

Town Administrator Report
March 26, 2019

The following is a summary of the major activities of the Office of the Town Administrator for the previous week.

- 1. Financial Update** -Attached please find the summary revenue and expenditure reports for the period of fiscal year 2019 through this week, along with our two-year analysis of the Local Estimated Receipts (LER) through the end of February. Through thirty-eight weeks of the fiscal year, total general fund expenditures stand at \$20,533,759, which represents 66.9% of the total budget. This compares with 73% of the year completed, so our overall expenditures are on target for the year. With this much of the year completed, we know where our weak spots are and where transfers will be necessary to close out the year. Areas where I'm looking at closely include professional and technical (legal) costs and the Selectmen's unclassified account which we had previously lowered as a result of balances available at the close of previous years. We will continue to monitor all appropriation accounts to ensure adequate balances at year's end, and we anticipate closing the year with a better appropriation cash position than at the close of last year. Revenue collections continue strongly, of course led by property tax collections, which total \$17,785,614.73 for the year for 74% of budget. Total revenues come in at 72% of budget, which is right on track and maintains a positive cash flow versus spending. It is also encouraging to see LER collections continuing a positive trend throughout the winter months, with strong bookend months of December and February making up for a slow January. Total LER collections through February are at \$3,113,299, which represents 80% of budget through 66.6% of the fiscal year, better still, LER collections continue at 6% above the previous year, which demonstrates continued strength in the local economy, and we hope portends a solid spring and summer season.

- 2. Beach Nourishment II Federal Regulatory Update**—On Thursday, March 21, I attended a meeting at the US Army Corps. of Engineers regional regulatory office at Handscomb Field in Concord, MA to review the status of federal permitting for the Beach Nourishment II project, from the North Bluff to Inkwell Beach. Present were Engineers from the firm Foth-CLE to review the details of the project. As board members are aware the permitting for this project has taken a tremendously long time and has appeared to stall at the federal level. State permits have already been issued so the last major step is the federal review. The federal review process is a complicated maze involving concurrent review by multiple agencies such as the Corps. and the National Marine Fisheries Service. At our meeting I was surprised to see the level of confusion and misunderstanding by both Marine Fisheries and the Corps. staff regarding important details of the project such as potential impact on eel grass. Project submissions are so complicated that regulators have a difficult time even interpreting the data they need to make an informed decision. In this case it was necessary to walk through the entire project to highlight the areas of our submissions where answer to their questions exist. I think we were able to break the communication logjam that had our application in an

endless spiral of back and forth between the agencies. We actually rely on the Army Corps. as the lead agency to help the other agencies better understand and review the project. At our meeting we identified the final submission information required for compliance and a proposed timeline. I anticipate final permitting approval within the next couple of months, considering public notice requirements.

- 3. Bikeway Extension-MA DOT and CZM Site Visit.** -On Friday, March 15 I welcomed a delegation of State Officials from Mass. DOT, DEP and CZM conducting a site visit to gather information and review site conditions in advance of the State's process to take over the final design and construction of the Bikeway linking the existing bikeway on County Road with the new bridge at the town line. John Osorio from Greenman-Pedersen was also on hand to lead the walkthrough and review his 25% design submission with the State officials. Spending the morning walking up and down Bridge Road really struck home how dangerous an area that is for bikers and pedestrians. This project will be a valuable addition to our community. State officials were closely studying some of the critical resource areas along the route to ensure the proper handling of sensitive environmental areas. The route looks feasible with the potential of some boardwalk areas where the Lagoon comes up almost to the road. Greenman-Pedersen are coordinating with State Highway Engineer Tom Currier to travel back to the Island and address the Bikeway Committee on our next steps in the process, and I anticipate that meeting to happen in April.
- 4. Town Meeting Preparation** – Thanks to the extra work of the Board of Selectmen in finalizing the Town Meeting warrant, we were able to send a complete package out to the newspaper for publication of the final warrant. The warrant has officially been posted, and the Town Meeting booklets are out to the printer to be prepared for Town Meeting. We have also coordinated with the High School to be prepared for the Town meeting to be held at the MVRHS Performing Arts Center on April 9. As we draw closer to Town Meeting, I will assemble out team of local officials to meet with the Moderator to walk through the meeting to ensure that all technical issues are addressed so that the Town Meeting may better focus on the subject of the articles rather than outside concerns. I will also work to coordinate the motions so that all of our bases are covered. I look forward to a good Town Meeting experience with a lively discussion of important local issues. Attached for your review is a revised source and use of funds analysis that breaks down the funding article for the Special and Annual Town Meetings.
- 5. Surplus Property Sale**-I want to notify Board members and the public of the availability of surplus Town vehicles which the Town will be auctioning off both to help raise funds and to limit maintenance costs for some of our older Town vehicles. As the Town's fleet is slowly brought up to date, it's important to surplus out older vehicles to keep our fleet small and economical. These vehicles can offer opportunities for local businesses or individuals to acquire a low-cost vehicle that they can fix up and make productive.

