Meeting called to order at 3:00pm.

Approval of Minutes (11/4/19)

Mr. Thornton motioned to accept the minutes from November 4, 2019, seconded by Ms. McGroarty. All in favor. Vote was unanimous.

Review of Capital Program Submissions

Council On Aging

The department is requesting to replace 33 year-old cabinets which are used for storage. The existing cabinets are falling apart and need to be replaced. More storage is also needed. Total cost estimate is $15,000.

Building Maintenance

The department is requesting to renovate the Kennebec Bathrooms inside and out, Library building improvements including windows, adding a mini split, and parking lot lighting. The committee informed Mr. Combra that the library parking lot lighting was approved at the last town meeting for $15,000. The building maintenance request for the Library therefore changes from $30,000 to $20,000 (as Richie had only figured $10,000 for parking lot lighting). Total cost estimate for Building Maintenance for FY21 is $55,000.

Highway Department

The department is asking for a new full size dump truck with a cost estimate of $150,000.

Parks & Rec

The department is requesting to repaint the bandstand, painting maintenance on the statue, and to purchase a new Jet Ski with rescue board. Total cost estimate is $67,620. The committee questioned the quote on the jet ski ($27,620).
**Marina**

The department recently received a grant for the preliminary study on the Jetty Construction project. The department anticipates a grant for the construction and will then request a town match, although this may not be ready in time for April Town Meeting.

**Oak Bluffs School**

Ms. Farrell began by thanking the committee for assistance with the School Roof & HVAC project. The school is now requesting to replace the remaining carpeting in the school: tech room with tile, library with a new rug, and five classrooms with tile.

Mr. Vrooman asked Mr. Whitenour if there are any other means of funding for these projects other than free cash. Mr. Whitenour explained that the dump truck might be funded in the budget and that the jetty will be a combination of a grant and local match.

Mr. Vrooman asked the committee members if they'd like to begin the numbering process for the projects discussed to date. The committee agreed to wait until all requests have been discussed.

The next meeting is scheduled for Monday, November 25, 2019 at 3pm at the Library downstairs meeting room.

Meeting adjourned at 4:03pm.

Respectfully submitted by Carrie Blair, Administrative Assistant to the Board of Selectmen