

Capital Improvement Program Committee

Meeting of October 31, 2018

Library Upper Level Meeting Room

3:00pm

Committee members attending:

Chairman Bill Vrooman, Bo Fehl, Ewell Hopkins, Greg Thornton, Maura McGroarty

Also attending:

Robert Whritenour, Town Administrator; MacGregor Anderson, Assessing; Richard Combra, Highway & Building; Amy Billings, Parks; Joan Hughes & Elizabeth Durkee, Conservation Commission

Meeting called to order at 3:12pm

New Business

Review of Capital Program Submissions:

Assessing The committee heard from MacGregor Anderson, assistant to the assessor as David Bailey couldn't attend. The department needs to either lease or buy their four vehicles. The leasing option would cost approximately \$13,000 over 3 years, per vehicle. Purchase price is \$10,848 per vehicle. The grant is not funded. Third option is to purchase a Corolla, which is an option in case any of the other departments want to go the gas route.

Highway / Building & Maintenance The committee heard from Richie Combra, highway superintendent. The department needs to replace its street sweeper, which the lease payment is already in budget. The department also needs to replace one of its two dump trucks. The rubbish truck would be lease to own at \$43,000 over four years, which doesn't affect the curbside decision. Richie also spoke on behalf of the Building Maintenance department, who feels that it's very important to keep up on exterior paint. This could stretch to every 6 years if necessary. Everything else is in fairly good shape (other than school roof and town hall).

Parks & Rec The committee heard from Amy Billings of the Parks Department. Need to repair 2 stairs at the lagoon, Bayview and Vineyard Ave Ext. \$30 total. The bandstand painting can be moved to next year. Cutting deck is needed for the new John Deere tractor, and would make the mowing process much more efficient. Jet ski and rescue board option was discussed.

Conservation & Natural Resources Infrastructure The committee heard from Joan Hughes, chair of Conservation Commission, regarding the improvements necessary to the Sailing Camp

mainly in electrical work. There is no insulation in the building and it wouldn't be up to code so not worth changing that, but the basement of the mainstay could turn into a year-round space. Electric for upstairs, downstairs and cottage will cost a total of \$50,000. The committee heard from Elizabeth Durkee regarding Natural Resources Infrastructure. Historically State and Federal funding was targeted. But now there's a need to identify the Coastal projects and importance, then discuss where the funding will come from. Rehab, NB – Inkwell was in last year's report, part of the \$6,000,000. Maintenance/repairs are needed for North Bluff, new seawall, and boardwalk. The Beach Nourishment would expand Inkwell Beach and North Bluff.

Tasks: The committee gave assessing and highway departments a form to complete and return with a listing of vehicles and miles.

Documents requested: Last year's CIP spreadsheet with actual numbers for comparisons

Future meetings of CIP are scheduled for:

Wednesday, 11/7/18 at 3:00pm at Town Hall Lower Level

Reviewing Fire, Police, School & IT Capital Program submissions

Wednesday, 11/14/18 at 3:00 at Library Upper Level

Reviewing Wastewater, Selectmen, Library & Marina Capital Program submissions

Meeting adjourned at 4:55 PM

Respectfully submitted by Carrie Blair, Administrative Assistant to the Board of Selectmen