FOR 2019 08

JOURNAL DETAIL 2019 1 TO 2019 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01 GENERAL FUND							
107 AHT SELECTMEN							
	0.00	0.00	1,538.13	0.00	0.00	-1,538.13	100.0%
122 BOARD OF SELECTMEN							
	501,028.67	501,028.67	327,583.03	29,858.77	0.00	173,445.64	65.4%
131 FINANCE COMMITTEE							
	7,675.00	7,675.00	2,300.00	832.50	0.00	5,375.00	30.0%
132 FIN COMM RESERVE FD.							
	55,000.00	51,500.00	0.00	0.00	0.00	51,500.00	.0%
135 TOWN ACCOUNTANT							
	94,117.28	94,117.28	47,756.30	6,498.35	0.00	46,360.98	50.7%
141 ASSESSORS							
	126,308.00	126,308.00	77,271.32	7,089.60	0.00	49,036.68	61.2%
144 TREASURER (FIXED P/R COST)							
	4,249,713.00	4,249,713.00	3,318,461.66	281,784.29	0.00	931,251.34	78.1%
145 TOWN TREASURER							
	144,417.00	144,417.00	41,135.05	6,800.12	0.00	103,281.95	28.5%
146 TAX COLLECTOR							
	143,824.13	143,824.13	109,281.97	11,422.60	0.00	34,542.16	76.0%
155 INFORMATION TECHNOLOGY							
	345,000.96	345,000.96	281,984.90	24,328.31	0.00	63,016.06	81.7%
161 TOWN CLERK							
	140,124.44	140,124.44	90,737.56	10,960.77	0.00	49,386.88	64.8%
163 BOARD OF REGISTRARS							
	32,803.53	32,803.53	20,112.80	1,222.08	0.00	12,690.73	61.3%
171 CONSERVATION COMMISSION							
	108,336.80	108,336.80	64,632.82	6,076.00	0.00	43,703.98	59.7%
175 PLANNING BOARD							
	44,824.15	44,824.15	27,640.44	3,356.60	0.00	17,183.71	61.7%
199 UNCLASSIFIED (SELECTMEN)							
	1,212,069.00	1,212,069.00	1,089,284.75	22,856.33	0.00	122,784.25	89.9%
210 POLICE DEPARTMENT							
	2,421,788.97	2,421,788.97	1,557,237.99	163,255.35	0.00	864,550.98	64.3%
220 FIRE DEPARTMENT							
	368,400.00	368,400.00	197,807.66	16,535.84	0.00	170,592.34	53.7%
231 AMBULANCE SERVICE							
	359,501.20	359,501.20	226,047.76	22,019.61	0.00	133,453.44	62.9%
241 BUILDING INSPECTOR							
	267,218.68	270,718.68	180,841.84	23,557.98	0.00	89,876.84	66.8%
249 SHELLFISH							
	202,178.95	202,178.95	131,905.37	12,109.78	0.00	70,273.58	65.2%

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TOWN OF OAK BLUFFS
YTD EXP REPORT

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FOR 2019 08

JOURNAL DETAIL 2019 1 TO 2019 13

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
291 EMERGENCY MANAGEMENT 24,700.00	24,700.00	11,467.09	482.46	0.00	13,232.91	46.4%
296 MARINA MANAGER 258,899.36	258,899.36	178,382.00	12,308.40	0.00	80,517.36	68.9%
300 OAK BLUFFS SCHOOL 8,061,820.26	8,061,820.26	4,332,521.68	620,444.73	0.00	3,729,298.58	53.7%
301 MARTHA'S VINEYARD REG HS 5,033,791.23	5,033,791.23	3,775,343.42	0.00	0.00	1,258,447.81	75.0%
421 HIGHWAY-ADMINISTRATION 1,654,162.05	1,655,877.64	1,090,967.44	99,524.20	0.00	564,910.20	65.9%
519 BOARD OF HEALTH 190,043.00	190,043.00	102,464.78	10,209.21	0.00	87,578.22	53.9%
541 COUNCIL ON AGING 247,948.57	247,948.57	85,625.97	11,400.05	0.00	162,322.60	34.5%
543 VETERANS' SERVICES 70,500.00	70,500.00	35,594.02	3,997.55	0.00	34,905.98	50.5%
610 LIBRARY 529,739.08	529,739.08	350,437.12	43,017.52	0.00	179,301.96	66.2%
612 ARTS COUNCIL 1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	.0%
630 PARKS AND RECREATION 173,049.20	173,049.20	158,279.62	0.00	0.00	14,769.58	91.5%
710 MATURING DEBT-PRINCIPAL 2,048,729.46	2,048,729.46	1,688,729.26	0.00	0.00	360,000.20	82.4%
750 MATURING DEBT-INTEREST 472,690.58	472,690.58	389,424.77	144,496.88	0.00	83,265.81	82.4%
760 MATURING BAN-INTEREST 10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	.0%
840 STATE/COUNTY ASSESSMENTS 1,101,017.00	1,101,017.00	540,961.00	74,959.00	0.00	560,056.00	49.1%
TOTAL GENERAL FUND 30,702,919.55	30,704,635.14	20,533,759.52	1,671,404.88	0.00	10,170,875.62	66.9%
GRAND TOTAL 30,702,919.55	30,704,635.14	20,533,759.52	1,671,404.88	0.00	10,170,875.62	66.9%

