Town of Oak Bluffs
Finance and Advisory Committee
Thursday, February 4, 2010, 3:30 PM
Oak Bluffs Library Conference Room

Present: Acting Chair Doug Best, Steve Auerbach*,
Frank Case, Bill McGrath, Mac Starks,

Others:
Selectmen Kathy Burton, Greg Coogan
Town Staff Town Administrator - Michael Dutton,
Board of Assessors – Melanie Bilodeau,
Jesse 'Jack' Law
Board of Health – Tricia Bergeron
Emergency Management – Peter Martell
Parks Commission – Nancy Phillips
Police Chief – Eric Bates
Town Clerk – Deborah Ratcliff,
Public Karen Achille, Richard Coutinho,
Catherine Deese, Maura McGroarty,
Recorder - Marni Lipke

Absent: Mimi Davisson, Thad Harshbarger, Mike Perry,
Hans Von Stieger

* Late arrivals or early departures,
noted solely to mark vote counts.

The meeting began at 3:44PM. There was no quorum until Steve Auerbach entered the meeting at 4:54PM (see *). Everyone was welcomed.

Department Heads with Fiscal Year 2011 (FY11) increases of more then 3-5% over their FY10 adjusted budgets were requested to explain/justify their requests.

Selectmen (See documents on file.)
• Professional expenses had been increased to cover projected costs.
- Due to a currently favorable political climate it would be expedient to clear the title and the Oak Bluffs to Oak Bluffs debt on the Southern Woodlands.
- To contain costs, all requests for legal counsel continued to be regulated through the Administrator's Office (see 1/13/05 Minute p. 3, and 2/17/05 Minutes p.2).
• Town Accountant Karen Gomez had retired but was working once a month to oversee the transition. An Administrative Assistant had been transferred from the Assessor's Office (see below). The search for a new part-time accountant was still in process.
• Treasurer's Fixed Costs were employee benefits and regional assessments; rises of note:
- health insurance up at least 10%, and
- Dukes County Contributory Retirement System up 11%.

Unclassified Selectmen (See documents on file.)
• Insurance was up 9% including liability, hazard and harbor. The 2009-10 Workmen's Comp deficit needed to be covered.
- All due safety measures were taken including: trainings, courses, risk analysis, etc.
- Workmen's Comp and Snow & Ice Lines could be run in deficit without penalty.
• Only 700 Town Report would be printed as the start of the shift to Internet posting.

Board of Health
The Board of Health separated from the Board of Selectmen in 1986 (to address conflict of interest issues). No explanation could be found for Board stipends.
• The Health Agent field duties included: septic inspections for all new construction and for every house sale, as well as regulation of all restaurants, commercial kitchens and lodging houses. Hence a full time Administrative Assist was necessary to: answer calls, schedule, handle complaints, file paperwork, etc. Citizen feedback called for more availability.
- The Admin. Asst. had been cut to half time in FY10 however the position had been fully funded from unfilled positions in the Highway Dept. The FinCom debated this issue.
• $11,000 in landfill testing (previously voted from free cash) was an annual expense which should be budgeted.

Assessors
In a similar situation assessors were usually out in the field or being trained. As the Administrative Asst. had been transferred to Accounting (see above) office work had fallen behind and tax-mailing deadlines were missed. The FinCom was reminded of the not too distant past when the town had to borrow money due to its inability to collect taxes in a timely manner (see 8/7/03 Minutes p. 2). Continued deadline violations would begin to affect audits and bond ratings.

Registrars –Two elections (September and November) were scheduled for FY11 and a disability access voting machine had been acquired (see documents on file.

Police (See documents on file.)
• The Governor's Budget had reduced Quinn Bill reimbursement to 6% forcing municipalities to cover almost all training/education costs.
• Contractual obligations accounted for 5% (non contractual were up 3%). Contracts including Chief Eric Bates would be negotiated this year.
• All other expenses were level or close to level.
• Staffing stood at 2 sergeants, 4 year round specials, 8 summer specials and 4 summer traffic specials (summer staff was down from 19 in 2003). Construction duty was paid for by the construction companies. The Administrative Asst. was cut by $10,000.
• Minimal renovations to old Town Hall had precluded immediate need for a new station.
• Officers were commended for having taken $5,000 in pay cuts to retain all positions.
• Extended liquor hours had not increased police costs.

Ambulance
Although the Department raise was at or below 3% (an increase from an EMT salary to a paramedic) it was noted that the budget was being reconfigured to more accurately reflect appropriate percentages of Town Ambulance service (also called 911) versus Transport (or Ambulance Fund) business. Various formats to more clearly depict the Ambulance budget were discussed (see below: Actions).

* Steve Auerbach entered the meeting and quorum was achieved at 4:54PM.

Emergency Management
$3,500 was the Oak Bluffs share of the Islandwide reverse 911 system (researched by Information Technology Travis Larsen). This could be used to call any or all towns, region or Island residents in an emergency (e.g. the recent water warning – see 10/1/09 Minutes p. 1-2) including landlines, cell phones, text messaging, answering machines, etc. – entire cost to Island $12,520/yr for three years.

