

Town Hall Building Committee
Town Hall Meeting room
January 24, 2018

Present: Colleen Morris, Bill McGrath, Jason Balboni, Alice R. Butler, Jim Dearing, Marilyn Miller, Karen Finley, Chuck Sullivan, Walter Vail, Richard Toole.

Also present: John Lebica, Joe Sullivan (Daedalus), K&K Architects, Library Director Allyson Malik, Employees: Dave Bailey, Nanci Meekins, Lorna Welch, Liz Laird, Laura Johnston. Travis Larsen.

Meeting called to order at 9:37 a.m.

MINUTES

Jason Balboni motioned to accept the Minutes of January 17, 2018, seconded by Walter Vail. Vote was unanimous.

NEW BUSINESS

Status of the temporary quarters

Joe Sullivan (Daedalus) went to see the trailers in New Hampshire, and reported that they are in decent shape. He recommended that four foot panels be used to create functional office space. Bathrooms will be in a single trailer, men's and women's and include stalls, sinks etc. Entered from the outside but an effort will be made to make it a covered entrance. Water will be from the Parish building, and measured with a water meter. Trailers could be on site by February 1, 2018.

Dr. Farrell, Oak Bluffs School Principal entered the meeting and strongly recommended hiring a facilities manager to supervise all Town buildings.

Suggestions including ads in the newspaper, the website, signs etc. to notify people of the impending move of Town Hall. It is anticipated that the move will take place around the middle of March.

John Lebica, Daedalus discussed a new pump for the link up of a septic system between the Library and Town Hall. The cost would be \$9,000/\$10,000.

Jason Balboni motioned to approve the purchase of a new pump, seconded by Richard Toole. Vote was unanimous.

Questions were asked regarding "wifi" in the new building, protection against lightening and relocating the transformer.

IT Director Travis Larsen discussed several issues.

Meeting was adjourned at 11:20 a.m.

Respectfully submitted,

Alice Ryan Butler
Clerk

Approved 1/31/18