824.15</b>	
1175	5210	CONSULTING ENGINEERING	-	-	-	
	5180	TRAINING EXPENSE	-	5,000.00	2,000.00	
		<b>TOTAL EXPENSE</b>	<b>-</b>	<b>5,000.00</b>	<b>2,000.00</b>	
<b>TOTAL</b>	<b>PLANNING BOARD</b>		<b>21,831.31</b>	<b>43,275.00</b>	<b>44,824.15</b>	
<b>1189 UNCLASSIFIED (SELECTMEN)</b>						
1189	51914	INSURANCE EXPENSE	489,549.50	475,000.00	500,000.00	
1189	52000	STREET LIGHTING EXPENSE	59,883.01	35,000.00	35,000.00	
1189	52019	TOWN REPORT	13,300.00	11,000.00	11,000.00	
1189	52100	SELF INSURANCE TRUST FND.	108,718.59	80,000.00	80,000.00	
1189	5211	TOWN BUILDING UTILITIES	119,797.05	150,000.00	125,000.00	

**TOWN MEETING APPENDIX B**  
**Fiscal Year 2019 Budget Analysis**  
**and Recommendations**

ACCOUNTS FOR:			2017 ACTUAL	2018 VOTED	2019 RECOMMENDED	SUPPLEMENTARY RECOMMENDED
1199	5212	SAILING CAMP SERVICES	-	-	-	
1199	5218	OB RES PLACEMENT	93,540.05	-	-	
1199	5219	INFORMATION BOOTH	15,000.00	20,000.00	20,000.00	
1199	5270	COPY PAPER	4,277.94	2,250.00	2,250.00	
1199	5273	LEASE LAND FOR DRAINAGE	1,250.00	1,250.00	1,250.00	
1199	5301	ENGINEERING/ARCHITECTURAL	637.10	10,000.00	10,000.00	
1199	5302	ANNUAL AUDIT	32,000.00	42,000.00	42,000.00	
1199	5341	ADVERTISING	14,403.32	15,000.00	15,000.00	
1199	5344	POSTAGE	13,229.93	11,000.00	11,000.00	
1199	5420	OFFICE SUPPLIES	13,183.84	20,000.00	20,000.00	
1199	5622	DUKES CTY PEST MANAGEMENT	-	4,000.00	4,000.00	
1199	5623	DUKES CTY HEALTH ACCESS	64,474.20	66,716.00	78,223.00	
1199	56901	MV COMMISSION ASSESSMENT	141,889.00	149,777.00	150,239.00	
1199	5700	OTHER BENEFITS	12,652.74	105,820.00	30,000.00	
1199	5701	TRANSPORTATION/TRAVEL	9,083.42	10,000.00	10,000.00	
1199	5711	BOARD & COMM. TRAINING	2,084.00	5,000.00	5,000.00	
1199	5730	REG HOUSING ASSESSMENT	67,333.00	66,032.00	62,107.00	
<b>TOTAL UNCLASSIFIED (SELECTMEN)</b>			<b>1,276,276.48</b>	<b>1,279,845.00</b>	<b>1,212,089.00</b>	
<b>1210 POLICE DEPARTMENT</b>						
1210	51101	ADMINISTRATIVE SALARIES	49,444.48	49,443.84	51,928.56	
1210	51140	LONGEVITY PAY	8,300.00	10,500.00	15,000.00	
1210	51210	POLICE CHIEF'S SALARY	132,223.76	131,022.00	137,682.72	
1210	51211	LIEUTENANT SALARY	105,516.59	104,713.20	111,875.04	
1210	51212	PATROLMEN SALARIES	569,401.51	688,160.00	688,122.80	
1210	51213	SUMMER TEMP SPECIAL	163,984.72	145,000.00	148,625.00	
1210	51214	PATROL SERGEANT	383,780.20	401,584.16	425,450.88	
1210	51215	EXECUTIVE ASSISTANT	57,309.67	56,628.56	59,508.00	
1210	51217	QUINN BILL ENCUMBRANCE	210,564.00	216,830.00	237,100.75	
1210	51292	ANIMAL CTRL OFFICER SALARY	46,983.57	45,748.08	48,088.64	
1210	51293	ANIMAL CTRL OFFICER SALARY	12,140.00	15,058.68	15,058.68	
1210	51298	SCHOOL RESOURCE OFFICER	(22,168.70)	-	-	
1210	5188	DETECTIVE SALARY	173,840.49	173,095.20	183,409.92	
1210	5189	ADDITIONAL SALARY EXPENSE	-	-	-	
1210	5190	ADDITIONAL SALARY EXPENSE	348,810.32	199,600.00	204,590.00	
		<b>TOTAL SALARY</b>	<b>2,260,182.61</b>	<b>2,217,161.70</b>	<b>2,336,438.97</b>	
	5308	DELTA DENTAL	2,879.00	6,500.00	6,500.00	
1210	54294	ANIMAL CONTROL OTHER CHARGES	1,159.48	1,500.00	1,500.00	
1210	5580	UNIFORMS & EQUIPMENT	54,435.48	54,000.00	55,350.00	
1210	5711	TRAINING & SEMINARS	22,000.00	22,000.00	22,000.00	
		<b>TOTAL EXPENSE</b>	<b>80,473.98</b>	<b>84,000.00</b>	<b>85,350.00</b>	
<b>TOTAL POLICE DEPARTMENT</b>			<b>2,340,656.57</b>	<b>2,301,161.70</b>	<b>2,421,788.97</b>	
<b>1220 FIRE DEPARTMENT</b>						
1220	51101	SALARIES	161,162.50	182,800.00	283,400.00	
1220	51102	NON RELATED INCIDENTS	-	5,000.00	5,000.00	
		<b>TOTAL SALARY</b>	<b>161,162.50</b>	<b>187,800.00</b>	<b>288,400.00</b>	
1220	5700	OTHER CHARGES & EXPENSES	105,591.97	100,000.00	100,000.00	
		<b>TOTAL EXPENSE</b>	<b>105,591.97</b>	<b>100,000.00</b>	<b>100,000.00</b>	
<b>TOTAL FIRE DEPARTMENT</b>			<b>266,754.47</b>	<b>287,800.00</b>	<b>388,400.00</b>	
<b>1231 AMBULANCE SERVICE</b>						
1231	51101	SALARIES	137,002.36	125,478.27	140,162.22	
1231	51102	AMBULANCE CHIEFS SALARY	57,980.20	59,946.48	64,874.16	
1231	51140	LONGEVITY PAY	-	3,600.00	4,000.00	
1231	5130	HOLIDAY/OVERTIME PAY	8,013.40	12,000.00	8,339.82	
1231	51400	SHIFT PAY	74,880.00	87,800.00	91,125.00	
		<b>TOTAL SALARY</b>	<b>277,685.98</b>	<b>288,624.75</b>	<b>308,501.20</b>	
1231	5190	TRAINING & TUITION	48,379.91	48,800.00	51,000.00	
1231	5700	OTHER CHARGES & EXPENSES	48,379.91	48,800.00	51,000.00	
		<b>TOTAL EXPENSE</b>	<b>48,379.91</b>	<b>48,800.00</b>	<b>51,000.00</b>	
<b>TOTAL AMBULANCE SERVICE</b>			<b>326,065.87</b>	<b>337,424.75</b>	<b>359,501.20</b>	
<b>1241 BUILDING INSPECTOR</b>						
1241	51100	ZONING ADMIN SALARY	-	-	6,808.52	
1241	51101	BLDG. ADMIN SALARIES	50,720.34	51,824.00	54,455.04	
1241	51102	BUILDING INSPECTOR	80,568.28	80,808.00	91,300.00	
1241	51104	ADMIN. CLERK'S SALARY	-	-	-	
1241	51140	LONGEVITY PAY	-	300.00	-	
	51241	LOCAL INSPECTOR	47,179.60	65,000.00	69,405.12	
1241	51242	SEPARATE INSPECTORS	49,945.00	40,000.00	40,000.00	
		<b>TOTAL SALARY</b>	<b>228,413.22</b>	<b>237,930.00</b>	<b>261,768.68</b>	