** END OF REPORT - Generated by Deborah Potter **

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TOWN OF OAK BLUFFS
YTD REV REPORT

P 1
glytdbud

FOR 2019 08

JOURNAL DETAIL 2019 1 TO 2019 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01 GENERAL FUND							
01 MOTOR VEH EXCISE							
	-875,000.00	-875,000.00	-625,605.78	-402,904.88	0.00	-249,394.22	71.5%
02 OTHER EXCISE							
	-657,424.00	-657,424.00	-885,899.50	-1,993.63	0.00	228,475.50	134.8%
03 PENALTIES & INTEREST							
	-250,000.00	-250,000.00	-145,146.04	-29,707.79	0.00	-104,853.96	58.1%
04 PILOT							
	0.00	0.00	-831.28	0.00	0.00	831.28	100.0%
08 CHGS TRASH DISP							
	-175,000.00	-175,000.00	-124,641.00	-13,030.00	0.00	-50,359.00	71.2%
09 OTHER CHGS							
	0.00	0.00	-12.00	0.00	0.00	12.00	100.0%
10 FEES							
	-103,500.00	-103,500.00	-72,601.76	-13,704.76	0.00	-30,898.24	70.1%
11 RENTALS							
	-65,000.00	-65,000.00	-34,120.00	-1,400.00	0.00	-30,880.00	52.5%
13 DEPT LIBRARY							
	0.00	0.00	-6,125.22	-375.60	0.00	6,125.22	100.0%
16 OTHER DEPTL							
	-109,133.55	-109,133.55	-138,299.87	-6,059.54	0.00	29,166.32	126.7%
17 LIC & PERMITS							
	-442,500.00	-442,500.00	-250,285.05	-29,392.75	0.00	-192,214.95	56.6%
19 FINES & FORFEIT							
	0.00	0.00	-12,459.36	-681.40	0.00	12,459.36	100.0%
20 INVMT INCOME							
	-10,000.00	-10,000.00	-60,831.35	-11,862.41	0.00	50,831.35	608.3%
21 MISC RECURRING							
	-925,000.00	-925,000.00	-756,449.06	-250.00	0.00	-168,550.94	81.8%
30 CHERRY SHEET							
	-1,460,717.00	-1,460,717.00	-604,948.00	-84,386.00	0.00	-855,769.00	41.4%
33 OTHER INTERGOV							
	-6,992.00	-6,992.00	0.00	0.00	0.00	-6,992.00	.0%
41 PERSONAL PROPERTY							
	-500,000.00	-500,000.00	-335,053.83	-23,296.40	0.00	-164,946.17	67.0%
42 REAL ESTATE							
	-24,014,387.00	-24,014,387.00	-17,785,614.73	-1,906,188.22	0.00	-6,228,772.27	74.1%
44 LIENS & OTHER TAXES							
	0.00	0.00	-262,886.27	-28,660.03	0.00	262,886.27	100.0%
49 TRANSFERS IN/OFS							
	-1,108,266.00	-1,108,266.00	0.00	0.00	0.00	-1,108,266.00	.0%

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TOWN OF OAK BLUFFS
YTD REV REPORT

P 2
glytdbud

FOR 2019 08

JOURNAL DETAIL 2019 1 TO 2019 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL GENERAL FUND							
	-30,702,919.55	-30,702,919.55	-22,101,810.10	-2,553,893.41	0.00	-8,601,109.45	72.0%
TOTAL REVENUES							
	-30,702,919.55	-30,702,919.55	-22,101,810.10	-2,553,893.41	0.00	-8,601,109.45	
GRAND TOTAL							
	-30,702,919.55	-30,702,919.55	-22,101,810.10	-2,553,893.41	0.00	-8,601,109.45	72.0%

