

OAK BLUFFS PARKS AND RECREATION DEPT.



Ocean Park Bandstand Application

P.O. Box 1327 Oak Bluffs, MA 02557 Telephone: (508) 693-0072 Fax: (508) 696-6472

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

Please complete all data as required.

Name of Organization(s): _____

Applicant Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Daytime phone: (____) _____ Eve. Phone: (____) _____ FAX#: (____) _____

E-mail: _____ Web page: _____

Manager **ON SITE** Day of Event: _____ Cell/ Pager: (____) _____

**Any Change in the above information, please notify the Parks Department/Highway Department immediately.*

SPECIAL EVENT INFORMATION

Complete all data as required for the event of any size

Type of Event:

_____ Concert _____ Wedding Ceremony/Photos _____ Other (specify) _____

Event Title: _____ **Event Date(s):** _____ **Rain date:** _____

Note: No weddings allowed during the annual fireworks weekend (usually the 3rd weekend in August) or Sundays evenings in July and August.

Area of Use (describe physical boundaries) _____

Hours requested: _____ 10 AM to 3 PM _____ Time requested to open Bandstand: _____
_____ 3 PM to 7 PM _____ Exact time of event: _____

Description of Event set up: _____

Number of people expected: _____

(Please attach additional sheets as necessary, including plans, drawings, maps, etc.)

Is applicant a Town of Oak Bluffs taxpayer? _____ Yes _____ No

Please indicate whether the following items pertain to your event:

YES	NO	
___	___	Will you set up tables(s) and or chairs? How many?: _____ (maximum 50 chairs)
___	___	Does your event require Electricity source?: _____
___	___	Entertainment. Please describe: _____
___	___	Amplified Sound If yes, please indicate: Start Time: _____ and End Time: _____

Fee Schedule

Small Events – Minimum of \$300
 Large Events – Minimum of \$1,000 per day
 Town events – Varies

Note: The Park Commission retains the right to determine the fee of any event and to waive any and all fees

Deposit

\$200 deposit; which will be nonrefundable once application is approved by Commissioners. Balance will be due no later than 30 days prior to the event. If unable to use park area due to rain, the Park & Recreation Department will refund money except deposit.

Affidavit of Application

Everything that I have stated on this application is correct to the best of my knowledge. I have read, understand, and agree to abide by the policies and rules and regulations listed on this form as they pertain to the requested usage. By signing this application, the applicant agrees to follow all rules and regulations. The permit, if granted, is not transferable and is revocable at any time at the absolute discretion of the Parks Dept. and/or Parks and Recreation Commission. The Parks and Rec. Dept./Park Commissioners may require a CORI form completion for all public events. All programs and facilities of the Oak Bluffs Parks and Recreation Dept. are open to all citizens regardless of race, sex, age, color, religion, national origin or handicap.

Name of Applicant(s) _____
(print)

Signature(s): _____ date: _____

Official Use Only

FINAL APPROVAL:

___ Approved

___ Denied

Notes: _____

Date: _____

Signatures: _____

Park Commissioners: Amy Billings Richard Combra Jr. Antone Lima