



Town of Oak Bluffs  
Board of Health  
P.O. Box 1327  
Oak Bluffs, MA 02557  
508-693-3554 Ext. 127

William White  
Chairman

James Butterick  
Thomas Zinno  
Board Members

Meegan Lancaster  
Health Agent

**BOARD OF HEALTH MEETING  
May 26, 2020 – MINUTES**

**Members Present:** William White, James Butterick, Thomas Zinno

**Others Present:** Meegan Lancaster, Lorna Welch

Chairman White called the meeting to order at 10:00 am.

**APPOINTMENTS:** None

**APPROVAL OF MINUTES:**

- **May 5, 2020** - Approved
- **May 12, 2020** - Approved
- **May 19, 2020** - Approved

**AGENT / ADMINISTRATION UPDATES:**

- **High School Testing Program**

We received a shipment of PPE last Friday and brought to the testing site. Started testing last Thursday and had ten people tested. Friday we tested about fifteen people, 51 yesterday and we will do about the same amount today. We have two lanes open which is running smoothly. Main problem in scheduling is people changing their minds or not calling back to complete sign up process. We are getting through the employees before we open up to the general public. Grand opening ribbon cutting ceremony was held yesterday. We are hoping to bring testing to Island Elderly Housing villages with the EMT's doing the observation piece and are currently waiting for approval from the State.

- **Operational Updates**

Most of the seasonal inspections have been completed. We are doing more lodging inspections this week. Also getting back into doing septic inspections, perc tests, etc. and will be doing more operational restaurant inspections in the coming weeks. Phase 2 will have restaurants opening for outdoor seating possibly next week. There was talk about closing Circuit Ave. to provide more outdoor seating but Ms. Lancaster hasn't received any formal plans about that.

**BOARD MEMBER DISCUSSION:**

- **Ongoing COVID Response**

Mr. Zinno thinks we should provide signage for the restaurants. Ms. Lancaster stated that there is signage provided by the State. Mr. White asked Mr. Zinno if he wants to have us regulate what signs people use. Mr. Zinno has seen a hodge podge of signage and feels everyone should be consistent. He also suggested that the board members work on this as Ms. Lancaster already has enough to do. Mr. Zinno stated he will track down the origin of a sign he saw that he feels would be a good one for everyone to use and discuss with the Selectmen.

Mr. Butterick asked about the assistant position for Ms. Lancaster. She stated that it passed with the Finance Committee and now needs to go to Town Meeting for approval. Ms. Lancaster needs to create a job description for this new position and her job description will need to be adjusted accordingly.

Mr. Zinno made a motion to adjourn. All in favor.

Respectfully submitted by Lorna Welch, Administrative Assistant.