**TOWN MEETING APPENDIX B**  
**Fiscal Year 2019 Budget Analysis**  
**and Recommendations**

ACCOUNTS FOR:			2017 ACTUAL	2018 VOTED	2019 RECOMMENDED	SUPPLEMENTARY RECOMMENDED
1241	5300	PROFESSIONAL & TECHNICAL	7,882.50	1,000.00	1,000.00	
1241	5700	OTHER CHARGES & EXPENSES	589.52	1,000.00	1,000.00	
1241	5730	MEMBERSHIPS	210.00	400.00	400.00	
1241	5780	INSTRUCTIONAL & CONF.	1,057.48	2,000.00	3,050.00	
		<b>TOTAL EXPENSE</b>	<b>9,719.50</b>	<b>4,400.00</b>	<b>5,450.00</b>	
<b>TOTAL BUILDING INSPECTOR</b>			<b>238,132.72</b>	<b>242,330.00</b>	<b>267,218.68</b>	
<b>1249 SHELLFISH</b>						
1249	51101	CONSTABLE SALARY/SALARIES	43,465.03	43,444.00	45,675.24	
1249	51102	SHELLFISH DIRECTORS SALARY	76,454.98	76,170.00	80,054.00	
1249	51103	SHELLFISH LABORER	11,144.73	12,444.00	12,678.35	
1249	51140	LONGEVITY PAY	2,000.00	2,000.00	2,000.00	
1249	5130	HOLIDAY & OVERTIME	2,316.93	2,408.00	2,529.60	
1249	51104	SUMMER LABORER	2,707.84	2,888.00	2,741.78	
		<b>TOTAL SALARY</b>	<b>138,089.49</b>	<b>139,152.00</b>	<b>145,678.95</b>	
1249	5214	WATER MONITORING	-	6,000.00	6,000.00	
1249	52249	TOWN SHARE-MARINE BIOLOGIST	37,000.00	37,000.00	38,000.00	
1249	5311	SHELLFISH LABORER	-	-	-	
1249	5420	SUPPLIES	6,304.47	4,000.00	5,000.00	
1249	5713	TRAVEL CONF. & DUES	2,101.44	3,500.00	3,500.00	
1249	5881	EQUIPMENT	3,884.60	4,000.00	4,000.00	
		<b>TOTAL EXPENSE</b>	<b>48,280.51</b>	<b>54,500.00</b>	<b>58,500.00</b>	
<b>TOTAL SHELLFISH</b>			<b>187,380.00</b>	<b>193,652.00</b>	<b>202,178.95</b>	
<b>1291 EMERGENCY MANAGEMENT</b>						
1291	5584	BOAT EXPENSE	9,844.83	10,500.00	13,500.00	
1291	5700	OTHER CHARGES & EXPENSES	11,259.25	11,200.00	11,200.00	
		<b>TOTAL EXPENSE</b>	<b>21,203.88</b>	<b>21,700.00</b>	<b>24,700.00</b>	
<b>1298 MARINA MANAGER</b>						
1298	51101	SALARIES	115,236.26	120,919.92	120,537.44	
1298	51102	HARBORMASTERS SALARY	87,755.39	85,828.88	87,361.92	
1298	51140	LONGEVITY PAY	2,500.00	2,500.00	3,000.00	
		<b>TOTAL SALARY</b>	<b>205,491.65</b>	<b>209,048.80</b>	<b>210,899.36</b>	
1298	5240	REPAIRS & MAINTENANCE	24,058.68	28,000.00	28,000.00	
1298	5700	OTHER CHARGES & EXPENSES	18,949.59	20,000.00	20,000.00	
		<b>TOTAL EXPENSE</b>	<b>41,008.27</b>	<b>48,000.00</b>	<b>48,000.00</b>	
<b>TOTAL MARINA MANAGER</b>			<b>246,499.92</b>	<b>257,048.80</b>	<b>258,899.36</b>	
<b>1300 SCHOOL</b>						
1300	5100	ADMINISTRATION	7,314,292.28	7,772,828.00	8,081,820.28	
<b>TOTAL SCHOOL</b>			<b>7,314,292.28</b>	<b>7,772,828.00</b>	<b>8,081,820.28</b>	
<b>1301 MARTHA'S VINEYARD REG HS</b>						
1301	5890	MVRHS DISTRICT ASSESS.	4,735,280.53	4,646,813.00	5,033,791.23	
<b>TOTAL MARTHA'S VINEYARD REG</b>			<b>4,735,280.53</b>	<b>4,646,813.00</b>	<b>5,033,791.23</b>	
<b>1421 HIGHWAY-ADMINISTRATION</b>						
1421	51101	ADMINISTRATIVE SALARIES	120,438.20	119,588.00	125,657.15	
1421	51102	SUPERINTENDENT SALARY	101,080.64	100,704.00	105,788.96	
1421	51140	LONGEVITY PAY	9,075.00	8,425.00	13,050.00	
1421	5130	OTHER WAGES	133,818.34	180,341.00	180,341.00	
1421	5131	HOLIDAY/ MISC. OVERTIME	51,509.82	40,000.00	50,000.00	
1421	5132	SNOW/ ICE WAGES	16,175.29	15,000.00	15,000.00	
1421	51422	LABORER/MECHANIC SALARIES	385,071.71	392,708.00	397,604.94	
		<b>TOTAL SALARY</b>	<b>817,188.00</b>	<b>838,744.00</b>	<b>897,752.05</b>	
1421	5218	PUBLIC BUILDING MAINTENANCE	112,863.78	100,000.00	125,000.00	
1421	5217	FUEL	74,333.13	80,000.00	80,000.00	
1421	5240	REPAIRS & MAINTENANCE	1,340.10	5,000.00	5,000.00	
1421	5241	TIPPING FEES	118,291.83	130,000.00	130,000.00	
1421	5242	REPAIR OF TRUCKS & EQUIP.	108,972.28	80,000.00	80,000.00	
1421	5245	RECYCLING MATERIAL DISP.	13,502.95	12,000.00	12,000.00	
1421	5291	SNOW REMOVAL	47,683.28	30,000.00	30,000.00	
1421	5292	COLLECTION OF OFFAL	12,328.12	10,000.00	10,000.00	
1421	5293	MAINT. FARM POND CULVERT	11,780.00	40,000.00	40,000.00	
1421	5294	BEAUTIFICATION & MAINTENANCE	21,273.51	20,000.00	20,000.00	
1421	5295	RUBBISH TRUCK LEASE	75,904.00	75,904.00	75,904.00	
1421	5700	OTHER CHARGES & EXPENSES	116,783.85	74,300.00	74,300.00	
1421	5709	WASTEWATER FEES	20,358.88	25,000.00	25,000.00	
1421	58422	RESURFACING CONCRETE RDS.	48,515.25	40,000.00	40,000.00	
1421	5881	EQUIPMENT	-	29,208.00	29,208.00	
		<b>TOTAL EXPENSE</b>	<b>783,889.06</b>	<b>761,410.00</b>	<b>788,410.00</b>	

