

Oak Bluffs  
Community Development Council  
Ad Hoc Fiscal Sub Committee  
Task force email: [obadhocfinance@gmail.com](mailto:obadhocfinance@gmail.com)

CDC Meeting #176

Ad Hoc Fiscal Group Meeting # 37

Minutes of 11.14.12

9am-Town Hall Meeting Room

Members in attendance:

Chairman Terry Appenzellar, Priscilla Sylvia, Bob Huss, Fred Hancock, James Westervelt (recorder)

Non voting member Christine Flynn, FinCom Chairman Steve Auerbach

Also attending Highway Superintendant Richie Combra Jr., Highway Administrative Assistant Nicole Morey, BOS Chair Kathy Burton

**Item: Minutes**

Minutes of Ad Hoc Fiscal Group meeting on 10.24.12 was read, and accepted.

**Item: Public Comment**

None

**Item: Review**

**Terry reviewed the goals and objectives of the task force. The goals and objectives will be read at the start of meetings to keep the task force focused.**

**“To review certain aspects of Town of Oak Bluffs’ fiscal situation toward resolution of projected deficits. The examination should consider future economic expectations (growth, recession) and propose revenue increases and/or spending reductions as well as efficiencies (town and regional, including privatization). The committee report should document all opportunities reviewed, including those already implemented by the Town.**

- Objective:**
- a. develops criteria for essential Town services.**
  - b. recommend efficiencies in Town operations, including cessation, privatization and regionalization.**
  - c. recommend potential spending reductions.**
  - d. recommend potential revenue increases.**

**Item: Highway Department**

The group began reviewing the findings of the Highway Dept from previous meetings. Terry asked Richie Combra Jr. if the Highway Dept. followed a standard road maintenance plan. Richie said they do and it also contains the town sidewalk network. Kathy Burton suggested the need to adopt a complete “Streets Philosophy”.

The group then discussed rubbish pick up and recycling. Nicole said she would email the group the dept.’s sticker revenue. Richie said he would like to see curbside recycling. Terry commented that most of the collected data on recycling from other municipalities is 10 years old.

Catch basins are cleaned annually (200 out of a total of 300). Catch basins and line painting are contracted out with island wide contracts. Richie and Nicole have attended “better bidding” seminars to help in writing RFPs.

Steve suggested that this would be a good time to think about hiring a material recovery consultant.

Richie reported that the Triathlon gives the Parks Dept. \$1,000 towards their event. He also stated that there is a Park Event form that must be filled out for any group wanting to use a park.

Terry asked Richie what his “wish list” for the Highway/Parks would be. Richie answered with:

- Equipment/vehicle needs
- Capitol Plan approved
- Road Maintenance
- Proper staffing.

Terry thanked Richie and Nicole for their cooperation and attendance at our meetings. Terry will incorporate refuse/recycling consultant into our report. Christine will see if the MVC has information on island cooperation on refuse collecting.

**Item:** Public Input

**None**

Adjournment: 10:20am

Materials: Highway Dept. questions

Next meeting: 11.28.12

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## Oak Bluffs Community Development Council

Town Hall Meeting Room

Meeting #176

11.14.12

9am

**Members Present:**

Terry Appenzellar, Priscilla Sylvia, James Westervelt (recorder)

**Minutes:**

The CDC did not conduct any CDC business on previous meeting day except the above ad hoc task force so there were no minutes to approve.

Adjournment 10:20am