** END OF REPORT - Generated by Deborah Potter **

Preliminary Fiscal Year 2019 Local Estimated Receipts By Monthly Collections

		Updated		Updated										
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD	
01 MV Excise	\$ 35,122	\$ 72,321	\$ 19,579	\$ 20,691	\$ 7,948	\$ 16,993	\$ 50,046	\$ 402,905	\$ -	\$ -	\$ -	\$ -	625,606	
02 Other Excise	\$ 82	\$ 53	\$ 434,867	\$ -	\$ -	\$ 444,952	\$ 3,952	\$ 1,994	\$ -	\$ -	\$ -	\$ -	885,900	
03 Penalties and Interest	\$ 24,198	\$ 16,028	\$ 25,486	\$ 13,298	\$ 8,332	\$ 9,331	\$ 18,766	\$ 29,708	\$ -	\$ -	\$ -	\$ -	145,146	
04 Payments in Lieu of Taxes	\$ 831	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	831	
08 Charges for Services-Trash	\$ 35,305	\$ 22,335	\$ 16,801	\$ 15,030	\$ 4,365	\$ 14,080	\$ 3,695	\$ 13,030	\$ -	\$ -	\$ -	\$ -	124,641	
10 Fees	\$ 8,627	\$ 7,814	\$ 4,906	\$ 9,757	\$ 8,829	\$ 9,426	\$ 9,544	\$ 13,705	\$ -	\$ -	\$ -	\$ -	72,606	
11 Rentals	\$ 12,750	\$ 5,500	\$ 5,625	\$ 3,000	\$ 395	\$ (1,000)	\$ 6,450	\$ 1,400	\$ -	\$ -	\$ -	\$ -	34,120	
00 Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
13 Dept. Revenue-Library	\$ 1,305	\$ 1,184	\$ 577	\$ -	\$ 1,814	\$ 317	\$ 554	\$ 376	\$ -	\$ -	\$ -	\$ -	6,125	
16 Other Dept. Revenue	\$ 21,814	\$ 14,913	\$ 35,519	\$ 12,730	\$ 27,020	\$ 5,473	\$ 14,772	\$ 6,060	\$ -	\$ -	\$ -	\$ -	138,300	
17 Licenses and Permits	\$ 26,558	\$ 28,209	\$ 6,619	\$ 29,414	\$ 74,745	\$ 31,321	\$ 24,026	\$ 29,393	\$ -	\$ -	\$ -	\$ -	250,285	
19 Fines and Forfeits	\$ 1,608	\$ 2,015	\$ 2,044	\$ 2,489	\$ 1,180	\$ 1,446	\$ 997	\$ 681	\$ -	\$ -	\$ -	\$ -	12,459	
20 Investment Income	\$ 4,712	\$ 6,090	\$ 6,930	\$ 7,570	\$ 8,062	\$ 7,718	\$ 7,888	\$ 11,862	\$ -	\$ -	\$ -	\$ -	60,831	
21 Other Miscellaneous-Recurring	\$ 359,959	\$ 287,943	\$ 125,926	\$ (5,939)	\$ 400	\$ 1,058	\$ (13,148)	\$ 250	\$ -	\$ -	\$ -	\$ -	756,449	
00 Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Total	\$ 532,871	\$ 464,403	\$ 684,877	\$ 108,041	\$ 143,089	\$ 541,114	\$ 127,541	\$ 511,363	\$ -	\$ -	\$ -	\$ -	3,113,299	
Cummulative Monthly Totals	\$ 532,871	\$ 997,274	\$ 1,682,151	\$ 1,790,192	\$ 1,933,281	\$ 2,474,395	\$ 2,601,936	\$ 3,113,299	\$ 3,113,299	\$ 3,113,299	\$ 3,113,299	\$ 3,113,299		