**TOWN MEETING APPENDIX B**  
**Fiscal Year 2019 Budget Analysis**  
**and Recommendations**

ACCOUNTS FOR:			2017 ACTUAL	2018 VOTED	2019 RECOMMENDED	SUPPLEMENTARY RECOMMENDED
<b>TOTAL</b>	<b>HIGHWAY-ADMINISTRATION</b>		<b>1,601,038.08</b>	<b>1,598,154.00</b>	<b>1,854,162.05</b>	
<b>1519 BOARD OF HEALTH</b>						
1519	51101	ADMINISTRATIVE SALARIES	-			
1519	51105	CLERICAL SALARY	35,329.53	39,062.00	45,000.00	
1519	5120	SEASONAL EMPLOYMENT	11,750.60	20,000.00	15,550.00	
1519	51520	HEALTH AGENTS SALARY	67,362.11	76,170.24	73,268.00	
		<b>TOTAL SALARY</b>	<b>114,472.24</b>	<b>135,232.24</b>	<b>133,818.00</b>	
1519	5246	HAZARDOUS WASTE DISPOSAL	6,885.75	14,000.00	12,000.00	
1519	5301	PUB. HEALTH NURSING SERV.	13,873.01	25,270.00	25,000.00	
1519	5303	ADVERTISING/POSTAGE	148.93	540.00	550.00	
1519	5700	OTHER CHARGES & EXPENSES	2,814.08	4,000.00	4,525.00	
1519	5701	CLOTHING ALLOWANCE	112.97	200.00	200.00	
1519	5717	SCHOOL SEMINARS & TRAIN.	1,009.56	250.00	700.00	
1519	5730	DUES AND MEMBERSHIP	250.00	250.00	250.00	
1519	5731	LANDFILL TESTING	2,185.93	13,211.00	13,000.00	
		<b>TOTAL EXPENSE</b>	<b>27,280.23</b>	<b>57,721.00</b>	<b>58,225.00</b>	
<b>TOTAL</b>	<b>BOARD OF HEALTH</b>		<b>141,762.47</b>	<b>192,953.24</b>	<b>190,043.00</b>	
<b>1541 COUNCIL ON AGING</b>						
1541	51101	SALARIES	107,976.81	44,012.43	46,259.54	
	51102	COA DIRECTORS SALARY	-	64,122.48	67,379.76	
1541	51140	LONGEVITY PAY	1,000.00	1,000.00	1,000.00	
		<b>TOTAL SALARY</b>	<b>108,976.81</b>	<b>109,134.91</b>	<b>114,639.30</b>	
1541	5352	ICOA: MV CENTER FOR LIVING	77,292.65	97,822.00	124,809.27	
1541	5700	OTHER CHARGES & EXPENSES	9,801.56	8,500.00	8,500.00	
		<b>TOTAL EXPENSE</b>	<b>87,094.21</b>	<b>108,322.00</b>	<b>133,309.27</b>	
<b>TOTAL</b>	<b>COUNCIL ON AGING</b>		<b>198,071.02</b>	<b>215,456.91</b>	<b>247,948.57</b>	
<b>1543 VETERANS' SERVICES</b>						
1543	5700	OTHER CHARGES & EXPENSES	581.98	500.00	500.00	
1543	5770	BENEFIT PAYMENTS	72,188.88	60,500.00	70,000.00	
<b>TOTAL</b>	<b>VETERANS' SERVICES</b>		<b>72,770.86</b>	<b>61,000.00</b>	<b>70,500.00</b>	
<b>1610 LIBRARY</b>						
1610	51101	SALARIES	274,466.33	293,729.00	313,755.41	
1610	51102	LIBRARY DIRECTORS SALARY	67,843.16	64,765.36	69,050.67	
1610	51140	LONGEVITY PAY	-	-	-	
		<b>TOTAL SALARY</b>	<b>342,309.49</b>	<b>358,494.36</b>	<b>382,806.08</b>	
1610	5200	LIBRARY PROGRAMS	2,932.05	3,000.00	3,000.00	
1610	5511	BOOKS & PERIODICALS	102,789.70	88,327.00	100,330.00	
1610	5582	SUPPLIES & EXPENSES	11,881.61	8,200.00	8,200.00	
1610	5711	EDUCATION & TRAINING	3,194.17	5,703.00	5,703.00	
1610	5799	COMPUTER AUTOMATION	27,337.69	29,700.00	29,700.00	
		<b>TOTAL EXPENSE</b>	<b>148,135.22</b>	<b>142,930.00</b>	<b>146,933.00</b>	
<b>TOTAL</b>	<b>LIBRARY</b>		<b>490,444.71</b>	<b>501,424.36</b>	<b>529,739.08</b>	
<b>1612 ARTS COUNCIL</b>						
1612	5700	OTHER CHARGES & EXPENSES	1,500.00	1,500.00	1,500.00	
		<b>TOTAL EXPENSE</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	
<b>TOTAL</b>	<b>ARTS COUNCIL</b>		<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	
<b>1630 RECREATION</b>						
1630	51105	OTHER SALARIES	67,334.81	82,403.40	84,199.20	
1630	5488	BAND CONCERTS	40,107.85	67,350.00	67,350.00	
1630	5200	OCEAN PARK MAINTENANCE	2,427.50	4,500.00	4,500.00	
1630	5401	TOWN BEACH EXPENSES	4,500.00	5,000.00	5,000.00	
1630	5700	OTHER CHARGES & EXPENSES	9,602.05	7,000.00	12,000.00	
		<b>TOTAL EXPENSE</b>	<b>124,272.21</b>	<b>166,253.40</b>	<b>173,049.20</b>	
<b>TOTAL</b>	<b>RECREATION</b>		<b>124,272.21</b>	<b>166,253.40</b>	<b>173,049.20</b>	
<b>1710 MATURING DEBT-PRINCIPAL</b>						
1710	5910	WW PRIMARY CLARIFIER	138,030.33	135,000.00	135,000.00	
1710	5912	LIBRARY CONSTRUCTION	175,000.00	175,000.00	175,000.00	
1710	5927	CONST. ELEMENTARY SCHOOL	-	-	-	
1710	5932	WASTEWATER	725,938.00	748,114.12	767,882.85	
1710	5933	BULKHEAD PROJECT DEBT	130,000.00	130,000.00	-	
1710	5934	LANDFILL CAPPING PRINCIPAL	112,059.31	113,089.55	117,310.91	
1710	5937	LEONARDO PROPERTY PURCHASE	100,000.00	100,000.00	-	
1710	5938	SENSE DREDGING	45,000.00	40,000.00	40,000.00	
1710	5941	2012WW CAMPUS AREA	120,000.00	120,000.00	120,000.00	

**TOWN MEETING APPENDIX B**  
**Fiscal Year 2019 Budget Analysis**  
**and Recommendations**

ACCOUNTS FOR:			2017	2018	2019	SUPPLEMENTARY
			ACTUAL	VOTED	RECOMMENDED	RECOMMENDED
1710	5942	BUILDING IMPROVEMENTS	25,000.00	25,000.00	25,000.00	
1710	5943	FIRE STATION CONST.	455,000.00	450,000.00	450,000.00	
1710	5944	PUBLIC ROADS	75,148.00	75,000.00	75,000.00	
1710	5945	TOWN HALL PLANS	34,150.00	30,000.00	25,000.00	
1710	5946	FUEL FACILITY	80,000.00	85,000.00	85,000.00	
	5947	CENTER FOR LIVING	-	33,536.00	33,536.00	
<b>TOTAL EXPENSE</b>			<b>2,223,321.64</b>	<b>2,258,719.67</b>	<b>2,048,729.46</b>	
<b>MATURING BAN-PRINCIPAL</b>						
1720	5917	BAN PAY OFF	-	-	-	
<b>MATURING DEBT-INTEREST</b>						
1750	5910	WW PRIMARY CLARIFIER	35,170.18	33,778.75	27,838.75	
1750	5912	LIBRARY CONSTRUCTION	65,187.50	57,312.50	49,437.50	
1750	5916	STM 11/15 FIRE STATION	-	-	-	
1750	5927	CONST. ELEMENTARY SCHOOL	-	-	-	
1750	5932	WASTEWATER	85,305.98	58,275.62	40,735.34	
1750	5933	BULKHEAD PROJECT DEBT	7,837.50	2,600.00	-	
1750	5934	LANDFILL CAPPING INTEREST	2,043.60	-	-	
1750	5937	LEONARDO PROPERTY PURCHASE	5,875.00	2,000.00	-	
1750	5938	SENSE DREDGING	8,900.00	8,000.00	7,200.00	
1750	5941	2012WW CAMPUS AREA	37,200.00	34,800.00	32,400.00	
1750	5942	BUILDING IMPROVEMENTS	4,000.00	3,500.00	3,000.00	
1750	5943	FIRE STATION CONST.	310,400.00	287,775.00	265,275.00	
1750	5944	PUBLIC ROADS	37,597.02	33,843.75	30,093.75	
1750	5945	TOWN HALL PLANS	10,354.00	8,750.00	7,375.00	
1750	5946	FUEL FACILITY	10,750.14	6,375.00	2,125.00	
	5947	CENTER FOR LIVING	-	8,216.32	7,210.24	
			<b>620,420.92</b>	<b>545,226.94</b>	<b>472,890.58</b>	
<b>INT. ON TEMPORARY DEBT</b>						
1751	5939	BAN MISC. INTEREST	-	-	-	
<b>INTEREST ON MATURING BANS</b>						
1760	5997	BAN INTEREST	10,654.76	-	10,000.00	
<b>TOTAL DEBT SERVICE</b>			<b>2,854,397.32</b>	<b>2,804,946.61</b>	<b>2,531,420.04</b>	
<b>TOTAL</b>			<b>27,768,408.23</b>	<b>28,603,814.02</b>	<b>29,801,802.55</b>	
<b>WASTEWATER ENTERPRISE FUND</b>						
60198	51101	ADMINISTRATIVE SALARIES	192,190.51	198,890.00	210,357.84	
60198	51102	FACILITY MANAGER	88,812.32	85,988.00	90,702.72	
60198	51108	OVERTIME	13,942.83	19,000.00	19,000.00	
60198	51140	LONGEVITY PAY	1,800.00	2,800.00	2,800.00	
<b>TOTAL SALARY</b>			<b>294,545.66</b>	<b>304,658.00</b>	<b>322,860.56</b>	
60198	51914	INSURANCE EXPENSE	63,335.00	63,335.00	63,335.00	
60198	5210	CONSULTING ENGINEERING	-	-	-	
60198	5211	TOWN BUILDING UTILITIES	28,680.14	45,000.00	45,000.00	
60198	5215	UTILITIES - ELECTRIC	-	-	-	
60198	5300	PROFESSIONAL & TECHNICAL	19,240.39	20,000.00	20,000.00	
60198	5340	COMMUNICATION	21,760.52	30,000.00	30,000.00	
60198	5400	WW SUPPLIES	2,841.09	4,193.00	4,193.00	
60198	5402	CHEMICAL SUPPLIES	28,557.73	30,000.00	30,000.00	
60198	5420	OFFICE SUPPLIES	777.58	1,674.00	1,674.00	
60198	5700	GAS/FUEL	7,847.24	11,882.00	11,882.00	
60198	5702	BLDG MAINTENCE	1,793.51	6,091.00	6,091.00	
60198	5704	SLUDGE DISPOSAL	80,883.01	85,000.00	85,000.00	
60198	5705	EQUIPMENT REPAIR	39,280.05	45,000.00	45,000.00	
60198	5708	REPLACE EQUIPMENT	52,158.80	55,000.00	55,000.00	
60198	5707	EQUIPMENT RENTAL	248.25	2,304.00	2,304.00	
60198	5710	TRAVEL EXPENSES	757.63	1,500.00	1,500.00	
60198	5711	TRAINING & SEMINARS	2,340.01	3,000.00	3,000.00	
60198	5730	MEMBERSHIPS	-	400.00	400.00	
60198	5750	CONTINGENCY	-	29,532.00	29,532.00	
<b>TOTAL EXPENSES</b>			<b>348,088.75</b>	<b>433,691.00</b>	<b>433,691.00</b>	
<b>TOTAL WASTEWATER</b>			<b>642,634.41</b>	<b>738,347.00</b>	<b>758,551.56</b>	
<b>GRAND TOTAL</b>			<b>28,411,040.64</b>	<b>29,342,161.02</b>	<b>30,358,454.11</b>	
60198	5881	TRANSFERS TO GENERAL FUND	730,320.00	730,320.00	680,141.11	



HEREIN FAIL NOT AND GIVE PUBLIC NOTICE BY CAUSING THIS NOTICE TO BE POSTED IN TWO (2) OR MORE PLACES IN THE TOWN AT LEAST FOURTEEN (14) DAYS BEFORE THE TIME OF SAID MEETING AND MAKE DUE RETURN OF THIS WARRANT WITH YOUR DOINGS TO THE TOWN CLERK AT THE TIME AND PLACE SPECIFIED.

