

Town Administrator Report  
August 28, 2018

The following is a summary of the major activities of the Office of the Town Administrator for the previous week.

- 1. Financial Update**-Attached please your first monthly financial report for fiscal year 2019. I have included summary revenue and expenditure reports as well as an analysis of Local Estimated Receipts (LER) for the current period and historical trending. As in previous years, for fiscal year 2019 we have come out of the gate ahead of the calendar for overall expenditures. While 8.3% of the fiscal year has been completed, total expenditures stand at 16.6% of budget. While most Departments are right on line, our pre-payments for several large items such as pension contribution, insurance, annual assessments and debt service push total expenditures upwards. It is anticipated that as has occurred in previous fiscal years, over the next several months we will catch up with the calendar. Revenue collections, largely fueled by property tax collections, but with robust July harbor receipts, are also ahead of calendar, as anticipated. Total monthly collections of \$5,290,033 represent 17.2% of our budget for the year collected in just the first month. Turning to the LER, our July numbers are up across the board from the previous July, combining for a whopping 12% growth from this time last year. It would be asking too much for this trend to continue throughout the year, but it certainly shows we are enjoying a healthy summer season this year. We will continue to watch these numbers closely and I will report on monthly trends moving forward.
  
- 2. Environmental Bond Bill and Economic Development Bond Bill.** –I want to issue a tremendous thank you for the work of our local legislative delegation, namely State Representative Dylan Fernandes and State Senator Julian Cyr for their tremendous leadership in bringing to the State a heightened awareness of our tremendous infrastructure needs here in Oak Bluffs and in securing the approval of the Commonwealth of Massachusetts to work in partnership with our island community to address some huge unmet needs. Our legislative delegation has been successful in securing funding in both the Environmental Bond Bill and the Economic Development Bond Bill for local infrastructure projects. The Environmental Bond Bill contains \$1 million in funding to help us to move forward with repairs to the East Chop Bluff. While this is just a start for that project it helps us continue our strong partnership with the Commonwealth to help protect the Town from the impacts of sea level rise. The Economic Development Bond Bill contains \$1 million in funding to make improvements to the North Bluff ferry embarkation point as outlined in the Town’s Streetscape plan. Both critical projects require resources beyond our small town’s limited budget, and we are very appreciative of the efforts of our delegation in making that case. Both Dylan and Julian have worked hard to outreach local leaders and gain a firm grasp on our priorities and where we need help, and they have been very effective in carrying that message forward into the legislative process.

- 3. Way-Finding Grant** -Also through the leadership of Representative Dylan Fernandes, the Town has been awarded \$25,000 through the Mass Office of Travel and Tourism for the implementation of the way-finding program which is also a part of our Streetscape plan. Attached is a copy of the way-finding schematic design from the original plan. I am in hopes that the Steamship Authority will provide us with matching funds as we originally planned as a major part of way-finding is geared toward providing arriving passengers with a positive welcome and important information in the area of the Steamship terminal. I have contacted the design team that created the way-finding plan and they are available to do the final design. I propose that we create a partnership of the Streetscape Committee and Selectmen to oversee the final design and fabrication of the signage with the help of the Steamship Authority if they participate as well.
- 4. Joint Meeting with the Town of Tisbury**—I have been working with our Chairman and Vice Chairman to plan and schedule a joint meeting between the Boards of Selectmen of the Towns of Tisbury and Oak Bluffs. Through this meeting we hope to discuss critical regional issues for which we require additional coordination, as well as identifying potential areas for sharing services. We also hope the Boards may discuss specific action steps and how to follow up together in identified priorities. Our joint meeting is scheduled for Tuesday, September 11 here in Oak Bluffs, and we hope to accomplish it at your normal Selectmen’s meeting. We have developed a rough draft agenda that I have sent over to Tisbury for review and comment. We will continue to work to develop a final agenda in advance of your meeting.
- 5. Bikeway Project Update.** -We have reached a milestone in our project to develop a bikeway to link downtown Oak Bluffs with downtown Tisbury via a link from County Road along Beach Road to the bridge. Our design firm of Greenman Pederson has completed the Town’s obligation to develop a 25% design for the project. From this point forward, our plan under the Transportation Improvement Program (TIP) is for the State to conduct a public hearing, then to proceed with the remaining 75% of the design and to fully fund the estimated \$2.1 million construction cost through the 2021 TIP. Completion of the Town’s design obligations were funded through the Community Preservation Act and keep us right on schedule to complete the project as planned. We will continue to work through our Bikeway Committee to review and track the project as we move forward.

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TOWN OF OAK BLUFFS  
FY19 EXP TO JULY 31

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FOR 2019 01

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01 GENERAL FUND						
122 BOARD OF SELECTMEN						
501,028.67	501,028.67	12,888.57	12,888.57	0.00	488,140.10	2.6%
131 FINANCE COMMITTEE						
7,675.00	7,675.00	160.00	160.00	0.00	7,515.00	2.1%
132 FIN COMM RESERVE FD.						
55,000.00	55,000.00	0.00	0.00	0.00	55,000.00	.0%
135 TOWN ACCOUNTANT						
94,117.28	94,117.28	2,179.84	2,179.84	0.00	91,937.44	2.3%
141 ASSESSORS						
126,308.00	126,308.00	3,350.84	3,350.84	0.00	122,957.16	2.7%
144 TREASURER (FIXED P/R COST)						
4,249,713.00	4,249,713.00	1,621,776.76	1,621,776.76	0.00	2,627,936.24	38.2%
145 TOWN TREASURER						
144,417.00	144,417.00	5,018.71	5,018.71	0.00	139,398.29	3.5%
146 TAX COLLECTOR						
143,824.13	143,824.13	8,573.26	8,573.26	0.00	135,250.87	6.0%
155 INFORMATION TECHNOLOGY						
345,000.96	345,000.96	67,205.86	67,205.86	0.00	277,795.10	19.5%
161 TOWN CLERK						
140,124.44	140,124.44	4,157.04	4,157.04	0.00	135,967.40	3.0%
163 BOARD OF REGISTRARS						
32,803.53	32,803.53	98.60	98.60	0.00	32,704.93	.3%
171 CONSERVATION COMMISSION						
108,336.80	108,336.80	5,450.58	5,450.58	0.00	102,886.22	5.0%
175 PLANNING BOARD						
44,824.15	44,824.15	1,312.64	1,312.64	0.00	43,511.51	2.9%
199 UNCLASSIFIED (SELECTMEN)						
1,212,069.00	1,212,069.00	837,445.08	837,445.08	0.00	374,623.92	69.1%
210 POLICE DEPARTMENT						
2,421,788.97	2,421,788.97	103,498.61	103,498.61	0.00	2,318,290.36	4.3%
220 FIRE DEPARTMENT						
368,400.00	368,400.00	11,874.01	11,874.01	0.00	356,525.99	3.2%
231 AMBULANCE SERVICE						
359,501.20	359,501.20	12,006.78	12,006.78	0.00	347,494.42	3.3%
241 BUILDING INSPECTOR						
267,218.68	267,218.68	5,765.69	5,765.69	0.00	261,452.99	2.2%
249 SHELLFISH						
202,178.95	202,178.95	4,570.74	4,570.74	0.00	197,608.21	2.3%
291 EMERGENCY MANAGEMENT						
24,700.00	24,700.00	0.00	0.00	0.00	24,700.00	.0%

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TOWN OF OAK BLUFFS  
FY19 EXP TO JULY 31