Preliminary Fiscal Year 2018 Local Estimated Receipts By Monthly Collections

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
01 MV Excise	\$ 22,719	\$ 52,243	\$ 11,129	\$ 28,678	\$ 12,623	\$ 21,667	\$ 10,548	\$ 356,077	\$ 189,012	\$ 90,479	\$ 59,473	\$ 53,002	907,648
02 Other Excise	\$ 2	\$ 145	\$ 406,590	\$ 3,183	\$ 2,797	\$ 389,730	\$ 496	\$ 817	\$ 59,090	\$ -	\$ 30	\$ 53,143	916,023
03 Penalties and Interest	\$ 21,673	\$ 21,690	\$ 41,663	\$ 21,575	\$ 21,878	\$ 18,705	\$ 27,666	\$ 44,319	\$ 38,443	\$ 13,220	\$ 25,787	\$ 45,225	341,844
04 Payments in Lieu of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,339	\$ -	14,339
08 Charges for Services-Trash	\$ 32,535	\$ 28,710	\$ 16,905	\$ 9,610	\$ 14,595	\$ 10,170	\$ 7,955	\$ 9,525	\$ 8,315	\$ 8,685	\$ 19,350	\$ 29,975	196,330
10 Fees	\$ 5,058	\$ 9,034	\$ 7,012	\$ 6,365	\$ 9,748	\$ 9,190	\$ 10,642	\$ 12,106	\$ 5,269	\$ 18,585	\$ 8,386	\$ 8,160	109,554
11 Rentals	\$ 22,500	\$ 11,185	\$ 5,000	\$ 1,250	\$ 1,500	\$ 250	\$ 600	\$ 3,850	\$ 1,750	\$ 3,250	\$ 3,500	\$ 21,367	76,002
00 Dept. Revenue-School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
13 Dept. Revenue-Library	\$ 1,558	\$ 1,684	\$ 1,131	\$ 800	\$ 318	\$ 1,115	\$ 593	\$ 228	\$ 428	\$ 684	\$ 236	\$ 885	9,658
16 Other Dept. Revenue	\$ 12,313	\$ 9,382	\$ 26,489	\$ 50,863	\$ 7,211	\$ 13,256	\$ 14,855	\$ 9,725	\$ 5,145	\$ 13,332	\$ 15,507	\$ 40,197	218,273
17 Licenses and Permits	\$ 19,138	\$ 23,978	\$ 17,278	\$ 27,228	\$ 22,998	\$ 23,453	\$ 68,055	\$ 36,397	\$ 24,581	\$ 109,016	\$ 22,670	\$ 34,512	429,304
19 Fines and Forfeits	\$ 640	\$ 3,490	\$ 4,088	\$ 1,713	\$ 1,833	\$ 945	\$ 2,083	\$ 2,933	\$ 863	\$ 1,140	\$ 839	\$ 3,455	24,018
20 Investment Income	\$ 1,332	\$ 1,601	\$ 1,184	\$ 1,062	\$ 1,230	\$ 1,121	\$ 1,282	\$ 1,497	\$ 1,563	\$ 1,520	\$ 2,042	\$ -	15,436
21 Other Miscellaneous-Recurring	\$ 332,081	\$ 337,252	\$ 60,889	\$ 10,816	\$ 2,552	\$ 233	\$ -	\$ -	\$ 11,911	\$ 14,192	\$ 65,185	\$ 189,307	1,024,418
00 Miscellaneous-Non Recurring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 471,548	\$ 500,392	\$ 599,358	\$ 163,144	\$ 99,281	\$ 489,835	\$ 144,774	\$ 477,473	\$ 346,369	\$ 274,103	\$ 237,344	\$ 479,228	4,282,848
Cummulative Monthly Totals	\$ 471,548	\$ 971,940	\$ 1,571,298	\$ 1,734,441	\$ 1,833,723	\$ 2,323,558	\$ 2,468,332	\$ 2,945,805	\$ 3,292,174	\$ 3,566,276	\$ 3,803,620	\$ 4,282,848	

Percentage change from PY for same period

13%	3%	7%	3%	5%	6%	5%	6%	
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Robert Whritenour

From: Pena, Carlos <Carlos.Pena@foth.com>
Sent: Friday, March 22, 2019 11:30 AM
To: Driscoll, Michael (DCR)
Cc: Player, Christine; Count, Michael E; Robert Whritenour
Subject: FW: Emailing: Template- Piping Plover Monitoring Plan.docx, Plover conditions_JH_3-7-18.docx

Michael,

Update on OB BN II.

Christine Player, Mike Count and Bob Whritenour met with the ACOE yesterday and resolved lingering permit issues that remained on this project.

We should be all set to move forward to get the remaining permits issued.

Please call if you have any questions.

Thanks,

Carlos G. Peña, P.E. (Licensed in MA, NY, LA & TX) Senior Client Manager - Ports & Harbors FOTH INFRASTRUCTURE & ENVIRONMENT, LLC
15 Creek Road
Marion, MA 02738
Direct: 508-762-0765
Mobile: 508-801-4506
carlos.pena@foth.com
www.foth.com www.cleengineering.com

-----Original Message-----

From: Count, Michael E <Michael.Count@foth.com>
Sent: Friday, March 22, 2019 11:18 AM
To: Helms, Joshua M CIV USARMY CENAE (US) <Joshua.M.Helms@usace.army.mil>
Cc: Player, Christine <Christine.Player@foth.com>; Robert Whritenour <rwhritenour@oakbluffsma.gov>; Newman, Barbara H CIV CENAE CENAD (US) <Barbara.H.Newman@usace.army.mil>; Pena, Carlos <Carlos.Pena@foth.com>
Subject: RE: Emailing: Template- Piping Plover Monitoring Plan.docx, Plover conditions_JH_3-7-18.docx

Josh,
Agreed! Thank you again along with Barbara for the support on this project. I will be in touch next week with the requested information.

