

Oak Bluffs
Community Development Council
Ad Hoc Fiscal Sub Committee
Task force email: obadhocfinance@gmail.com

CDC Meeting #169
Task Force Meeting # 31
Minutes of 06.27.12
9am-Town Hall Meeting Room
Members in attendance:

Chairman Terry Appenzellar, Priscilla Sylvia, Fred Hancock, Nancy Phillips, Bob Huss, James Westervelt (recorder)
Non-Voting member Christine Flynn (MVC)
Also attending BOS Chairman Kathy Burton

Item: Minutes

Minutes of Ad Hoc Fiscal Group meeting #20 & CDC meeting #168 on 06.13.12 was read, and accepted.

Item: Public Comment

None

Item: Review

Terry reviewed the goals and objectives of the task force. The goals and objectives will be read at the start of all meetings to keep the task force focused.

“To review certain aspects of Town of Oak Bluffs’ fiscal situation toward resolution of projected deficits. The examination should consider future economic expectations (growth, recession) and propose revenue increases and/or spending reductions as well as efficiencies (town and regional, including privatization). The committee report should document all opportunities reviewed, including those already implemented by the Town.

- Objective:**
- a. develops criteria for essential Town services.**
 - b. recommend efficiencies in Town operations, including cessation, privatization and regionalization.**
 - c. recommend potential spending reductions.**
 - d. recommend potential revenue increases.**

Item: Council on Aging

An email was sent to Terry from COA Roger Wey explaining his need for more time to get the group answers to our study questions. The group discussed how to proceed without needed data from the COA. Christine commented that we should be consistent with all the town departments we study. It was noted that we had full cooperation from the PD and EMS Chiefs. It was agreed by all that Terry email Roger Wey and ask for a specific date for answering our questions, or meet with us at our next meeting, or send his assistant Rose to our next meeting. Also, remind Roger that in our previous studies of the Police Dept. and EMS we had the full cooperation of the Chiefs and their staffs.

Item: Highway Department

The group began looking at the specific functions of our Highway Dept. There was a discussion of the differences between our Highway Dept. and other Department of Public Works. The group worked on compiling a list of OB Highway Dept./Park Dept. functions. A preliminary grading of essential functions of the Highway Dept. came next. Terry will edit our essential function list of the Highway Dept. and email it to all members.

Item: Assignment

It was decided that Nancy Bob, and Terry would study the Dartmouth DPW report while Priscilla, Jim, Fred, Christine will study Falmouth’s. We are to look at the breath of each program and issues that relate to OB Highway Dept. and put them into bullet form for our next meeting discussion. These bullet points should be email to all before the next meeting. Also check with our benchmark towns for comparisons.

Item: Public Input
None

Adjournment: 10:15am

Materials: Highway Dept. Essential Services grid, excel data

Next meeting: 07.11.12

Oak Bluffs
Community Development Council

Town Hall Meeting Room
Meeting #169
06.27.12
9am

Members Present:

Terry Appenzellar, Priscilla Sylvia, Nancy Phillips, James Westervelt (recorder)

Minutes:

The CDC did not conduct any CDC business on previous meeting day except the above ad hoc task force so there were no minutes to approve.

Adjournment 10:15am