GIVEN UNDER OUR HANDS THIS \_\_\_\_\_ DAY OF MARCH, 2018.

\_\_\_\_\_  
Kathleen A. Burton Chairman

\_\_\_\_\_  
Gregory A. Coogan

\_\_\_\_\_  
Brian Packish

\_\_\_\_\_  
Gail M. Barmakian

\_\_\_\_\_  
Michael J. Santoro

BOARD OF SELECTMEN  
TOWN OF OAK BLUFFS

PURSUANT TO THE FOREGOING INSTRUCTIONS, I HEREBY NOTIFY AND WARN THE INHABITANTS OF THE TOWN OF OAK BLUFFS, QUALIFIED TO VOTE AS EXPRESSED IN THIS WARRANT TO VOTE AT THE TIME AND PLACE SPECIFIED.

Attest:

\_\_\_\_\_  
Constable

OFFICER'S RETURN

COUNTY OF DUKES COUNTY, ss

IN ACCORDANCE WITH THE FOREGOING INSTRUCTIONS, I HEREBY CERTIFY THAT I DID ON THE \_\_\_\_\_ DAY OF MARCH, 2018 GIVE PUBLIC NOTICE BY CAUSING ATTESTED COPIES OF THIS WARRANT TO BE POSTED IN TWO (2) OR MORE PLACES IN THE TOWN OF OAK BLUFFS, AND I HEREBY MAKE RETURN OF THIS WARRANT THIS \_\_\_\_\_ DAY OF MARCH 2018.

Attest:

\_\_\_\_\_  
Constable

# Housing Production Program Application

Applicant Information			
Municipality	Oak Bluffs, Massachusetts		
Name of chief administrative official	Robert Whritenour, Town Manager		
Name, title, and email address of application contact	Robert Whritenour, Town Manager rwhritenour@oakbluffsma.gov 56 School Street P.O. Box 1327 Oak Bluffs, MA 02557		
Phone	508-693-3554 X115		
Web address	Oakbluffsma.gov		
Mailing address:  P.O. Box 1327 Oak Bluffs, MA 02557	Physical address (if different):  56 School Street Oak Bluffs, MA 02557		
Does the municipality currently have a multifamily housing development moratorium?	No		
Type of housing production planning to be implemented (comprehensive master plan, Housing Production Plan, etc.)	Housing Production Plan		
Type of technical assistance sought	Rezoning_____ Community Development Capacity-Building_X___ Public infrastructure design_____ Data Transparency_____		
Grant amount requested (Local design services only, \$100,000 maximum)	\$100,000		
Latest DHCD Subsidized Housing Inventory percentage	6.83% (2/17)	Has the municipality adopted the Community Preservation Act?	YES
Does the municipality have a current DHCD-approved HPP?	No	Has the HPP been certified by DHCD?	NO
Does the municipality have a DHCD-approved Chapter 40R district?	NO	Does the municipality have a zoning district that allows by-right multifamily housing?	NO
Does the municipality have a signed Community Compact?	YES	Is the municipality pursuing a housing best practice under the Community Compact?	No
Total new housing units to be created through this application		New affordable housing units to be created through this application	

## Application Narrative

**Briefly describe the applicant municipality's current housing stock, the housing choices currently available to households of varied ages and incomes, and the local and regional need for additional housing growth.**

Oak Bluffs, Massachusetts is one of six towns on Martha's Vineyard and the home to the largest year round population on the island. It is projected that the population of the town will increase by 30% over 25 years and this will be pronounced in the 65 plus age bracket. Oak Bluffs' year round population may grow at a rate almost three times higher than any other Island town - adding close to 1400 year round residents between 2010 and 2035. At the same time, the number of available year round homes, particularly rental units, is shrinking as housing stock is converted to airbnb or seasonal rentals. About 66% of the housing stock has been taken out of commission for year round use. Island's wide, including Oak Bluffs, the housing stock is made of 91% single family homes. The Island's year-round workforce is just over 8,800 with 3,000 to 5,000 additional seasonal workers in the summertime. The Island's year-round population is just under 18,000 and swells to an estimated seasonal population of 85,000 during July and August. The fluctuations place a tremendous amount of strain on the Island's infrastructure for water, wastewater, roads, and especially housing.

The median price of a house in Oak Bluffs, the least expensive town on Martha's Vineyard, has risen close to 70% since 2000 to \$644,500 in 2016. The income needed to afford the median sales price for a single family home is \$170,000, far above the Oak Bluffs median household income of \$80,225. A high percentage of year round residents are involved in the service industry, which is impacted by higher unemployment during off season months. Close to 40% of all year round households in Oak Bluffs have low/moderate income and more than half of these households spend more than 50% of their total gross income on housing. Between 2010 and 2014, the Island population grew by 514 at the same time that 1510 single family homes converted from year round to seasonal use. As a result, the supply of affordable housing as well as year round rental units for all income levels has been depleted.

The Dukes County Regional Housing Authority that manages affordable housing for low and moderate income residents had a waitlist of 230 as of 7/2017. Island Elderly Housing, the largest subsidized complex on the Vineyard had 124 on their waitlist at the same point in time. Between February 2016 and June 2017, 120 individuals and families self-identified as homeless or at imminent risk of becoming homeless and even with access to rental vouchers were unable to secure year round housing. It is estimated that the Island needs 635 affordable rental units to address the immediate demand of current residents. There is an additional need for housing for those citizens with incomes 30% or below AMI, especially for the expanding elder population.

**Please describe the applicant municipality's planning vision for meeting local and regional housing needs. What planning efforts inform this vision? How did the municipality engage community stakeholders in setting this planning vision?**

Oak Bluffs undertook a comprehensive community engagement process to ensure maximum input from local residents. The Selectmen, Planning Board, and Housing Committee held three community workshops, facilitated by a consultant team, to create housing visions, identify five-year goals, and prioritize implementation strategies. These workshops were held at the Oak Bluffs School on September 21, November 16, and December 14, 2016. In addition, the All-Island Planning Board issued an online survey about housing needs and strategies that had over 600 respondents.

The purpose of the first of three community workshops in Oak Bluffs was to introduce participants to the Housing Production Plan (HPP) project scope and schedule, to discuss housing needs in the community and Island-wide, and to develop a preliminary housing vision for the community and the Island. The following themes emerged as residents considered the current housing environment in Oak Bluffs and ideas for the future of housing in their community: the town as the Island hub, cooperation and collaboration needed to balance needs and resources on the Island, and pride in diversity of the community. Workshop participants identify Oak Bluffs as the Island hub - home of the Island's hospital, regional high school, Island Elderly Housing Campus~~much senior housing~~, MV Community Services, and the YMCA. Its services and infrastructure serve both seasonal and year round residents from across the Island. Through cooperation and collaboration, Oak Bluffs workshop participants want to reach out into the larger Island community to balance the needs and resources of all Island towns and residents more equitably. Participants are proud of the town's diversity and strong sense of community - two characteristics that can be strengthened and shared through thoughtful housing development and resource allocation. Participants envisioned a future for Oak Bluffs where there are multi/intergenerational apartment complexes, more year-round housing, affordable housing, mixed-use, and more innovative housing options.

The purpose of the second of three community workshops in Oak Bluffs was to solicit participants' feedback on the draft housing visions for Oak Bluffs and Island-wide, to introduce the concept of HPP goals and strategies, to discuss the draft goals for Oak Bluffs and Island-wide, and to begin to brainstorm strategy ideas to help achieve these goals. Information: An interactive presentation gave participants an understanding of the purpose of Housing Production Plan (HPP) goals and strategies, as well as an overview of the results-to-date of the All Island Planning Board Online Housing Survey. Public input: Through a series of open house exercises, participants were asked to provide their feedback on the draft housing visions for Oak Bluffs and Island-wide. Working in small groups, participants assessed the draft housing goals for both Oak Bluffs and Island-wide, and brainstormed strategy ideas for achieving these goals.