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FOR 2019 01

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
296 MARINA MANAGER						
258,899.36	258,899.36	25,327.44	25,327.44	0.00	233,571.92	9.8%
300 OAK BLUFFS SCHOOL						
8,061,820.26	8,061,820.26	31,266.78	31,266.78	0.00	8,030,553.48	.4%
301 MARTHA'S VINEYARD REG HS						
5,033,791.23	5,033,791.23	1,258,447.80	1,258,447.80	0.00	3,775,343.43	25.0%
421 HIGHWAY-ADMINISTRATION						
1,654,162.05	1,654,162.05	82,783.49	82,783.49	0.00	1,571,378.56	5.0%
519 BOARD OF HEALTH						
190,043.00	190,043.00	4,067.92	4,067.92	0.00	185,975.08	2.1%
541 COUNCIL ON AGING						
247,948.57	247,948.57	3,482.56	3,482.56	0.00	244,466.01	1.4%
543 VETERANS' SERVICES						
70,500.00	70,500.00	9,521.61	9,521.61	0.00	60,978.39	13.5%
610 LIBRARY						
529,739.08	529,739.08	38,274.22	38,274.22	0.00	491,464.86	7.2%
612 ARTS COUNCIL						
1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	.0%
630 PARKS AND RECREATION						
173,049.20	173,049.20	49,075.80	49,075.80	0.00	123,973.40	28.4%
710 MATURING DEBT-PRINCIPAL						
2,048,729.46	2,048,729.46	885,193.26	885,193.26	0.00	1,163,536.20	43.2%
750 MATURING DEBT-INTEREST						
472,690.58	472,690.58	15,905.77	15,905.77	0.00	456,784.81	3.4%
760 MATURING BAN-INTEREST						
10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	.0%
840 STATE/COUNTY ASSESSMENTS						
1,101,017.00	1,101,017.00	0.00	0.00	0.00	1,101,017.00	.0%
TOTAL GENERAL FUND						
30,702,919.55	30,702,919.55	5,110,680.26	5,110,680.26	0.00	25,592,239.29	16.6%
GRAND TOTAL						
30,702,919.55	30,702,919.55	5,110,680.26	5,110,680.26	0.00	25,592,239.29	16.6%

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TOWN OF OAK BLUFFS  
FY19 REV TO JULY 31

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FOR 2019 01

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01 GENERAL FUND						
01 MOTOR VEH EXCISE						
-875,000.00	-875,000.00	-35,122.20	-35,122.20	0.00	-839,877.80	4.0%
02 OTHER EXCISE						
-657,424.00	-657,424.00	-82.47	-82.47	0.00	-657,341.53	.0%
03 PENALTIES & INTEREST						
-250,000.00	-250,000.00	-24,197.79	-24,197.79	0.00	-225,802.21	9.7%
04 PILOT						
0.00	0.00	-831.28	-831.28	0.00	831.28	100.0%
08 CHGS TRASH DISP						
-175,000.00	-175,000.00	-35,305.00	-35,305.00	0.00	-139,695.00	20.2%
09 OTHER CHGS						
0.00	0.00	-4.00	-4.00	0.00	4.00	100.0%
10 FEES						
-103,500.00	-103,500.00	-8,622.50	-8,622.50	0.00	-94,877.50	8.3%
11 RENTALS						
-65,000.00	-65,000.00	-12,750.00	-12,750.00	0.00	-52,250.00	19.6%
13 DEPT LIBRARY						
0.00	0.00	-1,304.83	-1,304.83	0.00	1,304.83	100.0%
16 OTHER DEPTL						
-109,133.55	-109,133.55	-21,814.07	-21,814.07	0.00	-87,319.48	20.0%
17 LIC & PERMITS						
-442,500.00	-442,500.00	-26,557.80	-26,557.80	0.00	-415,942.20	6.0%
19 FINES & FORFEIT						
0.00	0.00	-1,607.50	-1,607.50	0.00	1,607.50	100.0%
20 INVMT INCOME						
-10,000.00	-10,000.00	0.00	0.00	0.00	-10,000.00	.0%
21 MISC RECURRING						
-925,000.00	-925,000.00	-359,959.37	-359,959.37	0.00	-565,040.63	38.9%
30 CHERRY SHEET						
-1,460,717.00	-1,460,717.00	16,201.00	16,201.00	0.00	-1,476,918.00	-1.1%
33 OTHER INTERGOV						
-6,992.00	-6,992.00	0.00	0.00	0.00	-6,992.00	.0%
41 PERSONAL PROPERTY						
-500,000.00	-500,000.00	-97,751.49	-97,751.49	0.00	-402,248.51	19.6%
42 REAL ESTATE						
-24,014,387.00	-24,014,387.00	-4,648,565.92	-4,648,565.92	0.00	-19,365,821.08	19.4%
44 LIENS & OTHER TAXES						
0.00	0.00	-31,780.11	-31,780.11	0.00	31,780.11	100.0%
49 TRANSFERS IN/OFS						
-1,108,266.00	-1,108,266.00	0.00	0.00	0.00	-1,108,266.00	.0%

FOR 2019 01

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL GENERAL FUND						
-30,702,919.55	-30,702,919.55	-5,290,055.33	-5,290,055.33	0.00	-25,412,864.22	17.2%
TOTAL REVENUES						
-30,702,919.55	-30,702,919.55	-5,290,055.33	-5,290,055.33	0.00	-25,412,864.22	
GRAND TOTAL						
-30,702,919.55	-30,702,919.55	-5,290,055.33	-5,290,055.33	0.00	-25,412,864.22	17.2%

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Preliminary Fiscal Year 2019 Local Estimated Receipts By Monthly Collections

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
01 MV Excise	\$ 35,122	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	35,122
02 Other Excise	\$ 82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	82
03 Penalties and Interest	\$ 24,198	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	24,198
04 Payments in Lieu of Taxes	\$ 831	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	831
08 Charges for Services-Trash	\$ 35,305	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	35,305
10 Fees	\$ 8,627	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8,627
11 Rentals	\$ 12,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	12,750
00 Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
13 Dept. Revenue-Library	\$ 1,305	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,305
16 Other Dept. Revenue	\$ 21,814	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	21,814
17 Licenses and Permits	\$ 26,558	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	26,558
19 Fines and Forfeits	\$ 1,608	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,608
20 Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
21 Other Miscellaneous-Recurring	\$ 359,959	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	359,959
00 Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 528,159	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	528,159
Cummulative Monthly Totals	\$ 528,159	\$ 528,159	\$ 528,159	\$ 528,159	\$ 528,159	\$ 528,159	\$ 528,159	\$ 528,159	\$ 528,159	\$ 528,159	\$ 528,159	\$ 528,159	