Have a nice weekend,

Mike Count, C.H.
Project Manager
Foth-CLE Engineering Group
15 Creek Road
Marion, MA 02738
Phone: (508) 762-0773
Cell: (781) 470-9138
Fax: (508) 748-1363
www.foth.com

-----Original Message-----

From: Helms, Joshua M CIV USARMY CENAE (US) <Joshua.M.Helms@usace.army.mil>
Sent: Friday, March 22, 2019 9:23 AM
To: Count, Michael E <Michael.Count@foth.com>
Cc: Player, Christine <Christine.Player@foth.com>; Robert Whritenour <rwhritenour@oakbluffsma.gov>; Newman, Barbara H CIV CENAE CENAD (US) <Barbara.H.Newman@usace.army.mil>
Subject: Emailing: Template- Piping Plover Monitoring Plan.docx, Plover conditions_JH_3-7-18.docx

Mike,

Thank you for taking your time to meet with us yesterday. I thought the meeting was very helpful and informative. As a follow up to our meeting yesterday, please review the information below and let me know if you have any questions.

In regards to the need for a plover management plan, please review the attached information related to the existing authorization for nourishment at these locations. The 10 year dredge and nourishment permit currently requires plover management at all nourishment areas that are part of that permit. Any future work above the HTL should be done in accordance with these conditions as required by the permit. For the new proposal, the same conditions would apply. I have attached some template plover management plans for you to review and adopt/modify as needed. Please provide some discussion on who will be monitoring. You should have all of this information on file as it was required for the previous authorization.

Please address the following concerns from NMFS as we discussed yesterday.

- Please provide all eelgrass surveys from this location, especially pre and post surveys that were required surrounding any work at these locations (you specifically mentioned a 2015 nourishment event).
- An eelgrass overlay would be helpful as discussed yesterday
- Please provide the offset from eelgrass on the plans as requested.
- Provide some discussion about the lack of changes in the eelgrass as related to the surveys in order to demonstrate that there have been no impacts to the beach.
- Distance from toe of slope
- Has been a standard for agencies
- Lack of change overtime
- You made a statement in your submittal that eelgrass monitoring will occur and Mike Johnson approved a plan. I assume this can be incorporated into the special conditions for this permit. Can you please send me a copy of that as well.

I have attached the Edgartown/Oak Bluffs 10 year dredge permit. It looks to expire in 2024, which is within the 10 year window proposed for this permit. We will need to condition the permit to address this as discussed.

- A permit would also have conditions that require MAS review as needed and state that the use of any dredged material used for nourishment at this site will include the need to meet all other local, state, and federal regulations (401 WQC).

- The CH. 91 for placement of material above the HTL expires in August 2019 according to your submittal. Has this been renewed or updated?
- If not, will this impact the beach design or was this included in your new Ch. 91 approval?
- I don't seem to have a copy of the newest Ch. 91. Your application is showing that you applied for this, but I don't have a copy of the final approval. I have a copy of the 401 WQC dated July 2, 2018.
- Can you please send me the Ch. 91 approval for this project.

Can you please submit historical pictures of the timber groins. I reviewed some aerials and it looks like they have been missing for some time. The groins will be considered new/reconstructed groins if they have been in disrepair for greater 3 years. Do you know the last time there was work completed on the timber groins if any?

Finally, once the updated plans and impacts are received, the Corps will place the project on public notice. Do not hesitate to contact me with any questions, comments, or concerns in the meantime.

Regards,

Josh

Josh Helms
Project Manager
U.S. Army Corps of Engineers
New England District
Regulatory Division
696 Virginia Road
Concord, MA 01742-2751
978-318-8211

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Robert Whritenour

From: Osorio, John <josorio@gpinet.com>
Sent: Monday, March 11, 2019 2:09 PM
To: Haney, Rebecca (ENV); Currier, Thomas H. (DOT); Ross, Christopher (DEP); Currier, Thomas H. (DOT); Pham, Hung (DOT); McArthur, Susan M. (DOT); Beckwith, Corinna (DOT); Haznar, Pamela R. (DOT)
Cc: Tamburrini, John; Robert Whritenour
Subject: RE: OAK BLUFFS 608142 - Site Walk Impacts to shoreline vegetation.

Hi all,
I wanted to confirm that we are still meeting in Oak Bluffs on Friday March 15th. I plan on taking the 9:30am ferry with my car. We should plan on meeting around 10:30am at the site.
The project is located on Beach Road in Oak Bluffs. We can meet in the parking lot for the Eastville Point Beach which is located just off the Beach Road bridge in Oak Bluffs.