The third community wide meeting reviewed the findings of the first two sessions and focused on proposing strategies that would help Oak Bluffs move forward on increasing its affordable housing stock.

***What strategies will the municipality employ to deliver on its housing vision? What actions, if any, has the municipality taken to implement its housing vision?***

Oak Bluffs developed the housing vision and goals through a detailed analysis of housing needs, input from town officials and community members, guidance from the All Island Planning Board Housing Work Group, as well as the consultant team's review of relevant planning documents. The community is committed to creating more affordable housing as well as offering more housing choice while recognizing and supporting the town's ability to achieve other interrelated community goals, including the protection of historic and natural resources and strengthening the local economy.

Oak Bluffs' community members envision that in 2027 the community will continue to value its diversity, safe and historic neighborhoods, rich recreational assets, scenic and waterfront views, vibrancy as a tourist destination, and highly-engaged year-round population. Recognized as the

Island's hub, this walkable and bike-able community will make great strides in creating greater housing options that balance the needs of all year-round residents more equitably, including low/moderate-income households and middle-income households, and maintain the integrity of historic areas.

The Oak Bluffs' community wants all Island towns to work together to help create affordable workforce housing and support infrastructure expansion in Oak Bluffs, which is critical to supporting the regional resources, such as, but not limited to, the hospital, schools, and Community Services. Through thoughtful, sustainable housing development, resource allocation, and expanded infrastructure capacity, including public sewer, the town will carefully manage its growth as one of the highest population largest and most vibrant of the Island's towns. Community members envision that Oak Bluffs will increase the diversity of housing choice in the community with the creation of intergenerational apartment complexes in key areas of town; accessory apartments; year-round affordable rental units; townhouses; condominiums; and mixed use "top-of-the-shop" buildings in commercial areas.

Community members hope that the town will support and encourage affordable housing for low/moderate and middle-income households by creating new tax incentives, updating zoning, and working collaboratively to lobby for expanded funding resources for affordable housing such as a new Vineyard Housing Bank, modeled after the Martha's Vineyard Land Bank. Community members envision conversions of larger homes to multi-family units; the building of smaller homes, including tiny houses; development of cluster housing and co-housing on larger properties; and that older homes will be kept-up through a well-funded housing rehab program for low/moderate-income homeowners that provides funds for health and safety improvements and includes historic preservation standards. The purpose of these efforts to expand housing options will be to preserve and support the community's diversity and provide more affordable year-round housing options for community members including adult children who couldn't otherwise afford to live in the community where they were raised.

Specifically, the town will support the creation of sixty-eight or more low/moderate income (LMI) units over five years (an average of fourteen LMI housing units per year) that will count on the Subsidized Housing Inventory, particularly rental units affordable to households with less than 30 percent AMI and 30-50 percent AMI and ownership units affordable to households with income between 50-80 percent AMI. This rate of LMI housing production will support the town reaching 10 percent within five years (by 2022). In addition, Oak Bluffs will support the creation of at least ten ownership units over five years that are affordable to households between 80-100 percent of the area median income.

***Briefly describe the specific barriers that prevent the full realization of the municipality's vision for housing growth.***

Oak Bluffs faces several obstacles in moving toward full realization of their housing goals and these include environmental constraints, limits to infrastructure capacity, and regulatory barriers.

Specifically, the town needs to address the following challenges:

- The extremely porous nature of the soils throughout most of Oak Bluffs permits a high rate of recharge of groundwater by precipitation. However, this also allows rapid infiltration of contaminants such as those from individual septic systems, sewage disposal systems and run-off from roads and fertilizers.

- Water quality in Lagoon Pond is impacted by nitrogen from on-site septic systems and to a lesser extent by fertilizer, storm water and agricultural activities. The MA Estuaries Project has determined that a 50 percent reduction in septic load from two of the pond's sub watersheds would meet the Total Maximum Daily Load of nitrogen.
- The Sengekontacket Pond exceeds the acceptable level of nitrogen. There are several options for nitrogen removal including creating a larger culvert in Trapp's Pond and sewerage of the Major's Cove area.
- Oak Bluffs provides important habitat to a number of endangered plant and animal species including the Roseate tern. In addition, the 5,000+ acre Correllus State Forest which lies partially within Oak Bluffs is home to the highest concentration of rare species in the state.
- Currently, the town's sewer system is working at capacity with very little room for additional capacity, particularly during the summer months.

***MassHousing's Planning for Housing Production Program will build local capacity to implement housing planning, by providing municipalities with high-impact consultant services.***

***What are the technical assistance services requested by the municipality, as part of this grant program? What specific activities will the municipality and MassHousing's technical assistance consultants collaborate on? How will these planning implementation services assist the municipality in overcoming locally-identified housing production roadblocks?***

The Oak Bluffs Affordable Housing Committee has identified a parcel of 7.76 acre town owned land that they are proposing to develop into an affordable housing complex. While rental apartments have been determined to be the priority need in the community, the land might also contain opportunities for affordable home ownership. The property is located on the main thoroughfare on the Island, adjacent to a number of community institutions including Martha's Vineyard Community Services, the YMCA, the Ice Arena, and the High School. These entities are linked to town sewerage, however, there may be no sewer capacity left to service a new housing development. There are also plans being considered to rezone this area including the transportation corridor along Edgartown-Vineyard Haven Road in addition to extending other infrastructure and utility services, i.e. supermarket to this centralized location.

Oak Bluffs is requesting technical assistance consultation, including the expertise of a site (civil) engineer, to assist the town in assessing the building challenges as well as the community benefits presented by this proposed development. Oak Bluffs has already determined that the town has clear title to the property. However, outside consultants are needed to help evaluate whether a housing development is physically and financially feasible on this lot as well as the impact of the new housing on traffic, school enrollment, utilities, public services, and water resources as well as assist in the development of a viable plan for the housing units. This predevelopment assessment is critical to the eventual formulation of a Request for Proposals for developers.

Members of Oak Bluffs Affordable Housing Committee, its Building Department ~~and its~~ Planning Board, and Board of Selectmen will collaborate with any consultants contracted through this grant and help to ensure maximum ease in accessing relevant files, reports, regulations, history and resources necessary to complete the assessment of this property. The site assessment funded through this grant will include an evaluation of both development issues and financial feasibility. This information is critical to appreciating the scope of the proposed project and its potential impact on

the inventory of affordable housing units in Oak Bluffs. One of the primary barriers to development in the town is the limitations of the current sewer system and the reality that it is functioning at near peak capacity. Any additional demand on the sewer system needs to be carefully assessed and if this is not an option, alternative systems that are safe, effective, and cost effective need to be identified. Technical assistance around this issue is vital to providing the town and its residents with the facts needed to make an informed decision about development of a high density housing project in this area and to ensure that it has no negative environmental effects.

***What is the deliverable work product, or set of deliverables, that will result from the technical assistance being sought?***

Oak Bluffs is requesting funding for technical assistance consultation to help inform the development of an RFP that will solicit applications from developers who will design and build an affordable housing complex in the community. This technical assistance will include wastewater engineering consultants who will determine the capacity of current options and propose a wastewater treatment plan for the project as well as professional consultants who can complete an overall site assessment and a projection around the financial feasibility of the project.

Specifically, the town is requesting technical assistance to deliver the following work products:

- A preliminary topographical, environmental and zoning evaluation of the site, highlighting strengths and challenges to housing development
- A review of local and state regulations that apply to the site and to the community that need to be complied with and considered in designing the project
- A preliminary engineering and conceptual site design that informs the size and scope of the project as well as roads and utilities
- A preliminary financial feasibility analysis that includes avenues for financing, whether the project will include market rate housing in addition to affordable housing and home ownership as well as rental opportunities.

***What is the anticipated duration of the consulting services engagement?***

***Briefly describe the feasibility and marketability of the applicant municipality's housing planning vision.***

The project proposed has several significant advantages in moving forward as a housing development that will increase the number of affordable units in the town of Oak Bluffs.

First, the location of the project will be particularly attractive to families with children. This is a population that is heavily employed in the service industries on the Island, but who increasingly find the cost of an entry level house beyond their reach. They are dependent upon the rental market for housing. This housing complex will be located off a main thoroughfare, with easy access to public transportation (bus) and a few miles from the services and conveniences offered in three main town centers. It will also be adjacent to Martha's Vineyard Community Services, an early childhood center, the YMCA, the Ice Arena, a skate park, the Performing Arts Center, the teen center and the regional high school. In addition, there is an ongoing committee looking at enhancing the environment and

range of programming available in this sector that will make this affordable housing project even more desirable.

Second, the location is attractive to employees of the main businesses on the Island, including the high school, MV Community Services, Martha's Vineyard Hospital, Stop and Shop, the airport and the Steamship Authority. Residents will have easy commutes by either car or bus to all of these employment opportunities.