Preliminary Fiscal Year 2018 Local Estimated Receipts By Monthly Collections

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
01 MV Excise	\$ 22,719	\$ 52,243	\$ 11,129	\$ 28,678	\$ 12,623	\$ 21,667	\$ 10,548	\$ 356,077	\$ 189,012	\$ 90,479	\$ 59,473	\$ 53,002	907,648
02 Other Excise	\$ 2	\$ 145	\$ 406,590	\$ 3,183	\$ 2,797	\$ 389,730	\$ 496	\$ 817	\$ 59,090	\$ -	\$ 30	\$ 53,143	916,023
03 Penalties and Interest	\$ 21,673	\$ 21,690	\$ 41,663	\$ 21,575	\$ 21,878	\$ 18,705	\$ 27,666	\$ 44,319	\$ 38,443	\$ 13,220	\$ 25,787	\$ 45,225	341,844
04 Payments in Lieu of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,339	\$ -	14,339
08 Charges for Services-Trash	\$ 32,535	\$ 28,710	\$ 16,905	\$ 9,610	\$ 14,595	\$ 10,170	\$ 7,955	\$ 9,525	\$ 8,315	\$ 8,685	\$ 19,350	\$ 29,975	196,330
10 Fees	\$ 5,058	\$ 9,034	\$ 7,012	\$ 6,365	\$ 9,748	\$ 9,190	\$ 10,642	\$ 12,106	\$ 5,269	\$ 18,585	\$ 8,386	\$ 8,160	109,554
11 Rentals	\$ 22,500	\$ 11,185	\$ 5,000	\$ 1,250	\$ 1,500	\$ 250	\$ 600	\$ 3,850	\$ 1,750	\$ 3,250	\$ 3,500	\$ 21,367	76,002
00 Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
13 Dept. Revenue-Library	\$ 1,558	\$ 1,684	\$ 1,131	\$ 800	\$ 318	\$ 1,115	\$ 593	\$ 228	\$ 428	\$ 684	\$ 236	\$ 885	9,658
16 Other Dept. Revenue	\$ 12,313	\$ 9,382	\$ 26,489	\$ 50,863	\$ 7,211	\$ 13,256	\$ 14,855	\$ 9,725	\$ 5,145	\$ 13,332	\$ 15,507	\$ 40,197	218,273
17 Licenses and Permits	\$ 19,138	\$ 23,978	\$ 17,278	\$ 27,228	\$ 22,998	\$ 23,453	\$ 68,055	\$ 36,397	\$ 24,581	\$ 109,016	\$ 22,670	\$ 34,512	429,304
19 Fines and Forfeits	\$ 640	\$ 3,490	\$ 4,088	\$ 1,713	\$ 1,833	\$ 945	\$ 2,083	\$ 2,933	\$ 863	\$ 1,140	\$ 839	\$ 3,455	24,018
20 Investment Income	\$ 1,332	\$ 1,601	\$ 1,184	\$ 1,062	\$ 1,230	\$ 1,121	\$ 1,282	\$ 1,497	\$ 1,563	\$ 1,520	\$ 2,042	\$ -	15,436
21 Other Miscellaneous-Recurring	\$ 332,081	\$ 337,252	\$ 60,889	\$ 10,816	\$ 2,552	\$ 233	\$ -	\$ -	\$ 11,911	\$ 14,192	\$ 65,185	\$ 189,307	1,024,418
00 Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 471,548	\$ 500,392	\$ 599,358	\$ 163,144	\$ 99,281	\$ 489,835	\$ 144,774	\$ 477,473	\$ 346,369	\$ 274,103	\$ 237,344	\$ 479,228	4,282,848
Cummulative Monthly Totals	\$ 471,548	\$ 971,940	\$ 1,571,298	\$ 1,734,441	\$ 1,833,723	\$ 2,323,558	\$ 2,468,332	\$ 2,945,805	\$ 3,292,174	\$ 3,566,276	\$ 3,803,620	\$ 4,282,848	

Preliminary Fiscal Year 2018 Local Estimated Receipts By Monthly Collections

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
MV Excise	\$ 22,719	\$ 52,243	\$ 11,129	\$ 28,678	\$ 12,623	\$ 21,667	\$ 10,548	\$ 356,077	\$ 189,012	\$ 90,479	\$ 59,473	\$ 53,002	\$ 907,648
Other Excise	\$ 2	\$ 145	\$ 406,590	\$ 3,183	\$ 2,797	\$ 389,730	\$ 496	\$ 817	\$ 59,090	\$ -	\$ 30	\$ 53,143	\$ 916,023
Penalties and Interest	\$ 21,673	\$ 21,690	\$ 41,663	\$ 21,575	\$ 21,878	\$ 18,705	\$ 27,666	\$ 44,319	\$ 38,443	\$ 13,220	\$ 25,787	\$ 45,225	\$ 341,844
Payments in Lieu of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,339	\$ -	\$ 14,339
Charges for Services-Trash	\$ 32,535	\$ 28,710	\$ 16,905	\$ 9,610	\$ 14,595	\$ 10,170	\$ 7,955	\$ 9,525	\$ 8,315	\$ 8,685	\$ 19,350	\$ 29,975	\$ 196,330
Fees	\$ 5,058	\$ 9,034	\$ 7,012	\$ 6,365	\$ 9,748	\$ 9,190	\$ 10,642	\$ 12,106	\$ 5,269	\$ 18,585	\$ 8,386	\$ 8,160	\$ 109,554
Rentals	\$ 22,500	\$ 11,185	\$ 5,000	\$ 1,250	\$ 1,500	\$ 250	\$ 600	\$ 3,850	\$ 1,750	\$ 3,250	\$ 3,500	\$ 21,367	\$ 76,002
Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dept. Revenue-Library	\$ 1,558	\$ 1,684	\$ 1,131	\$ 800	\$ 318	\$ 1,115	\$ 593	\$ 228	\$ 428	\$ 684	\$ 236	\$ 885	\$ 9,658
Other Dept. Revenue	\$ 12,313	\$ 9,382	\$ 26,489	\$ 50,863	\$ 7,211	\$ 13,256	\$ 14,855	\$ 9,725	\$ 5,145	\$ 13,332	\$ 15,507	\$ 40,197	\$ 218,273
Licenses and Permits	\$ 19,138	\$ 23,978	\$ 17,278	\$ 27,228	\$ 22,998	\$ 23,453	\$ 68,055	\$ 36,397	\$ 24,581	\$ 109,016	\$ 22,670	\$ 34,512	\$ 429,304
Fines and Forfeits	\$ 640	\$ 3,490	\$ 4,088	\$ 1,713	\$ 1,833	\$ 945	\$ 2,083	\$ 2,933	\$ 863	\$ 1,140	\$ 839	\$ 3,455	\$ 24,018
Investment Income	\$ 1,332	\$ 1,601	\$ 1,184	\$ 1,062	\$ 1,230	\$ 1,121	\$ 1,282	\$ 1,497	\$ 1,563	\$ 1,520	\$ 2,042	\$ -	\$ 15,436
Other Miscellaneous-Recurring	\$ 332,081	\$ 337,252	\$ 60,889	\$ 10,816	\$ 2,552	\$ 233	\$ -	\$ -	\$ 11,911	\$ 14,192	\$ 65,185	\$ 189,307	\$ 1,024,418
Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 471,548</b>	<b>\$ 500,392</b>	<b>\$ 599,358</b>	<b>\$ 163,144</b>	<b>\$ 99,281</b>	<b>\$ 489,835</b>	<b>\$ 144,774</b>	<b>\$ 477,473</b>	<b>\$ 346,369</b>	<b>\$ 274,103</b>	<b>\$ 237,344</b>	<b>\$ 479,228</b>	<b>\$ 4,282,848</b>
<b>Cummulative Monthly Totals</b>	<b>\$ 471,548</b>	<b>\$ 971,940</b>	<b>\$ 1,571,298</b>	<b>\$ 1,734,441</b>	<b>\$ 1,833,723</b>	<b>\$ 2,323,558</b>	<b>\$ 2,468,332</b>	<b>\$ 2,945,805</b>	<b>\$ 3,292,174</b>	<b>\$ 3,566,276</b>	<b>\$ 3,803,620</b>	<b>\$ 4,282,848</b>	