Recreation (See documents on file.)
Lifeguards could be viewed as an extension of the Emergency Medical Service (EMS) being certified in defibrillator, CPR and First Aid as well as enforcing beach policies.
• Previous concerns would be addressed by advertising the positions differently and supervision by a new Aquatic Director.
• As an important tourist season service, the Community Development Committee (CDC) tax analysis showed that for every tax dollar:
- residents received $2.60 of service,
- businesses received 98¢ of service,
- summer residents received 36¢ of service.
• The positions might be funded by concessions either by flat rental from parking space or a percentage of profits.

Highways – budget raise was mostly attributable to the restoration of the paving funds; other increases being contractual obligations and salt delivery (see documents on file).

Throughout the above discussions there was a general debate on a number of solutions to the current economic and budget strictures.
• Town Government had reached a point at which revenues / taxes must rise or services must be cut.
- Departments were asked to look at the specific cost of each service.
- Better planning might have benefited the Accountant Dept. transition.
- Incremental yearly increases were better than large infrequent jumps.
- Energy audits, technical revisions and utility savings were in process. Decreasing the temperature of Town buildings was suggested.
- Raising the deductible on Town insurance policies was suggested.
- Moving a Town Department into the new library was suggested.
- Parking systems were turning out to be complicated (see below: Actions).
- Payment In Lieu of Taxes was mentioned.
• Overrides / levy raises were more closely debated (see below: Actions):
- principal of incremental yearly increases versus postponement and large overrides,
- level of services Town citizens could afford,
- separate departmental overrides versus one large override.

Warrants
Town Administrator Michael Dutton listed the probable warrants (warrant deadlines had been extended: money articles - February 11th, non-money articles - February 26th.
• Meals & Hotel tax increase,
• $20,000 Planning Board request from Stabilization for master planning,
• $71,000 - FY10 OB student residential placement costs,
• $90,000 000 - FY11 OB student residential placement costs,
• Storm smart zoning bylaw – change postal districts,
• $10,000 worth of cemetery lot sales to cover expenses,
• Town Clerk Dept. - revision of fees

• Adoption of parks – housekeeping to officially declare park status,
• Standard – classification/compensation article,
• Roof repair funding - either Town Hall or Police Station – painting in Highway Dept. Budget)
• Acceptance of Other Post Employee Benefit (OPEB) legislation,
• Banning smoking on public beaches,
• $40-50,000 for the three year Assessors re-evaluation,
• Formation of Affordable Housing Trust.
• Community Preservation Act recommendations.

• Oak Bluffs received and signed off on a $1,100,000 U. S. Dept. of Agriculture grant for the Wastewater project.

• Bill McGrath suggested and volunteered to help with a poll on the Bandstand weathervane.

• DOUG BEST MOVED TO ADJOURN 5:43PM; BILL MCGRATH SECONDED; MOTION PASSED BY CONSENSUS.

Action List:
• Michael Dutton
- itemize Selectmen Other Charges line.
- correct $21,000 double entry error in Ambulance Chief
- add Ambulance Fund income
- detail revenue by previous year comparisons (if expenses - only quarterly)
• Mimi Davisson/Thad Harshbarger/Doug Best – letter to BOS to explore parking in a more urgent way.
• All – ask Dept.'s how they are working with other towns.
• Hans Von Stieger / Richie Combra Jr. / Michael Dutton – report on other trash options.

Ongoing Action List from previous meetings.
• All – please inform the Chair if you are unable to attend a meeting.
• Chair and Vice Chair
- keep up timely communications with FinCom members and Town Government.
- Inform the Selectmen in writing of all significant FinCom decisions.
• FinCom – Continue to emphasize $2,000,000 Stabilization Fund goal.
• Inform Depts. - any item not in dept. budgets will not be recommended for free cash.
- update Capital Improvement Plan regularly.
• Regular meetings with Bd. of Selectmen and Personnel Board.

February 11th Agenda:
• Minutes: 1/7/10, 1/14/10, 1/21/10, 2/4/10
• Discussion on Dept. increase justifications for the FY11 Budget Draft
- Fire, - IT, - Shellfish, - Center for Living (Councils on Aging)
• Town restructuring update.

continued

Future Agendas:
• Capital Program Com. Report (quarterly)
• Capital Program Com. Roles and Responsibilities
• New Website Report
• Ambulance Fund Report.
• Finance Dept. Reorganization

Documents on file:
• Sign In Sheet – 2/4/10
• OB Next Year/Current Year Budget Analysis Fiscal 2011 Budget Worksheets (11 p.) 2/4/10
- Finance Committee Budget-to-Budget Variance Greater than 5% (2 p.) 2/1/10
- OB Park Commissioners Lifeguard Justification (5 p.) 2/4/10
- Nicole Morey email re: Budget Increases (*Highway*) (2 p.) 2/1/10
- Information Technology Dept. Budget Increase Justification (2 p.)
- FY2011 Shellfish Dept. Proposed Budget Justification (3 p.)
- Chief Erik Blake email re: Budgets – 1/27/10
- Current Fire Dept. Pay scale (3 p.)
- OB Next Year/Current Fiscal Year 2011 Budget – Board of Registrars
- Revised MV Center for Living Budget Formally the Island Council on Again (2 p.) 1/12/10

• These Minutes approved as written by the Oak Bluffs FinCom 2/25/10.