Third, there are limited residential abutters to the property. The land is bordered by the ice arena to the left and a landlocked parcel to the rear. The property is wide enough to address concerns that may be raised by the half dozen abutters on the right of the development. The parcel fronts on a main thoroughfare with heavy traffic so that additional traffic will not change the complexion of the neighborhood.

Finally, during the HPP process, this parcel of land was prioritized by residents as an attractive location for high density development. It is viewed as a project that will have the most positive impact on the need for affordable housing units while having the least negative impact on the small town culture of the community.

***Briefly describe how the proposed grant activities are consistent with previous local planning efforts.***

The Oak Bluffs Affordable Housing Committee meets bimonthly to assess the current need for affordable housing in the community, review the vision and strategies proposed by the HPP of 2017, identify town owned building sites, prioritize affordable housing projects, collaborate with local entities that can help develop, revitalize or manage affordable housing including Island Housing Trust, Habitat for Humanity, The Resource for Community and Economic Development, Inc (TRI), and the Dukes County Regional Housing Authority. All meetings are open to the public and minutes are posted online. The Oak Bluffs Affordable Housing Committee has developed this grant proposal on behalf of the town of Oak Bluffs.

The Housing Production Plan process was also effective in engaging and educating the community around the housing crisis on the Island and as it impacts on Oak Bluffs. One of the HPP activities was to identify all potential building lots in the town and prioritize them for development. Many of the small lots have been set aside for an affordable home ownership initiative. The project proposed to be evaluated with this grant support represents the largest parcel of undeveloped land in the town, and the The town owned property is the most attractive for high density affordable rental housing while possibly unlocking economic development opportunities for the Town.

***Briefly describe how the proposed grant activities are consistent with previous regional planning efforts, where applicable.***

Efforts to provide greater number of Affordable Housing units are priorities in each of the six island towns. Each town included similar zoning development and provision of affordable housing goals in their HPP. In addition, the Oak Bluff's Housing Production Plan is consistent the following regional planning documents :

- Martha's Vineyard Commission's (MVC) 2009 Island Plan,
- 2013 Martha's Vineyard Housing Needs Assessment,
- 2014 Martha Vineyard Zoning Analysis for Affordable and Community Housing,
- Massachusetts Estuaries Studies of Coastal Ponds for Lagoon, Sengeketacket, and Farm Ponds
- 2015 MVC's Regional Transportation Plan
- 2016 Healthy Aging Martha's Vineyard's Needs Assessment

The MVC has also has been very active in working to develop an island wide strategy with the All Islands Planning Board's Housing Work Group and Healthy Aging on Affordable Housing. Just recently the MVC was awarded a grant to develop a housing siting tool for island towns. In 2017, the MVC worked with the town to adopt a mixed use development by-law in the B-1 Business District. The MVC will continue to support zoning changes with a sharp focus on multi family housing.

***Briefly describe how the proposed grant activities are consistent with the Commonwealth's sustainable development and fair housing principles, including affirmative fair housing marketing requirements.***

The proposed grant application is consistent with the following Commonwealth's Sustainable Development Principles: Expanding housing opportunities, Concentrating Development and Mixed Uses, Using Natural Resources wisely, Protecting land and ecosystems, Providing transportation options, Planning regionally, and Increasing Jobs and Business Opportunities in addition to helping local boards make efficient decisions. The proposed grant is a great opportunity for the town to continue to fulfill the Commonwealth's Sustainable Development Principles in Housing, Water Quality, Transportation, and Economic Development.

The Town of Oak Bluffs is keenly aware that with any development opportunities there has to be a great balance between competing land uses. The Island's economy is directly dependent on protecting the Island's Natural resources and Water Quality while creating needed Housing options for Island residents and Workforce. Future generations will benefit greatly by the Towns thoughtful and pro-active efforts to address these two paramount issues.

***How will the proposed grant activities result in the achievement or maintenance of production-related safe harbor status under Chapter 40B?***

***N/A – The Town of Oak Bluffs is not a sanctuary city.***

***All awards will require a local cash match, equal to 10 percent of the value of the consultant services awarded. MassHousing will confirm the estimated cost of the proposed grant activities with the Agency's vendors. Please confirm that the municipality is willing to provide match funding.***

The town of Oak Bluffs will provide a local cash match, equal to at least 10% of the value of the consultant services awarded.

Formatted: Font: (Default) +Body (Calibri)

Formatted: List Paragraph, Bulleted + Level: 1 + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: (Default) Calibri, Bold

Formatted: Font: (Default) +Body (Calibri)

Formatted: Font: (Default) Calibri, Bold

Formatted: Font: (Default) +Body (Calibri)

Formatted: Font: (Default) +Body (Calibri)

Formatted: Font: (Default) Calibri, Bold

Formatted: Font: (Default) Calibri, Bold

Formatted: Font: (Default) +Body (Calibri)

**Please email this completed application and any supplemental information, including a cover letter signed by the municipality's chief administrative official, electronic copies of relevant planning documents, a proposed timeline for the grant activities, and any relevant letters of support, to Greg Watson, Manager of Planning and Programs, at [gwatson@masshousing.com](mailto:gwatson@masshousing.com).**

**The application deadline is 5pm on Thursday, March 29, 2018.**

**Cape Cod and Islands Water Protection Trust Fund Senate Redraft**  
(Version 3.6.18)

SECTION 1. For the purposes of section and section of this act, "208 plan" shall mean an area-wide water quality management plan, or a suitable equivalent as established by the Department of Environmental Protection, in Barnstable, Dukes and Nantucket counties that is certified, on or after June 1 2015, by the governor or the governor's designee and approved by EPA pursuant to the Clean Water Act.

SECTION 2. There shall be established and set up on the books of the Massachusetts Clean Water Trust, referred to in this section as the trust, a separate fund to be known as the Cape Cod and Islands Water Protection Fund, referred to in this section as the fund. Except as otherwise specifically provided in this section, the provisions of chapter 29C of the General Laws shall be applicable to the fund, and terms defined in said chapter 29C are used in this section as so defined. There shall be credited to the fund revenue from appropriations or other moneys authorized by the general court and specifically designated to be credited to the fund, including but not limited to any investment income earned on the fund's assets and all other sources, each source being tracked separately for accounting purposes as of June 30 of each year. The trust shall hold the fund in an account or accounts separate from other funds of the trust. Proceeds of the fund shall not be used to offset or otherwise replace contract assistance funds nor shall they be used to offset or otherwise replace reserve funds used for pool financing. The trust shall apply and disburse amounts credited to the fund, without further appropriation, to provide additional subsidies and other assistance, which may include principal forgiveness, to local governmental units and other eligible borrowers in the payment of debt service costs on loans and other forms of financial assistance made by the trust for water pollution abatement projects in Barnstable, Dukes and Nantucket counties upon approval of a 208 plan or suitable equivalent, as defined in section 1 above, respectively, for each county. Any such projects shall be consistent with an approved 208 plan or suitable equivalent, as defined in section 1 above, as determined pursuant to paragraph (d) of section 6 of said chapter 29C and may include as eligible projects utilizing innovative technologies and alternative Title V technologies that result in nutrient reduction for marine and fresh waters. In the case of projects in the towns of Nantucket, Edgartown, Tisbury and Oak Bluffs subject to the approval of a 208 plan or suitable equivalent as defined in Section 1 of this Act and the Towns of Barnstable, Falmouth, Chatham and Provincetown, the trust shall also provide subsidies and assistance as aforesaid with respect to debt incurred by such towns for wastewater projects apart from the trust prior to the enactment of this act.

## **Cape Cod and Islands Water Protection Fund: Frequently Asked Questions (Version 3.5.18)**

“There shall be established and set up on the books of the Massachusetts Clean Water Trust... a separate fund to be known as the Cape Cod and Islands Water Protection Fund.”

### **What is the purpose of establishing the Cape Cod and Islands Water Protection Fund (CIWPF)?**

Cape Cod’s water quality is degrading and impaired due to excess nitrogen in embayments and water bodies. According to an October 2017 Cape Cod Times editorial, the peninsula’s 125,000 septic systems cause 85 percent of the nitrogen pollution in our waters, followed by 10 percent caused by residential and commercial use of pesticides and storm runoff contributing 5 percent.

As the result of a 2011 lawsuit filed by the Conservation Law Foundation against the U.S. EPA, Cape Cod towns are legally mandated to develop and build wastewater management systems to clean-up nitrogen pollution. To meet the mandate, the Cape Cod Commission developed and drafted a comprehensive 208 Plan Update. It is a watershed-based approach to restore embayment water quality on Cape Cod. This plan was approved by MassDEP, certified by Governor Charlie Baker in June 2015, and approved by the EPA in September 2015.

With a very steep price tag in the billions of dollars associated with removing excess nitrogen, the purpose of the Cape and Islands Water Protection Fund is to help meet the state’s financial obligation to the comprehensive 208 plan on the Cape and offer Martha’s Vineyard and Nantucket a financial tool to help with their wastewater abatement plans.