Preliminary Fiscal Year 2017 Local Estimated Receipts By Monthly Collections

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
MV Excise	\$ 36,487	\$ 39,946	\$ 20,286	\$ 19,848	\$ 7,720	\$ 17,235	\$ 21,684	\$ 442,964	\$ 101,462	\$ 76,803	\$ 20,899	\$ 84,689	\$ 890,023
Other Excise	\$ 1,863	\$ 387	\$ 406,361	\$ 496	\$ 2,791	\$ 352,652	\$ 1,479	\$ 1,050	\$ 48,018	\$ 195	\$ 644	\$ 62,471	\$ 878,408
Penalties and Interest	\$ 23,594	\$ 14,955	\$ 22,040	\$ 16,004	\$ 17,015	\$ 14,325	\$ 36,799	\$ 30,298	\$ 25,097	\$ 14,434	\$ 24,643	\$ 33,634	\$ 272,838
Payments in Lieu of Taxes	\$ 832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,536	\$ 832	\$ 16,201
Charges for Services-Trash	\$ 32,645	\$ 34,550	\$ 17,325	\$ 12,375	\$ 14,495	\$ 8,530	\$ 8,390	\$ 1,810	\$ 13,760	\$ 9,890	\$ 15,365	\$ 36,220	\$ 205,355
Fees	\$ 7,140	\$ 9,869	\$ 9,692	\$ 10,569	\$ 8,108	\$ 12,701	\$ 8,713	\$ 10,739	\$ 12,290	\$ 14,589	\$ 12,250	\$ 9,776	\$ 126,436
Rentals	\$ 9,175	\$ 12,475	\$ 3,500	\$ 2,500	\$ 256	\$ 2,750	\$ 1,750	\$ 250	\$ 5,500	\$ 1,500	\$ 5,750	\$ 9,151	\$ 54,557
Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dept. Revenue-Library	\$ 1,467	\$ 1,652	\$ 1,379	\$ 422	\$ 1,327	\$ 762	\$ 449	\$ 665	\$ 614	\$ 778	\$ 347	\$ 1,362	\$ 11,223
Other Dept. Revenue	\$ 15,710	\$ 10,205	\$ 12,601	\$ 21,406	\$ 19,388	\$ 3,922	\$ 5,374	\$ 3,316	\$ 15,038	\$ 158,181	\$ 9,034	\$ (70,797)	\$ 203,377
Licenses and Permits	\$ 23,215	\$ 33,037	\$ 26,155	\$ 26,270	\$ 23,517	\$ 30,452	\$ 72,039	\$ 25,624	\$ 94,551	\$ 29,420	\$ 31,321	\$ 51,396	\$ 466,996
Fines and Forfeits	\$ -	\$ -	\$ 5,258	\$ 1,525	\$ 1,550	\$ 1,310	\$ 638	\$ 1,015	\$ 1,668	\$ 1,133	\$ 2,190	\$ 3,008	\$ 19,293
Investment Income	\$ 1,525	\$ 1,843	\$ 1,147	\$ 967	\$ 1,203	\$ 1,079	\$ 1,127	\$ 1,374	\$ 1,555	\$ 1,397	\$ 1,884	\$ 1,629	\$ 16,730
Other Miscellaneous-Recurring	\$ 307,449	\$ 219,668	\$ 118,738	\$ 5,369	\$ (1,348)	\$ (7,375)	\$ 2,355	\$ 51,432	\$ 20,510	\$ 7,937	\$ 101,917	\$ 115,453	\$ 942,106
Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 461,102</b>	<b>\$ 378,587</b>	<b>\$ 644,482</b>	<b>\$ 117,751</b>	<b>\$ 96,022</b>	<b>\$ 438,343</b>	<b>\$ 160,796</b>	<b>\$ 570,536</b>	<b>\$ 340,064</b>	<b>\$ 316,256</b>	<b>\$ 240,780</b>	<b>\$ 338,823</b>	<b>\$ 4,103,542</b>
<b>Cummulative Monthly Totals</b>	<b>\$ 461,102</b>	<b>\$ 839,689</b>	<b>\$ 1,484,171</b>	<b>\$ 1,601,922</b>	<b>\$ 1,697,944</b>	<b>\$ 2,136,287</b>	<b>\$ 2,297,083</b>	<b>\$ 2,867,619</b>	<b>\$ 3,207,682</b>	<b>\$ 3,523,939</b>	<b>\$ 3,764,718</b>	<b>\$ 4,103,542</b>	

102 siltation to the Freemans Pond culvert in the town of Brewster; provided further, that not less  
103 than \$1,000,000 shall be expended for costs associated with improvements and restoration at  
104 Magazine Beach in the city of Cambridge; provided further, that not less than \$1,000,000 shall  
105 be expended for costs associated with improvements and restoration of Commissioner's Landing  
106 in the city of Boston; provided further, that not less than \$2,000,000 shall be expended for the  
107 dredging and conservation of Salisbury Pond at Institute Park in the city of Worcester; provided  
108 further, that not less than \$5,000,000 shall be expended for costs associated with design,  
109 improvements and restoration of the Charlesgate Park in the city of Boston; provided further,  
110 that not less than \$1,000,000 shall be expended on construction and restoration of East Chop  
111 Drive in Oak Bluffs; provided further, that not less than \$925,000 shall be expended to the town  
112 of Falmouth to design, engineer and permit upgraded drainage systems for the region of Woods  
113 Hole surrounded by Millfield street, Gardiner road and School street; provided further, that not  
114 less than \$450,000 shall be expended for improvements to the Bradford Rail Trail in the city of  
115 Haverhill; provided further, that not less than \$500,000 shall be expended for the maintenance  
116 and improvement of Newton Pond in the town of Boylston; provided further, that not less than  
117 \$1,500,000 be expended for the design and construction of a public safety boat house on Lake  
118 Quinsigamond in the city of Worcester; provided further, that not less than \$500,000 shall be  
119 expended for improvements to Ipswich River park in the town of North Reading; provided  
120 further, that not less than \$1,000,000 shall be expended for renovations and repairs to the Nashua  
121 River Embankment in the town of Clinton; provided further, that not less than \$200,000 shall be  
122 expended for improvements around Cook pond in the city of Fall River; provided further, that  
123 not less than \$300,000 shall be expended to Bay Coast Rowing Center, Inc. for the refurbishment  
124 and upgrade of an existing boat house building to house a community boating program in the city

# **TOWN OF OAK BLUFFS**

## **WAYFINDING MASTER PLAN/SCHEMATIC PHASE**

JUNE 29, 2015

prepared by:

**surfacematter DESIGN**

111 Chestnut Street, 2nd Floor  
Providence, RI 02903  
T 617.513.4651

# PROJECT PURPOSE / OBJECTIVES:

## Purpose

The purpose of the Oak Bluffs Wayfinding Master Plan is to establish a comprehensive sign identification and wayfinding system for Oak Bluffs, Marthas Vineyard. The Master Plan outlines the recommended sign types and locations to establish a clear sense of arrival and place for island visitors and residents alike.

## Project Goals

- establish a clear sense of arrival for visitors
- create a strong identity at perimeter and edges of Oak Bluffs
- enhance the visitor experience with key placement of identification, direction, information signs, and streetscape elements
- establish a consistent hierarchy of sign types and messages
- establish consistent signage (style, typography, color, scale, materials)
- use appropriate scale and sign location to maximize identity and legibility
- design a flexible system to facilitate maintenance, repair, replacement, etc.
- design all signage to meet all ADA, local, state, and federal codes

## Process

### Phase I: Schematic Design/Master Plan

- site visit to Oak Bluffs
- photodocument site conditions
- provide location plans
- illustrate key sign types
- create image boards to discuss design vocabulary
- present conceptual approaches for wayfinding sign types
- submit final Phase I: Wayfinding Master Plan

### Phase II: Design Development

- refine the chosen design concept from Phase I: Master Plan
- update location plans and sign types
- provide preliminary pricing
- create sign message schedule
- finalize approved design
- create sign specification drawings for bid
- Update fabrication budget

### Phase III: Implementation/Construction Services

- coordinate with approved fabricator on all details through installation
- review material/color samples and prototypes provided by fabricator
- create sign installation punch list

TOWN OF OAK BLUFFS, MA  
WAYFINDING MASTER PLAN

CLIENT:  
Horsley Witten Group  
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# EXISTING CONDITIONS - ARRIVAL