See you all there.

Thanks,



John F. Osorio
d +1 (978) 570-2973 | c +1 (617) 875-2285
An Equal Opportunity Employer

From: Haney, Rebecca (ENV) <rebecca.haney@state.ma.us>
Sent: Tuesday, February 19, 2019 2:07 PM
To: Currier, Thomas H. (DOT) <thomas.currier2@state.ma.us>; Ross, Christopher (DEP) <christopher.ross@state.ma.us>; Osorio, John <josorio@gpinet.com>; Currier, Thomas H. (DOT) <thomas.currier2@state.ma.us>
Cc: Tamburrini, John <jtamburrini@gpinet.com>
Subject: RE: OAK BLUFFS 608142 - Site Walk Impacts to shoreline vegetation.

I responded with my availability before I got all the way through my emails from last week. I cannot make a site visit to the island on the 13th, but the 15th is open now.

Rebecca

Rebecca Haney | CFM | Coastal Geologist | Massachusetts Office of Coastal Zone Management | 251 Causeway Street Suite 800 | Boston, MA 02114-2136 | ph: 617.626.1228 | fax: 617 626-1240 | rebecca.haney@state.ma.us | www.mass.gov/czm

From: Haney, Rebecca (EEA)
Sent: Tuesday, February 19, 2019 10:33 AM
To: Currier, Thomas H. (DOT); Ross, Christopher (DEP); Osorio, John; Currier, Thomas H. (DOT)
Cc: Tamburrini, John
Subject: RE: OAK BLUFFS 608142 - Site Walk Impacts to shoreline vegetation.

I am available Wednesday, 3/13, but not Friday, 3/15.

Rebecca

Rebecca Haney | CFM | Coastal Geologist | Massachusetts Office of Coastal Zone Management | 251 Causeway Street Suite 800 | Boston, MA 02114-2136 | ph: 617.626.1228 | fax: 617 626-1240 | rebecca.haney@state.ma.us | www.mass.gov/czm

From: Currier, Thomas H. (DOT)
Sent: Friday, February 15, 2019 9:03 AM
To: Ross, Christopher (DEP); Osorio, John; Currier, Thomas H. (DOT); Haney, Rebecca (EEA)
Cc: Tamburrini, John
Subject: RE: OAK BLUFFS 608142 - Site Walk Impacts to shoreline vegetation.

Friday 3/15 sounds good to me.

Thomas Currier, P.E. | Supervising Project Manager | *MassDOT* – Highway Division
10 Park Plaza, Boston | 857-368-9348 | e thomas.currier@dot.state.ma.us

From: Ross, Christopher (DEP) [<mailto:christopher.ross@state.ma.us>]
Sent: Thursday, February 14, 2019 5:16 PM
To: Osorio, John; Currier, Thomas H. (DOT); Haney, Rebecca (EEA)
Cc: Tamburrini, John
Subject: RE: OAK BLUFFS 608142 - Site Walk Impacts to shoreline vegetation.

If we push it into the week of the 11th as of now I have Weds and Friday. My schedule if filling up quickly though.

From: Osorio, John [<mailto:josorio@gpinet.com>]
Sent: Monday, February 11, 2019 3:00 PM
To: Currier, Thomas H. (DOT); Ross, Christopher (DEP); Haney, Rebecca (EEA)
Cc: Tamburrini, John
Subject: RE: OAK BLUFFS 608142 - Site Walk Impacts to shoreline vegetation.

Hi all,
I will be on vacation from February 21 – March 11th. If possible, I would prefer a date after March 11th.

Thank you,

GPI John F. Osorio
d +1 (978) 570-2973 | c +1 (617) 875-2285
An Equal Opportunity Employer

From: Currier, Thomas H. (DOT) <thomas.currier2@state.ma.us>
Sent: Monday, February 11, 2019 1:49 PM
To: Ross, Christopher (DEP) <christopher.ross@state.ma.us>; Haney, Rebecca (EEA) <rebecca.haney@state.ma.us>
Cc: Osorio, John <josorio@gpinet.com>; Tamburrini, John <jtamburrini@gpinet.com>
Subject: OAK BLUFFS 608142 - Site Walk Impacts to shoreline vegetation.

Chris, Rebecca,

Are you available to attend a field site walk for our Bike path project in Oak Bluffs in early March at say, 10 or 11am? I've attached a plan for you to see what we are proposing. The proposed min. width 8 foot shared Use Path on the Lagoon side.