Town of Oak Bluffs
Finance and Advisory Committee
Thursday, February 11, 2010, 3:30 PM
Oak Bluffs Library Conference Room

Present: Chair Mimi Davisson, Doug Best, Frank Case,
Thad Harshbarger, Bill McGrath, Mike Perry,
Mac Starks, Hans Von Stieger

Others: Steve Auerbach†,

Selectmen	Kathy Burton, Greg Coogan, Duncan Ross, Kerry Scott
Town Staff	Town Administrator - Michael Dutton,
Schools	Supt. Jim Weiss, OBSC Chair Priscilla Sylvia, MVRHS Prin. Steve Nixon, Finance Dir. Mark Friedman
Public	Karen Achille, Kris Chvatal, Maura McGroarty, Peter Palches
	Recorder - Marni Lipke

* Late arrivals or early departures, noted solely to mark vote counts.

The meeting was called to order at 3:29PM. Thad Harshbarger was welcomed back. Doug Best was thanked for his stint as Acting Chair. The FinCom would have at least two vacancies for the coming election.
† In view of conflict of interest appearance issues Steve Auerbach suspended his membership until March 31, 2010 during his work as an Oak Bluffs census taker.

The first half hour was an OB FinCom working session, i.e. no final decisions. The FinCom had decided to propose a balanced Oak Bluffs Fiscal Year 2011 (FY11) Budget without overrides but probably with new revenue sources. In a basic concept straw vote the members were asked to choose one of three options for each proposal:
- include the item in a balanced budget,
- put the item on an override,
- eliminate the item from all FY11 budget considerations.

• The FinCom voted (see chart) with issues noted:
- Reevaluation – mandated every 3 years,
- 3% steps for Town Hall employees could be presented to the unions or not,
- Firemen's salary - phased in over three years at $15,000, $15,000 and $20,000,
- Insurance – reduce cost by raising deductible and re-bidding,
- Police –restoration of previous cuts,
- Martha's Vineyard Regional High School (MVRHS) - a required assessment,
- Residential Placement -mandated,
- Public Building Maintenance – begin painting and one roof.
- Unfunded Liabilities - an implicit commitment to town employees - held for further discussion.

Oak Bluffs Finance and Advisory Committee
February 11, 2010

Balanced Budget Spending	**Requested**	**Overrides**
$23,625,000 FY2010 adjusted		
$50,000 Reevaluation	Revaluation - $50,000	
$115,000 Town Hall 3% steps	Town Hall 3% Steps - $115,000	
$15,000 Fire Dept.	Fire Dept.- $50,000	
$30,000 Insurance/ Debt	Insurance/Debt $75,000	
$310,000 MVRHS	MVRHS $310,000	
$90,000 Residential Placement	Res. Plac. 90,000	
$300,000 Personnel Benefits	Personnel Benefits - $300,000	
Total $910,000 $24,535,000	Bd.of Health - $30,000	BOH - $30,000
-$140,000 - trash self-supporting	Police - $135,000	Police - $135,000
	Other Depts. - $85,000	Other Dept. - $85,000
	OBS - $125,000	OBS - $125,000
	Building Maint. - $160,000	Bldg Main - $160,000
	Lifeguards - $75,000	Lifeguards - $75,000
	Paving - $250,000	Paving - $250,000
	Unfunded Liability - $150,000 –Hold	

Balanced Budget Spending **$24,395,000** **Override Total $860,000**

Balanced Budget Revenue
23,850,000 FY11 forecast
40,000 Fees
200,000 Meals Tax
10,000 Special Parking
Total $250,000

Balanced Budget Revenue - **$24,100,000** **FY11 Shortfall $295,000**

Spending Reductions
• Change 75/25 health insurance premium split ($20,000 per 1% change)
– not feasible in FY11.
• Inter-municipal agreements where feasible
- no action taken so not likely to impact FY11.
• Make trash collection self-funding or eliminate public trash collection ($140,000)
- see above Balance Budget Spending
• Reduce board stipends ($10,000) – some controversy was delaying action.
• Reduce hours in "discretionary" departments x% ($7,000 per 1%)
• Reduce services across the board by x% ($50,000 per 1%)
• Suspend 3% step changes for FY2011 ($115,000) – see above Balanced Budget Spending

Revenue Enhancements
• Adjust licensing and other fees ($40,000) – see above Balanced Budget Revenue
• Adopt local meals tax ($200,000) – see above Balanced Budget Revenue
• Increase local hotel tax ($100,000) – see above Balanced Budget Revenue
• Implement Special Parking Fees($10.000) – see above Balanced Budget Revenue
• Payment In Lieu of Taxes ($ TBD) – could begin process but not likely to impact FY11.
• Tax Increases via Overrides ($ TBD) – see above **Overrides**