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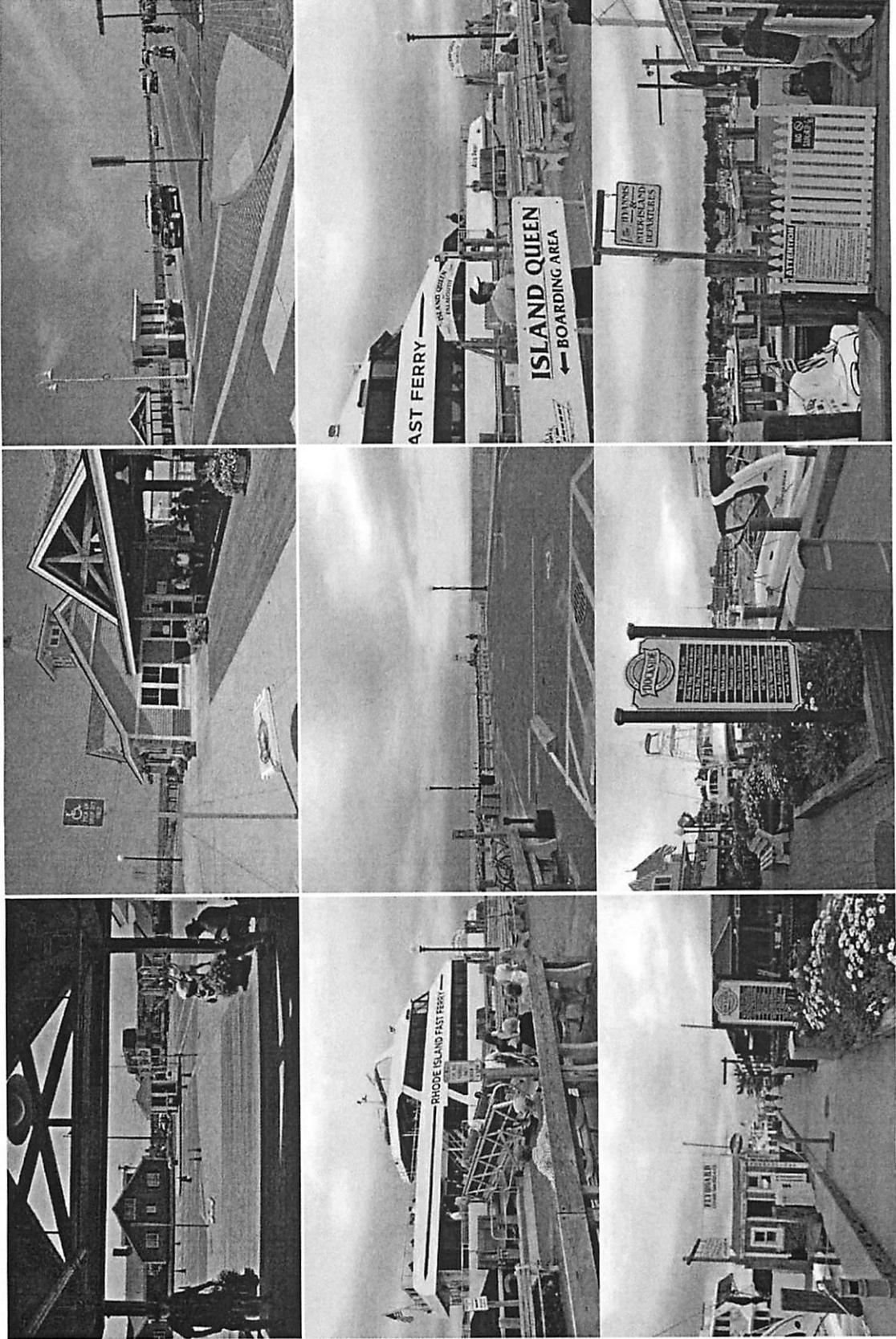
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# EXISTING CONDITIONS - TOWN CENTER

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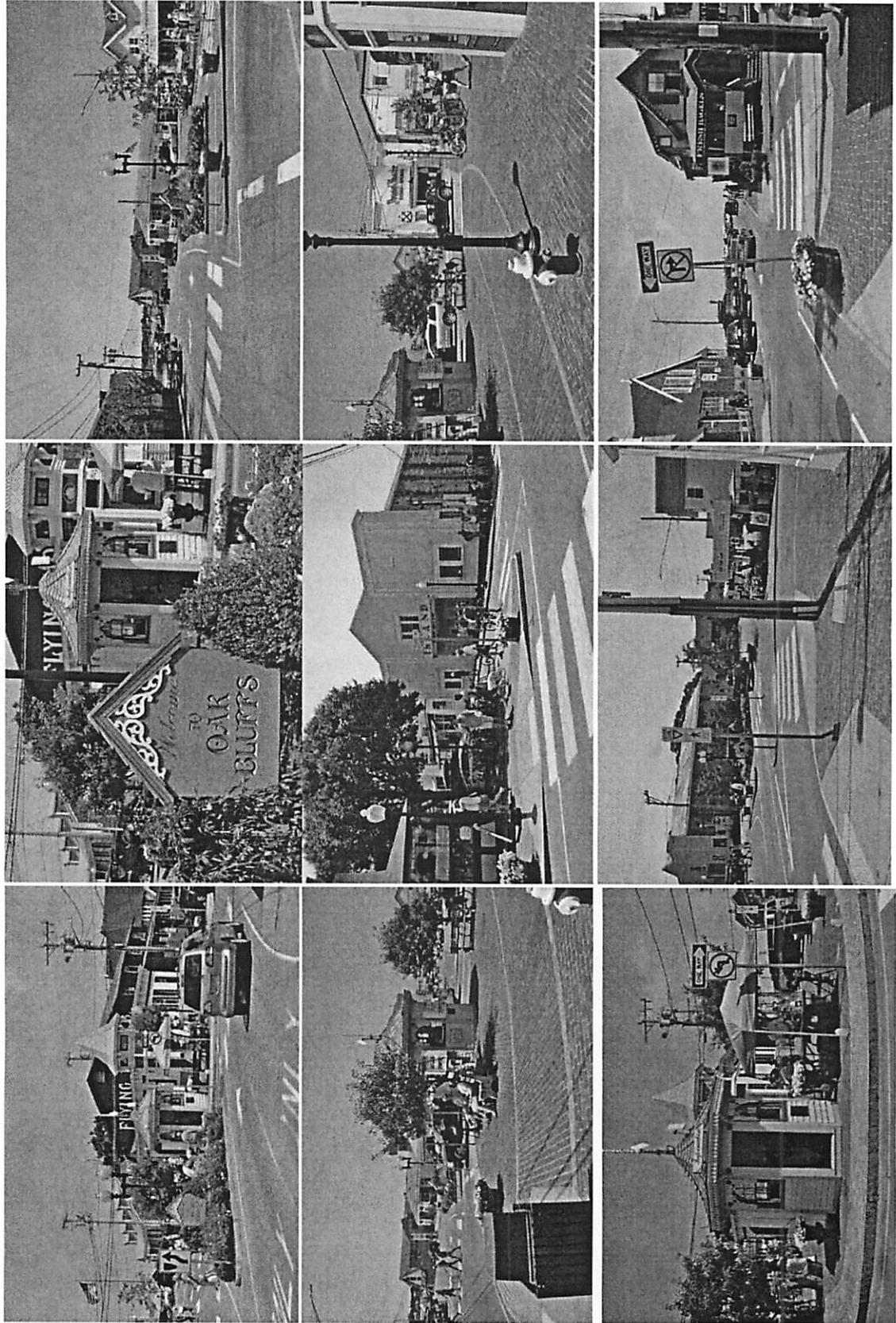
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# EXISTING CONDITIONS - PUBLIC SPACES

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# EXISTING CONDITIONS - SIGNAGE