<https://www.google.com/maps/place/Eastville+Point+Beach/@41.4604254,-70.5843821,556m/data=!3m1!1e3!4m12!1m6!3m5!1s0x0:0x41cf355a0292513a!2sBeach+Road!8m2!3d41.452446!4d-70.598108!3m4!1s0x89e528f07dddddad:0xa6716953a031b796!8m2!3d41.4592718!4d-70.5871019>

As you can see, things are tight along there.

Please let me know what dates can work for you.

Thanks
Tom

Thomas Currier, P.E. | Supervising Project Manager | *MassDOT* – Highway Division
10 Park Plaza, Boston | 857-368-9348 | e thomas.currier@dot.state.ma.us

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Town of Oak Bluffs

April 9, 2019 Annual and Special Town Meetings

Warrant Articles

March 19, 2019

Description	Total Appropriation	Raise and Appropriate	Free Cash	Stabilization	Ambulance Reserve	Ferry Fees	Overlay Surplus	CPA	Waterways	Bond Premiums	WW Enterprise	Capital Exclusion	Borrowing
Beginning Balances: Balances			\$653,490	\$2,369,561	\$227,528		\$50,000						
SPECIAL TOWN MEETING													
Article 1: <i>Voting Machine</i>	6,500		6,500										
Article 2: <i>Assessors Revaluation</i>	50,000						50,000						
Article 3: <i>Police Detail</i>	34,913		34,913										
ANNUAL TOWN MEETING													
Article 1: <i>Omnibus Budget</i>	30,942,669	29,324,216								25,681	1,372,772		
Article 4: <i>Harbor Maintenance</i>	30,000								30,000				
Article 5: <i>Harbor Improvements</i>	160,000												160,000
Article 6: <i>Vehicle Leasing</i>	13,000		13,000										
Article 7: <i>Building Maintenance</i>	60,000		60,000										
Article 8: <i>Mower Deck for Tractor</i>	10,000		10,000										
Article 9: <i>Vineyard Ave. Beach Stairs</i>	30,000		30,000										
Article 10: <i>Sailing Camp Electrical</i>	50,000		50,000										
Article 11: <i>Conference Room AV</i>	13,500		13,500										
Article 12: <i>Maintain Natural Resource Infra.</i>	35,000		35,000										
Article 13: <i>Library Improvements</i>	24,500		24,500										
Article 14: <i>Public Safety Vehicles</i>	94,000				94,000								
Article 15: <i>Stabilization Fund</i>	250,000		250,000	(250,000)									
Article 18: <i>Community Preservation</i>	771,666							771,666					
Article 19: <i>Community Preservation</i>	1,039,102							1,039,102					
Article 20: <i>Human Services</i>	78,797	78,797											
Article 21: <i>ACE MV</i>	14,796	14,796											
Article 25: <i>County OPEB</i>	14,100	14,100											
Article 26: <i>Emergency Comm Center</i>	56,518	56,518											
Article 27: <i>RHS Feasibility Study</i>	292,723											292,723	
Article 27: <i>Residential Placement</i>	75,000		75,000										
Total:	\$34,146,784	\$29,488,427	\$602,413	-\$250,000	\$94,000	\$220,000	\$50,000	\$1,810,768	\$30,000	\$25,681	\$1,372,772	\$292,723	\$160,000

Ending Balances After Town Meeting:

\$51,077	\$2,619,561	\$133,528	\$0
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Town of Oak Bluffs, Massachusetts
Highway Department
P.O. Box 1327
Oak Bluffs, MA 02557-1327
Telephone: (508) 693-0072
Fax: (508) 696-6472

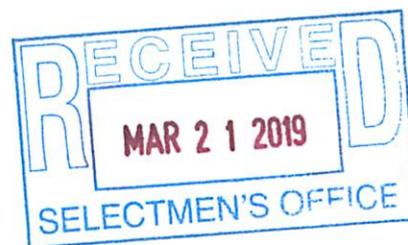
Richard Combra Jr
Highway Superintendent

Nicole L Morey
Office Administrator

TO: Board of Selectmen
FROM: Richard Combra Jr, Highway Superintendent 
DATE: March 19, 2019
CC: Robert Whritenour, Town Administrator
RE: Surplus property

Please declare the following items as "surplus property":

1. 2000 Ford F150 pick-up truck
2. 2002 Ford Explorer SUV
3. 2003 Ford Windstar minivan
4. 2005 Ford Ranger pick-up truck
5. 2008 Ford F250 pick-up truck
6. 2011 Ford Crown Victoria sedan



THE UNIVERSITY OF TEXAS AT AUSTIN
DEPARTMENT OF TRANSPORTATION
100 UNIVERSITY DRIVE
AUSTIN, TEXAS 78712
TEL: 318-4700



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MAR 2 1 2013
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