The Board of Selectmen meeting was called to order at 4:09PM.
• The FinCom welcomed all participants and invited them to the table. Chair Mimi Davisson reviewed her above remarks on a balanced Oak Bluffs FY11 Budget and noted this

as a working session looking for direction and suggestions. The previous exercise was repeated with more discussion.
• Raises in revenue were permanent and had implications beyond the current crisis.
• There was general agreement that the meals tax was more profitable and less onerous than the lodging/hotel tax.
- There was strong feeling among some residents at the recent input session (see 1/14/10 Minutes p. 4) for a tax on vacation rentals (see 1/14/10 Minutes p. 4 & 5, and below: Actions). This would require legislation and political leadership (both local and State) was divided or resistant.
• There was general agreement to increase licensing and other municipal fees.
• Special parking locations were discussed with the aim of providing businesses with staff parking and of relieving the parking pressure on Circuit Avenue. General opinion was positive.
- General parking fees were a more sensitive issue and not feasible for FY11.
- Special event parking revenue was legally dedicated to the Fire Department for scholarships and fireworks.
• Payment In Lieu Of Taxes (PILOT) was considered as a long-term option with some restrictions.
• There was consensus to make trash collection self-supporting with factors as follows:
- eliminate town pick-up, contract to private haulers, or shift to summer pickup only,
- raise sticker prices for curbside pick up with a lower price for delivery to the dump,
- all options should also be aimed at increasing recycling,
• The participants were divided on asking employees to forego 3% steps.
- As a crisis year and to save all jobs it might be a worthy action for employees,
- Fairness dictated it include all employees– any one union could veto the measure,
• Although its operating budget had decreased the MVRHS assessment had risen due to:
- state reimbursement reductions and
- OB enrollment constituted a greater proportion of the student body.
The discussion focused on long term advocacy for an Islandwide equalized valuation so that towns were assessed at a flat rate on valuation and student origin was irrelevant. Otherwise the advisability of advocating other towns to vote down the MVRHSD budget was considered as a long shot.
• Opinion was divided on service cuts although there was general agreement that they be across-the-board rather than just "discretionary" departments.
- It was suggested all departments take cuts (say 2-8%) with the leadership deciding which departments should take more and which less.
- It might be impossible to implement fairly and so might simply anger staff and public,
- or finally that it be a measure of last resort to be considered only if an override failed.
• Police Quinn Bill reimbursement was expected to be very low (see 2/4/10 Minutes p. 2) and whether the Town was liable to fill the gap was in legal contention.
• All departments requesting increases would be placed on override – the Board of Health being only one of several.
• Oak Bluffs School felt it should not be on override as it was restricted by educational regulations, had made severe cuts in the previous year and been the subject of an override only two years ago.
• There was no consensus on FY11 Town contribution to the Other Post Employee Benefits (OPEB) unfunded liability. The Town's moral obligation to match employee contributions was acknowledged as was the need to fund the coming debt. However, temporary suspension could be argued in view of the current crisis.

• Finally there was an extensive discussion over whether the override should be presented as a total or department by department.
- Other departments were encouraged to take the schools success as a model.
- Educating the public was emphasized as an absolute necessity if overrides were separated, especially in terms of less compelling but important needs such as town building maintenance.
- Departments facing overrides were more likely to reduce budgets.
• There would be a public hearing on the Budget on March 4th, at which all departments on overrides would be expected to defend their budgets.

• The FinCom thanked everyone for participating. The Budget would be discussed in more detail at the next meeting at 3:30PM, Thursday, February 18, 2010 OB Library First Floor Meeting Room; all were invited.

• DOUG BEST MOVED TO ADJOURN 5:35PM; THAD HARSHBARGER SECONDED; MOTION PASSED BY CONSENSUS.

Action List:
• Contact Maura McGroarty re: referrals on vacation rental tax.

Ongoing Action List from previous meetings.
• All – please inform the Chair if you are unable to attend a meeting.
• Chair and Vice Chair
- keep up timely communications with FinCom members and Town Government.
- Inform the Selectmen in writing of all significant FinCom decisions.
• FinCom – Continue to emphasize $2,000,000 Stabilization Fund goal.
• Inform Depts. - any item not in dept. budgets will not be recommended for free cash.
- update Capital Improvement Plan regularly.
• Regular meetings with Bd. of Selectmen and Personnel Board.

February 19th Agenda:
• Minutes: 1/7/10, 1/14/10, 1/21/10, 2/4/10,2/11/10
• Discussion on Dept. increase justifications for the FY11 Budget Draft
- Fire, - IT, - Shellfish, - Center for Living (Councils on Aging)
• Town restructuring update.
• Trash report.

Future Agendas:
• Capital Program Com. Report (quarterly)
• Capital Program Com. Roles and Responsibilities
• New Website Report
• Ambulance Fund Report.
• Finance Dept. Reorganization

Documents on file:
• Sign In Sheet – 2/11/10
• Davisson email re: OB FinCom – Thurs. Feb. 11, 3:30PM, OB Library 1st Floor Meeting Room (2 p.), 2/8/10 & 2/10/10
• Davisson email re: OB FinCom – Follow up for Tomorrow's (Feb. 11) Meeting (2 p.) 2/10/10
• OB Fiscal Year 2011 Requested Spending Increases as of February 11, 2010

• These Minutes approved as amended by the Oak Bluffs FinCom 2/25/10.