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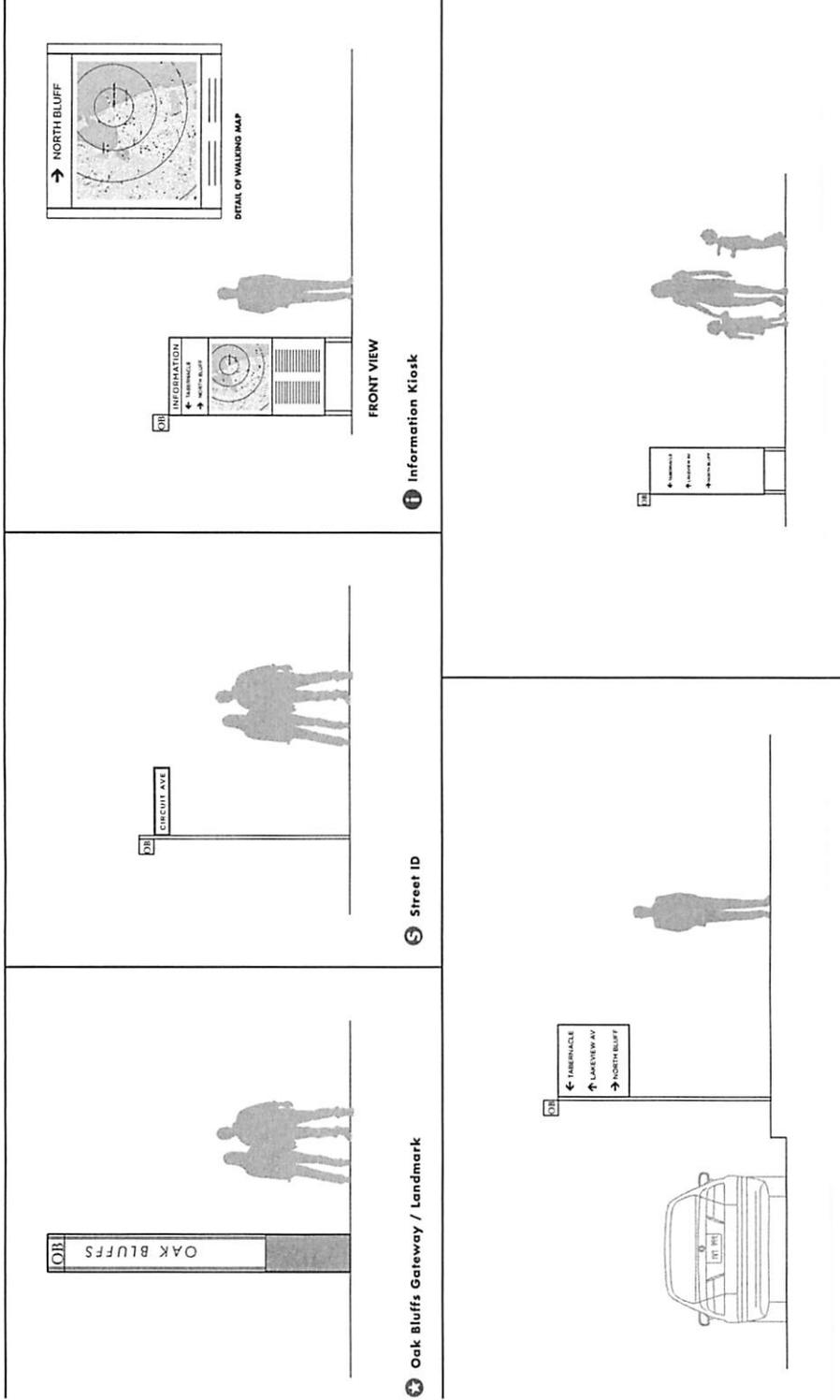
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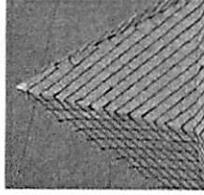
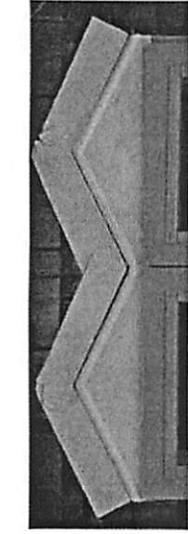
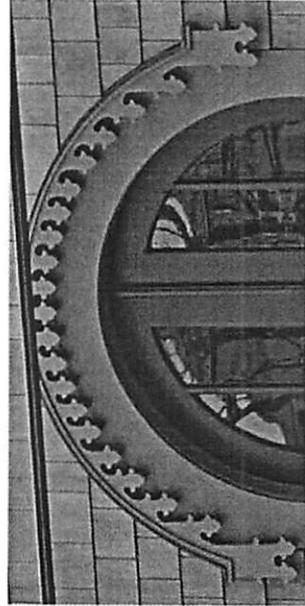
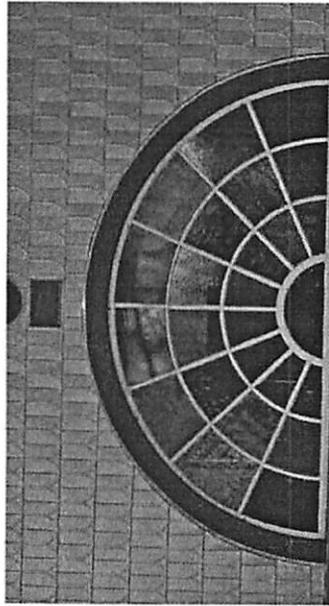
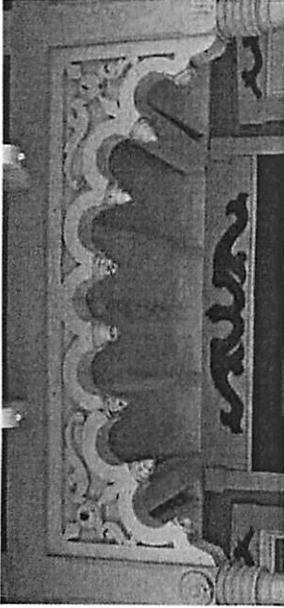
# SIGN TYPES

## TOWN OF OAK BLUFFS - WAYFINDING AND IDENTITY - SIGN TYPES





# ARCHITECTURAL ELEMENTS



FLYING HORSES

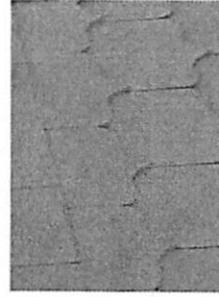
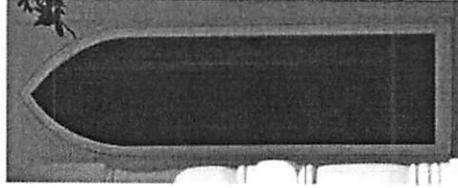
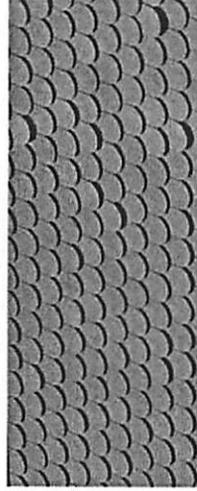
REST ROOMS