One way or another, funding must be secured to build wastewater systems; doing nothing is not an option. With the support of the majority of the Cape and Islands Delegation, we feel that the timing is right to create legislation to help fund this critical need.

### **What will be the potential sources of revenue for the fund?**

The goal for the CIWPF is to be able to receive revenue from multiple sources including the state and federal government to improve water quality on Cape Cod and the Islands. Here is the legislative language that addresses this goal:

*“There shall be credited to the fund revenue from appropriations or other moneys authorized by the general court and specifically designated to be credited to the fund, including but not limited to any investment income earned on the fund’s assets and all other sources, each source being tracked separately for accounting purposes as of June 30 of each year.”*

### **Will revenue generated from the proposed short-term rental tax be used?**

At this time, we are looking for a dedicated funding stream for the CIWPF. As the short-term rental tax is moving through the Legislature, we have worked with the Cape and Islands Delegation, the Cape Cod Chamber, municipal leaders, and other stakeholders to come up with a proposed 2.75% dedicated wastewater fee. The 2.75% wastewater fee would be a regional tax placed on top of both the short term rental tax and the traditional hotel/motel/B&B room tax.

To be clear, the short term rental revenue generated from local option tax, in its entirety, will go to all the towns on the Cape and Islands. The likelihood that short term rental legislation looks will pass the Legislature has provided the legislative vehicle to attach a regional 2.75% fee to it.

Recently, the Cape Cod Chamber Board voted 17-2 in support of the proposed 2.75% dedicated wastewater fee.

### **Why have a 2.75% dedicated wastewater fee?**

With the steep price tag for the wastewater management plans, the Cape and Islands legislative delegation have searched for a way to fund the Commonwealth’s commitment to fund 25% of the estimated \$4 billion cost for clean-up on Cape Cod. 2.75% is the same surcharge that the state has used to finance convention centers in Boston, Worcester, and Springfield and it was an amount many stakeholders could support. In terms of fairness, we felt the burden of implementing 208 should not be solely on Cape and Islands property taxpayers, and so this fee is paid by those who visit and vacation in our region. It’s important to remember that as an international tourist destination, during the summer season the population of Cape Cod and Islands towns double and, in some cases, triple in size. Towns need to build large wastewater systems to handle summer population surges

The result would be that most everyone who uses the wastewater system helps contribute to the cost of wastewater upgrades.

**Will the trust revenue replace or duplicate the Clean Water Trust revenue that towns or watersheds are already receiving or applying for their wastewater management plans?**

No. CIWPF is meant to supplement any revenue received from the Commonwealth's State Revolving Fund (SRF) – this was an important distinction we made to not jeopardize current funding levels for the Cape and Islands. Here is the language in the legislation that addresses this question:

*“The trust shall hold the fund in an account or accounts separate from other funds of the trust. Proceeds of the fund shall not be used to offset or otherwise replace contract assistance funds nor shall they be used to offset or otherwise replace reserve funds used for pool financing.”*

**What is the existing SRF criteria and will that criteria change with the additional of the Cape and Islands Water Protection Fund?**

The existing selection criteria rate projects on the basis to which they resolve existing water quality problems and achieve regulatory compliance with water quality standards. Additional considerations are the extent to which a project is the result of an enforcement action, the degree to which the project reflects a regional or inter-municipal effort and the ability to the community to afford the rate impacts of the project. The Water Protection Fund does not impact upon the project selection criteria and has no effect on projects funded by the SRF.

**How will the revenue in the fund be disbursed?**

The Clean Water Trust Fund, after receiving project approvals from the Management Board of the Cape and Islands Water Protection Fund, will apply or disburse the revenue to those recommended wastewater abatement projects. Here is the legislative language:

*“The trust shall apply and disburse amounts credited to the fund, without further appropriation, to provide additional subsidies and other assistance, which may include principal forgiveness, to local governmental units and other eligible borrowers in the payment of debt service costs on loans and other forms of financial assistance made by the trust for water pollution abatement projects in Barnstable, Dukes and Nantucket counties upon approval of a 208 plan or suitable equivalent.*

*Amounts credited to the fund shall be expended or applied, in a manner determined by, and only with the approval of the Cape Cod and Islands Water Protection Fund Management Board established under section 3 of this act, in addition to any approvals required under said chapter 29C.”*

**What sort of projects would qualify for funding? Is this only for pipes and pumps?**

The 208 plan projects are not limited only to pipes and pumps. There is language in the legislation that specifically mentions that projects can include innovative technologies and approaches such as aquaculture and dredging. With over 125,000 septic systems across the Cape and Islands, the legislation ensures that Title V upgrades and alternative septic technologies are eligible for funding. Here is the legislative language:

*“Any such projects shall be consistent with an approved 208 plan or suitable equivalent, as defined in section 1 above, as determined pursuant to paragraph (d) of section 6 of said chapter 29C and may include as eligible projects utilizing innovative technologies and alternative Title V technologies that result in nutrient reduction for marine and fresh waters.”*

**What about the towns on the Cape Cod, Martha’s Vineyard and Nantucket that have addressed wastewater issues?**

One top priority of this legislation was to make sure that those towns that implemented wastewater abatement projects before the Conservation Law Foundation lawsuit in 2011, or the passage of this legislation, were not penalized for their advance planning. Therefore, there is language in this legislation that allows for debt service on the debt incurred by those towns across the Cape and Islands. Here is the legislative language:

*“In the case of projects in the towns of Nantucket, Edgartown, Tisbury and Oak Bluffs subject to the approval of a 208 plan or suitable equivalent as defined in Section 1 of this Act and the Towns of Barnstable, Falmouth, Chatham and Provincetown, the trust shall also provide subsidies and assistance as aforesaid with respect to debt incurred by such towns for wastewater projects apart from the trust prior to the enactment of this act.”*

**Will there be revenue set aside for comprehensive water quality monitoring?**

Yes. When it comes to calculating the amount of nitrogen in our waters, water quality monitoring should be done at a regional level. Regional monitoring will obtain economies of scale on the sampling and lab processes, will ensure consistency of methods, ensure objectivity, and ensure that there is a broad availability to the data by the public.

In addition, acquiring the water quality data is the only first step. We need to have the resources and skills to analyze the data to discern and clearly describe trends and potential impacts to the quality of the environment and our communities. This will enable decision makers to propose the best science based, cost effective

solutions. It will also assure high quality comprehensive data collected is sent to the DEP/EPA laboratories for analysis, interpretation and communicated to all interested. Finally, it is essential for compliance with the comprehensive 208 plan mandated by the legal agreement from Conservation Law Foundation lawsuit, and agreed to by the Commonwealth and the EPA.

Here is the legislative language:

*"From amounts deposited in the fund, the trust shall transfer to the Department of Environmental Protection ten percent of the annual revenue deposited into the fund, for the purposes of procurement by regional planning and/or non-profit organization(s) for comprehensive regional water quality evaluation and reporting on the efficacy of adaptive management measures to reduce nitrogen pollution of coastal waterways undertaken pursuant to the 208 plan or suitable equivalent, as defined in section 1 above, to monitor the water quality of areas subject to said study and to support further assessment and water quality modeling to further refine said study."*

### **What is the Cape Cod and Islands Water Protection Fund Management Board and who is eligible?**

Any town with a 208 plan or a suitable equivalent is eligible to be a member of the trust, sit on its management board and receive funds from the CIWPF. Here is the legislative language:

*"There is hereby established a Cape Cod and Islands Water Protection Fund Management Board, referred to in this section as the management board, consisting of 1 person to be appointed by each board of selectmen or town council in each of the municipalities within the area covered by a 208 plan, as defined in section 1 above; provided, however, that the appointees by the boards of selectmen or town councils shall be either members of their respective appointing authority, its town manager or administrator, or other municipally employed professional staff."*

*Each municipality within Barnstable County shall have representation on the management board and the executive director of the Cape Cod Commission shall serve as an ex-officio member. Each municipality in Dukes County shall have a representative and the executive director of the Martha's Vineyard Commission shall serve as an ex-officio member and the Town Manager of Nantucket shall be a member and the Chair of the Nantucket County Commissioners shall serve as an ex-officio member on the management board upon approval of a 208 plan or suitable equivalent."*

### **How do municipalities who do not have a 208 plan participate? What would be a suitable equivalent to DEP?**

Many towns on Martha's Vineyard as well as Nantucket have worked on a comprehensive wastewater management plan. Our goal is to work with the towns and DEP to get these plans approved and to do so in an expedited fashion. Towns may request of DEP approval of a 208 process or may petition the DEP to accept any analysis less expansive than a full 208 regional wide water quality review that would differ from a CWMP by looking across water resources on a watershed basis and not be solely focused on one town as is traditional in CWMPs.

**What if a town does not want to participate?**

Towns are allowed to opt-out by a two-thirds vote at a town meeting. However, if a town participates in the CIWPF and receives financial assistance, it cannot leave until the financial arrangement is over. Here is the legislative language:

*"Municipalities included in the trust may opt to withdraw from the trust not before January 1, 2020 by two thirds vote of its legislative body, provided however, that a municipality may not withdraw from the trust during the term of any financial assistance award from the trust to said municipality."*

**What if a town opts-out of the CIWPF – can it participate at a later date?**

Any municipality that has withdrawn from the fund and votes, by majority vote of its legislative body, to return to the fund shall not receive money from the fund until at least two years from the date of its vote to do so.