Town of Oak Bluffs
Finance and Advisory Committee
Thursday, February 18, 2010, 3:30 PM
Oak Bluffs Library Conference Room

Present: Chair Mimi Davisson, Frank Case,
Thad Harshbarger, Bill McGrath, Mike Perry,
Mac Starks,
Others: Steve Auerbach†,
Selectmen Kathy Burton, Greg Cooogan
Town Staff Town Administrator - Michael Dutton,
Tax Collector - Cheryl Sashin,
Public Karen Achille, Kris Chvatal, Gail Barmakian,
Recorder - Marni Lipke
Absent: Doug Best, Hans Von Stieger

* Late arrivals or early departures,
noted solely to mark vote counts.

† In view of conflict of interest appearance issues Steve Auerbach suspended his membership until March 31, 2010 during his work as an Oak Bluffs census taker.

• Adjust Agenda as Needed

The trash report was postponed in consideration of Hans Von Stieger's absence.

OLD BUSINESS

• Approve Past Minutes (DECIDE)

• BILL MCGRATH MOVED TO APPROVE THE JANUARY 7, 2010 MINUTES: FRANK CASE SECONDED: MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.
• BILL MCGRATH MOVED TO APPROVE THE JANUARY 14, 2010 MINUTES AS AMENDED: THAD HARSHBARGER SECONDED: MOTION PASSED: 5 AYES, 0 NAYS, 1 ABSTENTION – MIKE PERRY due to absence.
• BILL MCGRATH MOVED TO APPROVE THE JANUARY 21, 2010 MINUTES AS AMENDED: THAD HARSHBARGER SECONDED: MOTION PASSED: 3 AYES, 0 NAYS, 3 ABSTENTION – FRANK CASE, THAD HARSHBARGER, MIKE PERRY due to absence.

• Hear Brief Status of FY2010 Budget and cuts approved at Oct 2009 town meeting
(INFO SHARE)
• The Budget was on track for ending the year in the black, although the usual line transfers would be needed.
• Some cuts voted at the October 2009 Special Town meeting had been reconfigured with the approval of the Selectmen.
- The Bd. of Health administrative position had been maintained with funds from an unfilled position in the Highway Dept. This position would eventually handle all Town licenses and fees, becoming one of the busiest in Town Hall.

- The Police union voted to take salary cuts to preserve all positions.
• The FinCom discussed specific town votes versus votes on spending levels that were then implemented by the Town Administrator and Selectmen (see below: Actions).

• Continue Preparation of FY2011 Budget

- Review latest budget and override figures – as adjusted for Feb 11 meeting results (INFO SHARE) *(Some discussions grouped by topic for clarity.)*

Some figures had been revised and expenses added (see below: chart p. 6 & 2/11/10 Minutes p. 2 chart):
• Reducing hours in "discretionary" departments was corrected to $9,500 per 1% reduction.
• Reducing services "across-the-board" was corrected to $40,00 per 1% reduction.
• The Capital Program Committee had recommended no (zero) projects for FY11.
• Ferry Fee revenues had not been included in the FY11 revenue estimate.

- Brainstorm the shortfall away (BRAINSTORM / DECIDE)

The FinCom began to discuss and vote final recommendations for a balanced Fiscal Year 2011 (FY11) Oak Bluffs Budget (probably with some revenue enhancements).
• Bill McGrath researched previous warrants on a number of points.
- The April 2007 Town Meeting Article #6 required that $100,000 of the Harbor Bulkhead/ Leonardo Lot bond payments be taken from annual Ferry Fee revenue starting in FY10 (see 12/20/07 Minutes p. 2 #6).
- In 2001 a trash override of $227,000 passed - of which about $150,000 was for a new truck.
- A December 2008 Town Meeting warrant voted a $1,400,000 lease/purchase agreement for an Islandwide solid waste facility (see 12/4/08 Minutes p. 1-4 #2). Title problems have stalled the project. A Tisbury/Oak Bluffs Solid Waste Reserve fund (independent of either Town's general fund) now held about $500,000 to be put towards the debt, when and if.
- A Police Dept. override voted 10 years ago was only applied to the Dept. for one year.
- Override dedications were required for the year so voted, however these designations were honored for varying amounts of time (e.g. above paving vs. above trash).

- Discuss which overrides to recommend for the Town Meeting Warrant (DECIDE)

- Decide other recommendations to make to Selectmen (DECIDE)

- Identify follow-up actions and accountabilities (DECIDE)
(See below: Chart p. 6 and Actions p. 7.)
Revenue enhancement proposals were voted.

• FRANK CASE MOVED TO SUPPORT THE LOCAL MEALS .75% TAX INCREASE (EXPECTED REVENUE $200,000); MIKE PERRY SECONDED; MOTION PASSED: 5 AYES, 1 NAY – BILL MCGRATH, 0 ABSTENTIONS.

• FRANK CASE MOVED TO APPROVE THE LOCAL LODGINGS 2% TAX INCREASE (EXPECTED REVENUE $100,000); MIKE PERRY SECONDED; MOTION FAILED UNANIMOUSLY: 0 AYES, 6 NAYS, 0 ABSTENTIONS.

• FRANK CASE MOVED TO APPROVE ADJUSTING MUNICIPAL LICENSING AND OTHER FEES (EXPECTED REVENUE $40,000); BILL MCGRATH SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.
- Fees were legally required to be directly related to the cost of doing business – and not used simply to raise town revenues.