TRINITY PARK

MONTGOMERY<sup>50</sup>

LINCOLN AVE

COTTAGE MUSEUM



TOWN OF OAK BLUFFS, MA  
WAYFINDING MASTER PLAN

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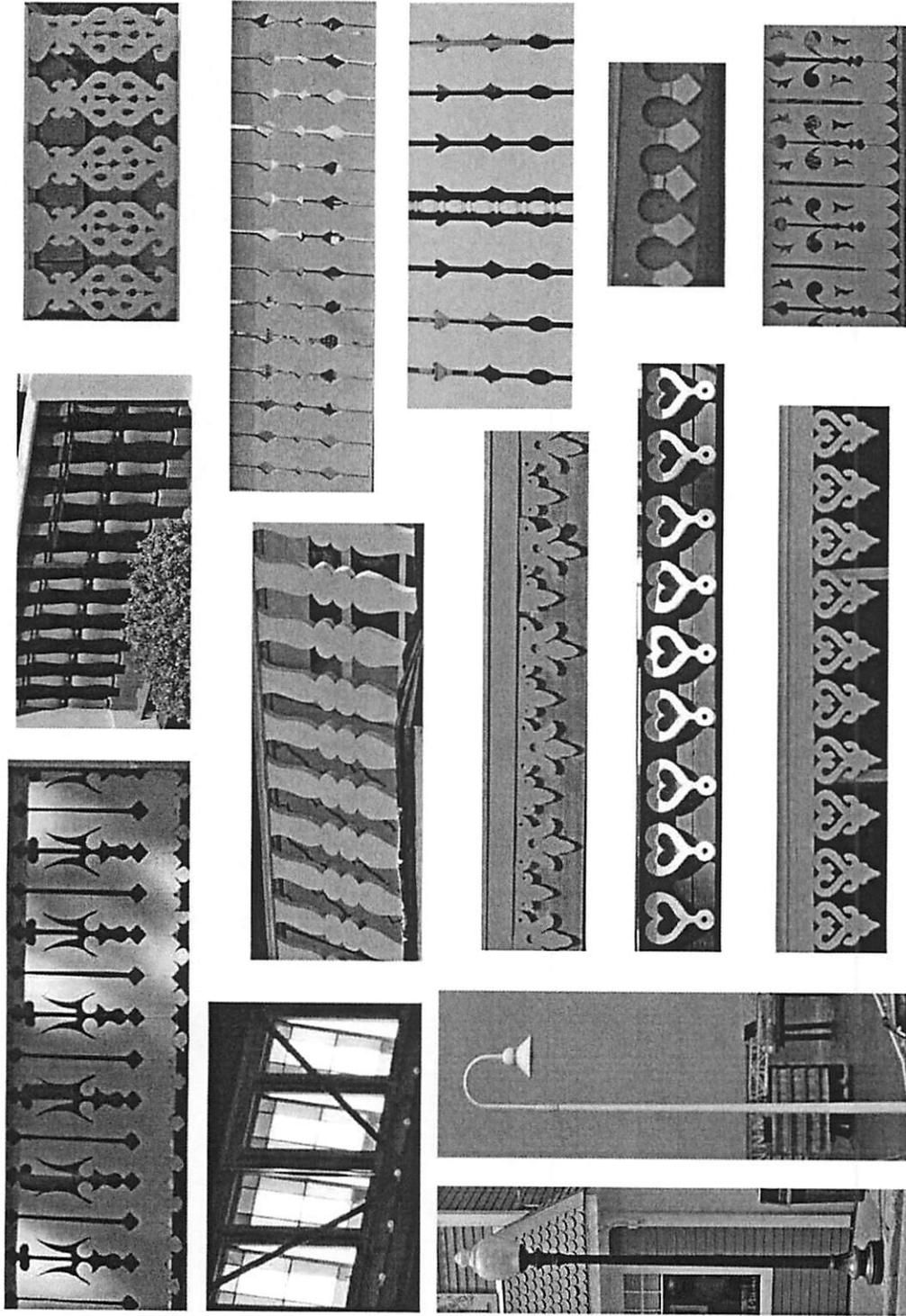
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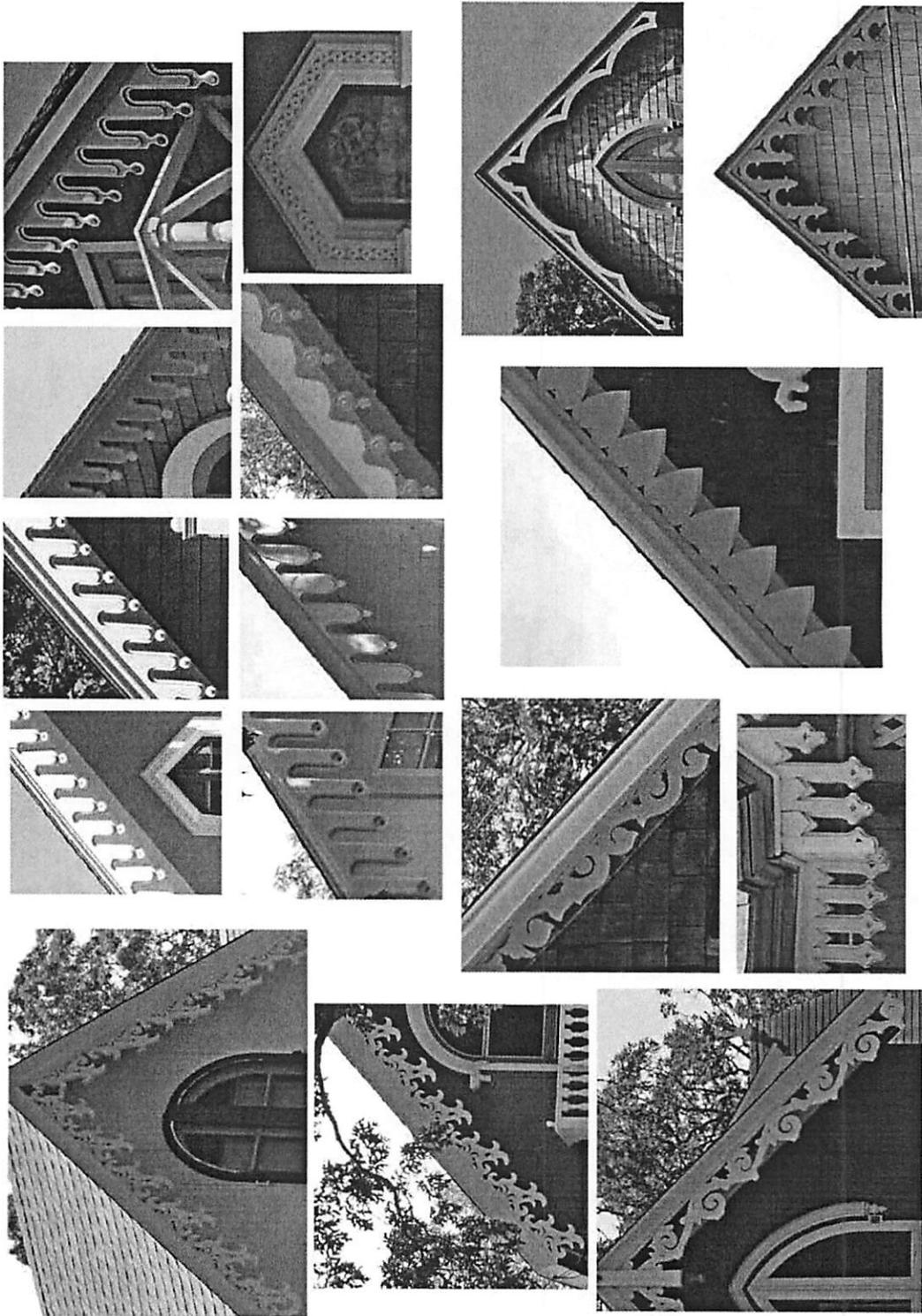
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# ARCHITECTURAL VERNACULAR

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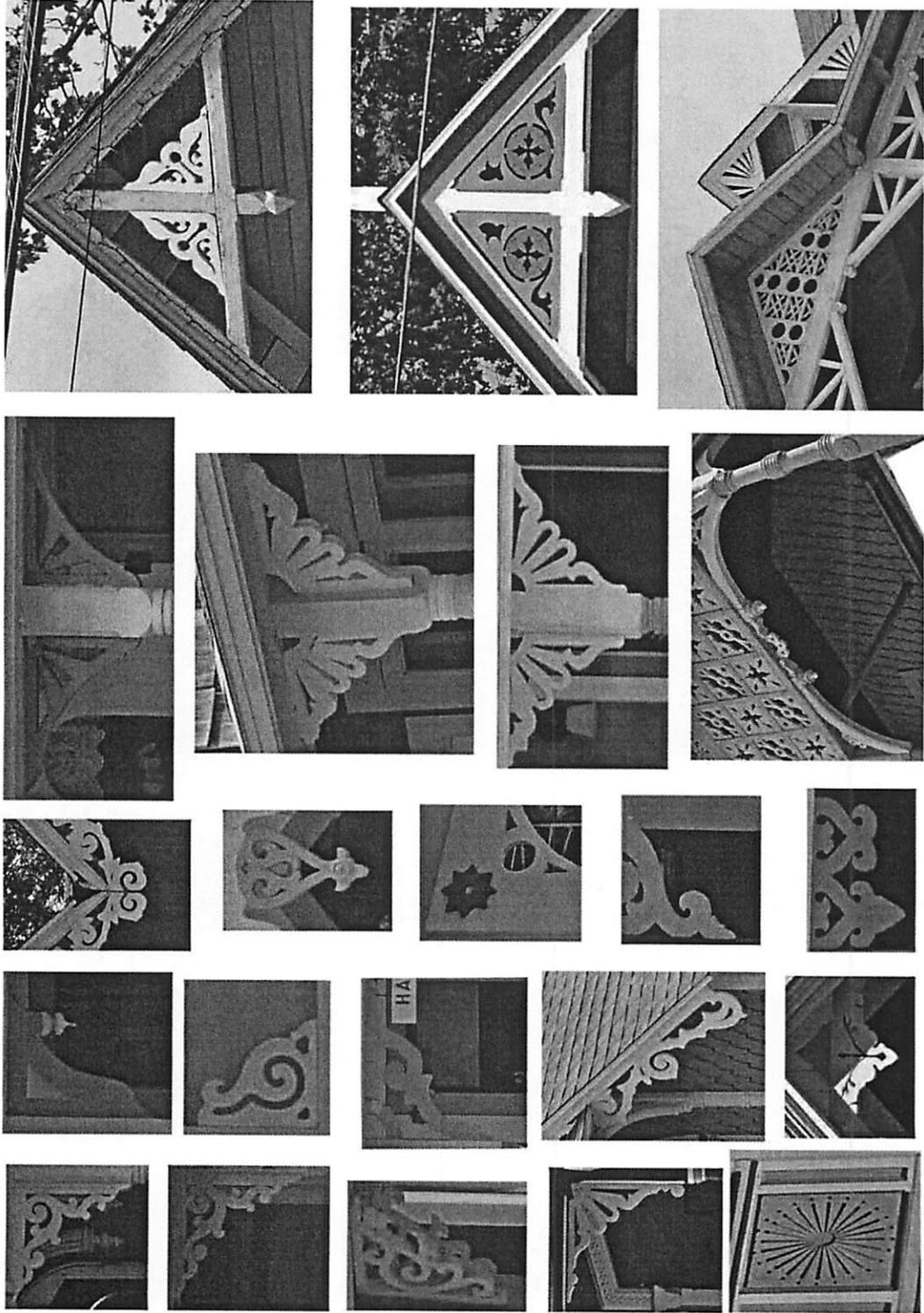
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# **SCHEMATIC DESIGN CONCEPTS**

