

Oak Bluffs  
Community Development Council  
Ad Hoc Fiscal Sub Committee  
Task force email: [obadhocfinance@gmail.com](mailto:obadhocfinance@gmail.com)

CDC Meeting #167  
Task Force Meeting # 29  
Minutes of 05.23.12  
9am-Town Hall Meeting Room  
Members in attendance:

Chairman Terry Appenzellar, Priscilla Sylvia, Fred Hancock, Nancy Phillips Bob Huss, James Westervelt (recorder)  
Non-Voting member Christine Flynn (MVC)  
Also attending BOS Chairman Kathy Burton, BOS member Gail Barmakian, FinCom Chair Steve Auerbach

**Item: Minutes**

Minutes of Ad Hoc Fiscal Group meeting #28 & CDC meeting #166 on 05.09.12 was read, and accepted.

**Item: Public Comment**

The EMS report and presentation by Terry stated that “profits” will be lower, expenses higher, and reimbursements lower in the future. Steve Auerbach commented on the EMS report and stated we should keep an eye on all of the financials of the EMS into the future. Terry commented that better management and new software will help.

**Item: Review**

**Renee reviewed the goals and objectives of the task force. The goals and objectives will be read at the start of all meetings to keep the task force focused.**

**“To review certain aspects of Town of Oak Bluffs’ fiscal situation toward resolution of projected deficits. The examination should consider future economic expectations (growth, recession) and propose revenue increases and/or spending reductions as well as efficiencies (town and regional, including privatization). The committee report should document all opportunities reviewed, including those already implemented by the Town.**

- Objective:**
- a. develops criteria for essential Town services.**
  - b. recommend efficiencies in Town operations, including cessation, privatization and regionalization.**
  - c. recommend potential spending reductions.**
  - d. recommend potential revenue increases.**

**Item: Council on Aging**

Christine and Nancy updated the groups benchmark excel data. Terry addressed Gail and Kathy about our suggestion of the COA being on the town’s website. A discussion followed. It was suggested to try and enlist volunteers from the COA to work on a COA page for the town web site. It was suggested that one of the BOS goals and objectives of this upcoming year be, to define the scope, design and guidelines for the COA as well as departments, commissions and boards on the town’s web site. We need more input from Town Administrator Bob W.  
The group then reviewed COA job descriptions. Nancy will look into finding position descriptions for COA’s other than OB’s for comparisons.  
Kathy B. will ask Bob W. to expedite our questions to the COA Director Roger Wey and then invite him to a future meeting for a Q & A.  
Nancy explained to the group CORE=Council Out Reach for Elderly. Then there was a discussion questioning federal and state mandates for COA’s

**Item: Public Input**  
**None**

Adjournment: 10:15am

Materials: Benchmark Town COA data, Essential Services grid, excel data, COA job descriptions

Next meeting: 06.13.12

---

Oak Bluffs  
Community Development Council

Town Hall Meeting Room

Meeting #167

05.23.12

9am

**Members Present:**

Terry Appenzellar, Priscilla Sylvia, Nancy Phillips, James Westervelt (recorder)

**Minutes:**

The CDC did not conduct any CDC business on previous meeting day except the above ad hoc task force so there were no minutes to approve.

Adjournment 10:15am