• Special parking fees encompassed both increased fees for taxi/bus spaces, and designated parking for businesses. The FinCom discussed locations, procedures, and an un-enforced regulation on restaurant parking fees (see below: Actions).
• BILL MCGRATH MOVED TO APPROVE THE IMPLEMENTATION OF SPECIAL PARKING FEES (EXPECTED REVENUE $10,000); THAD HARSHBARGER SECONDED: MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

The total estimated FY11 revenue now stood at $24,100,000 (see below: chart p. 6).

A number of revenue proposals involved extensive research and/or implementation that excluded them from FY11 Budget considerations.
- In order to encourage swift progress on these projects it was suggested that any such revenues realized in FY11 be put into Free Cash.

• FRANK CASE MOVED TO APPROVE DEFERRED REVENUE OF TOWN-WIDE PARKING FY2011 BUDGET BUT TO CONTINUE RESEARCH / POLLING AND DEVELOPMENT; MAC STARKS AND MIKE PERRY SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

• FRANK CASE MOVED TO APPROVE DEFERRED REVENUE OF PAYMENT IN LIEU OF TAXES FOR THE FY2011 BUDGET BUT TO CONTINUE RESEARCH/POLLING AND DEVELOPMENT; BILL MCGRATH SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

• FRANK CASE MOVED TO CONTINUE RESEARCH, SURVEYS AND ADVOCACY FOR THE ABILITY TO TAX VACATION RENTALS; BILL MCGRATH SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

The FinCom then considered spending:

• THAD HARSHBARGER MOVED TO ACCEPT THE MARTHA'S VINEYARD REGIONAL HIGH SCHOOL DISTRICT BUDGET (COST $310,000) AS PART OF THE FY11 BALANCED BUDGET; FRANK CASE SECONDED; MOTION PASSED: 5 AYES, 0 NAYS, 1 ABSTENTION – BILL MCGRATH due to conflict of interest.
(Advocacy with other Island towns to defeat the MVRHS budget lacked political will.)

• Mass. State legislative deferment to FY12 might moderate the three-year assessment cycle to stagger Towns cycles and allow savings by conglomeration of contracts.
• THAD HARSHBARGER MOVED THAT THE RE-EVALUATION (COST $95,000) BE INCLUDED IN THE FY11 BALANCED DBUDGET; MAC STARKS SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

• FRANK CASE MOVED THAT ALL PERSONNEL STEPS (COST $122,500) BE INCLUDED IN THE FY11 BALANCE BUDGET; BILL MCGRATH SECONDED.
The FinCom questioned:
- effects of a failed override (salary cuts, lay-offs, legal liability),
- unlikely probability of agreement between nine bargaining units,
- legal obligations favoring union steps over Personnel Board employee steps,
- time constraints,
- appeal to the unions as a means of gracious acknowledgment of public hardship.

• THAD HARSHBARGER MOVED TO TABLE; MIMI DAVISSON SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

At the end of the meeting the matter was revisited (see below: Actions).

• THAD HARSHBARGER MOVED TO FORMALLY ASK THE SELECTMEN TO SEND A LETTER TO THE COLLECTIVE BARGAINING UNIONS IN REGARDS TO THE OPTION OF RE-OPENING CONTRACTS TO REDUCE/FORGO FISCAL YEAR 2011 STEP INCREASES; FRANK CASE SECONDED; MOTION PASSED: 4 AYES, 0 NAYS, 2 ABSTENTIONS – BILL MCGRATH, MAC STARKS due to conflict of interest.

• BILL MCGRATH MOVED THAT THE RESIDENTIAL PLACEMENT (COST $90,000) BE INCLUDED IN THE FY11 BALANCED BUDGET; MIKE PERRY AND FRANK CASE SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

• Grant applications required towns to have Master Plans not more than 10 years old – the OB Plan would expire in 2011. The FinCom considered:
- in-house work to reduce or eliminate consultant costs (see below: Actions),
- deferment in hopes of Free Cash,

• THAD HARSHBARGER MOVED THAT THE MASTER PLAN (COST $25,000) BE INCLUDED IN THE FY11 BALANCED BUDGET; FRANK CASE SECONDED; MOTION PASSED: 4 AYES, 2 NAYS-BILL MCGRATH, THAD HARSHBARGER, 0 ABSTENTIONS.

• Landfill testing fees covered:
- monitoring of the plume from the old septic lagoon – now discontinued, and
- landfill gas testing which would continue for the foreseeable future and should be included in the Board of Health (BOH) budget.

• THAD HARSHBARGER MOVED THAT THE LANDFILL TESTING (COST $11,000) BE INCLUDED IN THE FY11 BALANCED BUDGET; BILL MCGRATH AND MIKE PERRY SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

• THAD HARSHBARGER MOVED THAT THE EMPLOYEE BENEFITS (COST OF $279,000) BE INCLUDED IN THE FY11 BALANCED BUDGET; MIKE PERRY SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

Any change in the 75/25 employer/employee share should be discussed and negotiated Islandwide.

• The law mandated a town accountant that held no other position. A suitable candidate was still being sought; however if the search failed the current clerk (see 2/4/10 Minute p. 1) could be trained as an accountant and promoted.