# WAYFINDING AND IDENTITY - CONCEPT 1 — CONTEXTUAL

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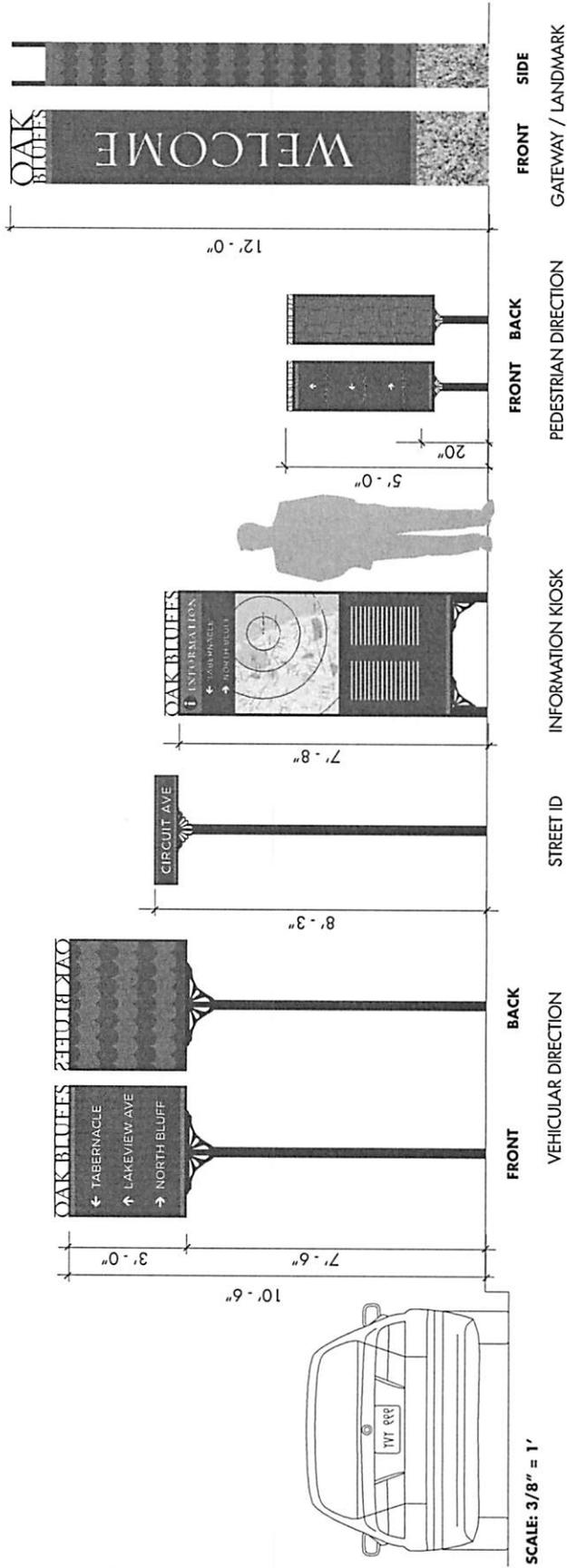
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# WAYFINDING AND IDENTITY - CONCEPT 2 — HISTORICAL

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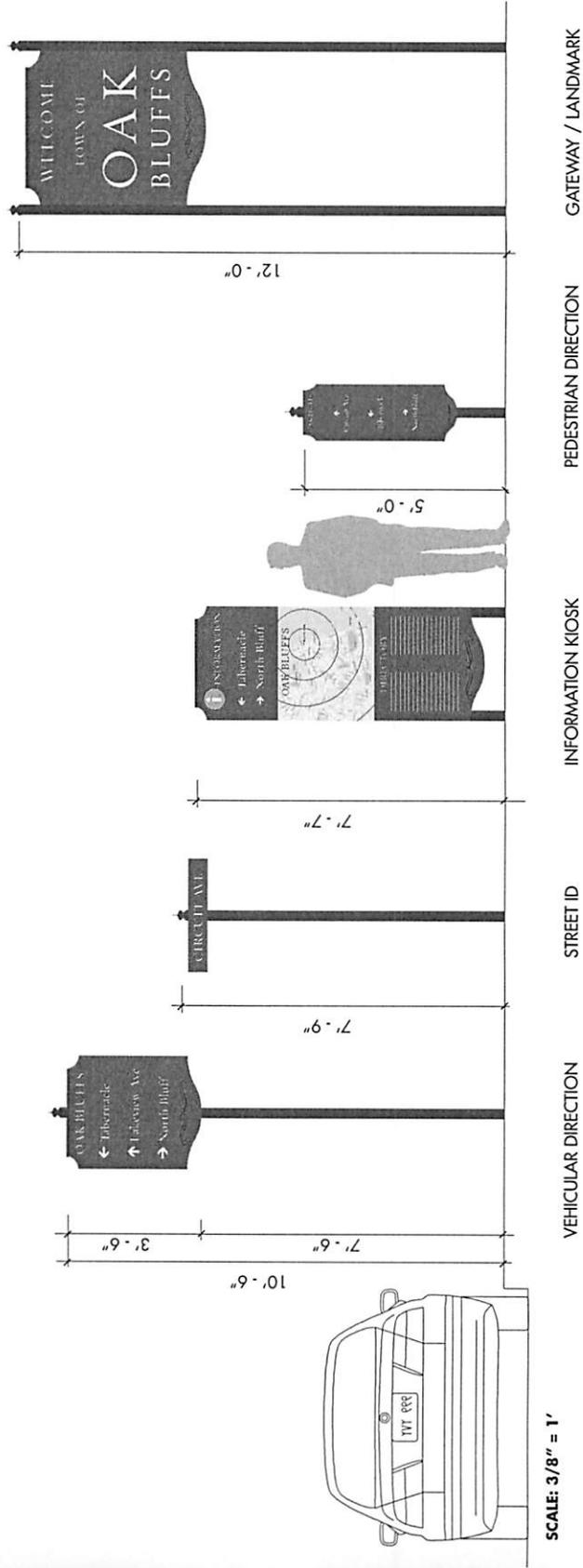
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SCALE: 3/8" = 1'

**Agenda**  
**Joint Meeting of the Oak Bluffs and Tisbury Boards of Selectmen**  
**Oak Bluffs Library Meeting Room**  
**Tuesday, September 11, 2018**

**4:30 pm**      **Call meeting to order**

**Items for Discussion**

Funding and Oversight for Private Human Service Agencies

Potential Areas for Shared Services

- a. Areas for Priority Attention (ex. Building Department)
- b. Areas for General Discussion

Shared Maintenance for Eastville Beach

Plan Partnership Agreement for Addressing Lagoon Pond

Action Plan, Follow-up and Scheduling Next Meeting

**5:30**      **Adjourn**