**If a municipality opt-out of the CIWPT, can they still get the 2.75%?**

The 2.75% dedicated fee is for those towns that participate in the CIWPT. It would be highly unusual for the Legislature to allow us to give the 2.75% back to individual towns, as it would essentially provide Cape and Islands towns with a higher ceiling for local option tax than other municipalities in Massachusetts. Therefore a regional approach is the most likely way to get legislative authorization to solve the region's wastewater needs.

**Is there a process to ensure that revenue for projects and debt relief is evenly distributed to participating towns across the Cape and Islands?**

Yes, that responsibility will rest with the CIWPF management board. The management board duties are limited to determining the method for subsidy allocation, including but not limited to, an equitable distribution among participating municipalities for projects and debt relief and to ensure that monies from the fund are spent only for the purposes listed in the legislation.

# Martha's Vineyard Public Schools

*Excellence and Equity For All Children*

MATTHEW T. D'ANDREA, LP.D.  
SUPERINTENDENT

RICHARD M. SMITH, M.ED.  
ASSISTANT SUPERINTENDENT

AMELIA C. TIERNEY  
SCHOOL BUSINESS ADMINISTRATOR

JANET L. SYLVIA  
FINANCIAL ADMINISTRATIVE ASSISTANT

*Equal Opportunity Employer*

HOPE T. MACLEOD, M.ED., BCBA  
DIRECTOR OF STUDENT SUPPORT SERVICES  
(SECONDARY)

NANCY W. DUGAN, M.ED., BCBA  
DIRECTOR OF STUDENT SUPPORT SERVICES  
(ELEMENTARY)

CATHERINE A. STONE  
ADMINISTRATIVE ASSISTANT TO THE  
SUPERINTENDENT

March 20, 2018

Kathy Burton, Chair  
Board of Selectmen  
P.O. Box 1327  
Oak Bluffs, MA 02557

Dear Chair Burton:

I am writing on behalf of the Martha's Vineyard Regional High School School Committee to request that you appoint a representative to work with the MVRHS Building Committee as we begin the process of exploring a High School building project. It is our hope that each town on the Island can participate in a meaningful way during this entire process. The initial meeting of the group will be scheduled as soon as we have a representative from each Island town. Please try to have a name to me by May 15, 2018.

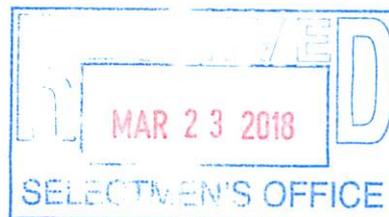
While your representative can be a Selectman, a FinCom member, or just an interested citizen, please remember that the sessions will typically occur during the late afternoon or early evening and the process may continue for several years. At our initial meeting, we hope that all representatives can be present, and that we can discuss the process and everyone's role in that process. Our High School serves not only as a high school but also as a community center and adult educational facility for the entire Island. This is an important Island-wide decision that needs to be a collaborative effort.

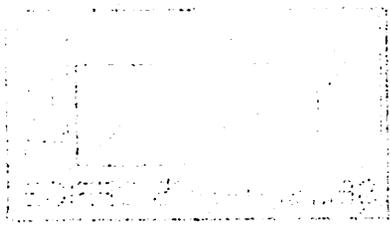
Please call me at 508-693-2007, ext. 15, if you have any questions and forward the name and contact information for your representative as soon as possible either by phone or email: [rstone@mvyps.org](mailto:rstone@mvyps.org). Thank you in advance for your consideration.

Sincerely,



Matthew T. D'Andrea, LP.D.  
Superintendent of Schools





*M. A. Fisher*

**Cape Cod and Islands Water Protection Trust Fund Senate Redraft**  
**(Version 3.6.18)**

**SECTION 1.** For the purposes of section and section of this act, “208 plan” shall mean an area-wide water quality management plan, or a suitable equivalent as established by the Department of Environmental Protection, in Barnstable, Dukes and Nantucket counties that is certified, on or after June 1 2015, by the governor or the governor’s designee and approved by EPA pursuant to the Clean Water Act.

**SECTION 2.** There shall be established and set up on the books of the Massachusetts Clean Water Trust, referred to in this section as the trust, a separate fund to be known as the Cape Cod and Islands Water Protection Fund, referred to in this section as the fund. Except as otherwise specifically provided in this section, the provisions of chapter 29C of the General Laws shall be applicable to the fund, and terms defined in said chapter 29C are used in this section as so defined. There shall be credited to the fund revenue from appropriations or other moneys authorized by the general court and specifically designated to be credited to the fund, including but not limited to any investment income earned on the fund’s assets and all other sources, each source being tracked separately for accounting purposes as of June 30 of each year. The trust shall hold the fund in an account or accounts separate from other funds of the trust. Proceeds of the fund shall not be used to offset or otherwise replace contract assistance funds nor shall they be used to offset or otherwise replace reserve funds used for pool financing. The trust shall apply and disburse amounts credited to the fund, without further appropriation, to provide additional subsidies and other assistance, which may include principal forgiveness, to local governmental units and other eligible borrowers in the payment of debt service costs on loans and other forms of financial assistance made by the trust for water pollution abatement projects in Barnstable, Dukes and Nantucket counties upon approval of a 208 plan or suitable equivalent, as defined in section 1 above, respectively, for each county. Any such projects shall be consistent with an approved 208 plan or suitable equivalent, as defined in section 1 above, as determined pursuant to paragraph (d) of section 6 of said chapter 29C and may include as eligible projects utilizing innovative technologies and alternative Title V technologies that result in nutrient reduction for marine and fresh waters. In the case of projects in the towns of Nantucket, Edgartown, Tisbury and Oak Bluffs subject to the approval of a 208 plan or suitable equivalent as defined in Section 1 of this Act and the Towns of Barnstable, Falmouth, Chatham and Provincetown, the trust shall also provide subsidies and assistance as aforesaid with respect to debt incurred by such towns for wastewater projects apart from the trust prior to the enactment of this act.

Amounts credited to the fund shall be expended or applied, in a manner determined by, and only with the approval of the Cape Cod and Islands Water Protection Fund Management Board established under section 3 of this act, in addition to any approvals required under said chapter 29C. From amounts deposited in the fund, the trust shall transfer to the Department of Environmental Protection ten percent of the annual revenue deposited into the fund, for the purposes of contracting with a single regional planning agency and or non-profit corporations to evaluate and report on the efficacy of adaptive management measures to reduce nitrogen pollution of coastal waterways undertaken pursuant to the 208 plan, as defined in section 1 above, to monitor the water quality of areas subject to said study and to support further assessment and water quality modeling to further refine said study. Any amounts remaining in the fund at the end of a fiscal year shall be carried forward into the following fiscal year and shall remain available for application and disbursement without further appropriation. Municipalities included in the trust may opt to withdraw from the trust not before January 1, 2020 by two thirds vote of its legislative body, provided however, that a municipality may not withdraw from the fund during the term of any financial assistance award from the fund to said municipality. Any municipality that has withdrawn from the fund and votes, by majority vote of its legislative body, to return to the fund shall not receive money from the fund until at least two years from the date of its vote to do so.

**SECTION 3.** There is hereby established a Cape Cod and Islands Water Protection Fund Management Board, referred to in this section as the management board, consisting of 1 person to be appointed by each board of selectmen or town council in each of the municipalities within the area covered by a 208 plan, as defined in section 1 above; provided, however, that the appointees by the boards of selectmen or town councils shall be either members of their respective appointing authority, its town manager or administrator, or other municipally employed professional staff. Each municipality within Barnstable County shall have representation on the management board and the executive director of the Cape Cod Commission shall serve as an ex-officio member. Each municipality in Dukes County shall have a representative and the executive director of the Martha's Vineyard Commission shall serve as an ex-officio member and the Town Manager of Nantucket shall be a member and the Chair of the Nantucket County Commissioners shall serve as an ex-officio member on the management board upon approval of a 208 plan, as defined in section 1 above. Each member of the management board shall serve for a term of 3 years and until a successor is appointed and qualified, and each member of the board shall be eligible for reappointment. Each member of the management board appointed to fill a vacancy on the board shall be appointed for the unexpired term of the vacant position. The members of the management board shall select a member as to serve as chairperson and vice-chairperson for a term established by vote of the board. The Cape Cod Commission, in consultation with the Martha's Vineyard

Commission, shall provide administrative and technical support to said management board and may be compensated for its associated costs by vote of the management board. The management board duties are limited to determining the method for subsidy allocation, including but not limited to, an equitable distribution among participating municipalities consistent with revenue deposited from each municipality into the fund and to ensure that monies from the fund are spent only for the purposes listed in the section above.