• FRANK CASE MOVED THAT THE TOWN ACCOUNTANT (COST $30,000) BE INCLUDED IN THE FY11 BALANCED BUDGET; THAD HARSHBARGER SECONDED; MOTION FAILED: 3 AYES – THAD HARSHBARGER FRANK CASE, MAC STARKS, 3 NAYS- MIMI DAVISSON, BILL MCGRATH, MIKE PERRY, 0 ABSTENTIONS.

• Shellfish Constable Dave Grunden gave Selectmen a compelling argument that the Department could not operate with a staff of only one full time and one part time position.

• There was a brief debate as to whether trash collection was self supporting or not (see above: p. 1) as well as the timing and usefulness of a separate enterprise fund.

• FRANK CASE MOVED ELIMINATE TRASH COLLETION (SAVINGS $140,000); MIMI DAVISSON SECONDED; MOTION FAILED UNANIMOUSLY: 0 AYES, 6 NAYS, 0 ABSTENTIONS.

• FRANK CASE MOVED THAT TRASH COLLECTION BE SELF-SUPPORTING (SAVINGS $140,000); THAD HARSHBARGER SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

Less formal straw poll consensus noted the following recommendations (see also below: chart p. 6):
• Shellfish motor (not on Capital Program list) – no decision,
• Unfunded liability - no decision,
• Fire Dept. (all personnel) - no decision,
• Public Building - no decision,
• Drug Task Force - no decision,
• Insurance /Debt - no decision,
• Accountant - no decision
• Paving - on override,
• Lifeguards – amount questioned - on override,
• Oak Bluffs School (OBS) - on override - possibly at the bottom of the list,
• All departments with restored cuts – possibly on a single override:
- BOH - on override,
- Police - on override,
- Shellfish - on override,
- Assessor - on override,

• A hiring freeze policy (see 3/13/08 Minutes p. 1) was still in effect. Necessary positions were refilled but no new positions were approved, and those already cut were not re-hired.
• Town Treasurer Paul Manzi was looking into re-financing/re-structuring Town debt.
• Across-the-board reductions would include salaries.

NEW BUSINESS

• Prepare for March 4 Budget Public Hearing (DECIDE)

• FRANK CASE DELEGATE TO CHAIR AND VICE CHAIR TO IMPLEMENT PUBLIC HEARING ON MARCH 4, 2010; MIKE PERRY, BILL MCGRATH, MAC STARKS SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

• Discuss and decide other ways to raise public awareness about the budget (BRAINSTORM / DECIDE)

• The FinCom endorsed a second public hearing on a Saturday at the Senior Center.

Balanced Budget Spending	**Requested**	**Overrides**
$23,625,000 FY2010 adjusted		
Accountant - $30,000	Accountant - $30,000	
Reevaluation - $95,000	Revaluation - $95,000	
	Town Hall 3% Steps - $122,500	Undecided
Master Plan - $25,000	Master Plan - $25,000	
	Fire Dept.- $82,000	Undecided
Landfill Test - $11,000	Landfill Test - $11,000	
	Insurance/Debt $75,000	Undecided
MVRHS - $310,000	MVRHS - $310,000	
Residential Placement - $90,000	Residential Placement - $90,000	
Personnel Benefits - $279,000	Personnel Benefits - $279,000	
	Bd. of Health - $31,000	Bd. of Health - $31,000
	Police - $108,500	Police - $108,500
	Shellfish - $28,500	Shellfish - $28,500
	Assessor - $17,500	Assessor - $17,500
	OBS - $127,000	OBS - $127,000
	Bldg Maint. - $30,000	Bldg Maint. - $30,000
	Lifeguards - $75,000	Lifeguards - $ questioned
	Paving - $250,000	Paving - $150,000
	Unfunded Liability - $150,000	Undecided
	Shellfish Motor - $10,000	Undecided
	Drug Task Force- $7,000	Undecided
-$140,000 Trash self-supporting		
Total $700,000		

Balanced Budget Spending so far: **$24,325,000** **Override Total so far: $537.500**

Balanced Budget Revenue
23,850,000 FY11 forecast
200,000 Meals Tax
40,000 Fees
10,000 Special Parking
Total $250,000

Balanced Budget Revenue - **$24,100,000** **FY11 Budget Shortfall so far: $225,000**

• The End

• THAD HARSHBARGER MOVED TO ADJOURN AT 5:37PM; BILL MCGRATH SECONDED; MOTION PASSED BY CONSENSUS.

Action List:
• Michael Dutton
- keep FinCom informed of staff changes, in particular when differing from Town vote.
- explore enforcing previous regulation on restaurant parking fees.
- poll, research, advocate and develop revenue enhancement for FY12 at least:
  ° payments in lieu of taxes (PILOT),
  ° Townwide parking fees,
  ° Vacation rental tax.
- request Planning Board appoint Task Force to research/implement Master Plan Update.
• Mimi Davisson
- send letter to Selectmen re: re-opening union contracts on FY11 steps
- explore Saturday Public Hearing at Senior Center
- prepare for 3/4/10 Public Hearing.

Ongoing Action List from previous meetings.
• All – please inform the Chair if you are unable to attend a meeting.
• Chair and Vice Chair
- keep up timely communications with FinCom members and Town Government.
- Inform the Selectmen in writing of all significant FinCom decisions.
• FinCom – Continue to emphasize $2,000,000 Stabilization Fund goal.
• Inform Depts. - any item not in dept. budgets will not be recommended for free cash.
- update Capital Improvement Plan regularly.
• Regular meetings with Bd. of Selectmen and Personnel Board.

February 25th Agenda:
• Minutes: 2/4/10,2/11/10, 2/18/10,
• Discussion on Dept. increase justifications for the FY11 Budget Draft
- Fire, - IT, - Shellfish, - Center for Living (Councils on Aging)
• Town restructuring update.
• Trash report.
• Consider donation for information booth.

Future Agendas:
• Capital Program Com. Report (quarterly)
• Capital Program Com. Roles and Responsibilities
• New Website Report
• Ambulance Fund Report.
• Finance Dept. Reorganization

Documents on file:
• Agenda 2/18/10
- FY 2011 Budget Prep 2/25/10
• Sign In Sheet – 2/18/10
• Davisson email cover 2/16/10
- Sylvia letter re: OBS override

• These Minutes approved as written by the Oak Bluffs FinCom 3/18/10.

Town of Oak Bluffs
Finance and Advisory Committee
Thursday, February 25, 2010, 3:30 PM
Oak Bluffs Library Conference Room

Present: Chair Mimi Davisson, Frank Case, Thad Harshbarger, Bill McGrath*, Mike Perry, Mac Starks, Hans Von Stieger
Others: Steve Auerbach†,
Selectmen Greg Coogan,
Town Staff Fire Chief Peter Forend, Anita Billings
OBSC Chair Priscilla Sylvia,
Public Karen Achille, Bob Blythe, Jr., Maura McGroarty,
Recorder - Marni Lipke
Absent: Doug Best.

* Late arrivals or early departures, noted solely to mark vote counts.

† In view of conflict of interest appearance issues Steve Auerbach suspended his membership until March 31, 2010 during his work as an Oak Bluffs census taker.

The meeting was called to order at 3:30PM.
• Excerpts from a complimentary editorial from the Martha's Vineyard Times were read and the FinCom applauded its success in educating the public on the budget process (see documents on file).
• A little later in the meeting even more complimentary letter from an OB taxpayer (Mac Starks' wife) was read on the FinCom work to educate the public and make the budget process transparent (see documents on file).

• Adjust Agenda as Needed

• The meeting would hear Fire Chief Gilbert Forend at 4:00PM.

OLD BUSINESS

• Approve Feb. 4, 11 Minutes (DECIDE)

• BILL MCGRATH MOVED TO APPROVE THE FEBRUARY 4, 2010 MINUTES: MAC STARKS SECONDED: MOTION PASSED: 3 AYES, 0 NAYS, 4 ABSTENTIONS - MIMI DAVISSON, THAD HARSHBARGER, MIKE PERRY, HANS VON STIEGER due to absence.
• BILL MCGRATH MOVED TO APPROVE THE FEBRUARY 11, 2010 MINUTES: MAC STARKS SECONDED: MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.

• Continue Preparation of FY2011 Budget (See documents on file.)

Revenues and expenses continued to shift and it was possible the Fiscal Year 2011 (FY11) Budget would balance.
• Once again the Wastewater Board voted to pay the Leonardo Lot debt (as well as other Wastewater related expenses).
• The new motor for the Shellfish Dept., although an unexpected expense, was suggested for an override as the FY10 Reserve Fund would be needed for other expenses.

• Insurance increases had been recalculated at $23,000 and the Debt increase at $5,000.
• Stipend modification issues were raised again (see 1/14/10 Minutes p. 3).
- A distinction was made between stipends for operational duties (e.g. the Tree Warden) and those for policy setters (e.g. the Planning Board). The Personnel Board made no recommendations on stipends and referred the matter to the Board of Selectmen.
- It was suggested all operational stipends be in the Town Clerk's budget.
- The Board of Health stipend was set by Town Meeting vote; all others could be changed at will.
- As previously Selectmen stipends were recommended to remain unchanged.
• FRANK CASE MOVED THAT THE OAK BLUFFS FINANCE COMMITTEE RECOMMEND TO THE BOARD OF SELECTMEN THAT ALL STIPENDS BE ELIMINATED EXCEPT THOSE PAID TO THE SELECTMEN; NO SECOND.
• **FRANK CASE MOVED TO REDUCE FISCAL YEAR 2011 STIPEND SPENDING BY $10,000 IN ANTICIPATION OF STIPEND REVISION PENDING MORE INFORMATION; HANS VON STIEGER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.**
(See below: Actions.)

• Hear from Fire Chief re: Proposed Fired Department Increases (INFO SHARE) (See documents on file.)

The requested increase was reviewed in detail:
- $4,000 for building maintenance, (the Dept. paid its building and vehicle expenses: repair, utilities, etc.),
- $10,000 for mandated equipment updates and purchases,
- $68,000 for salaries, stipends, etc.
• The OB Fire Dept. was a "Call" department consisting of 60 staff (at full compliment) with 1 Chief, 2 Asst. Chiefs, 6 Captains, 12 Lieutenants and 38 Firefighters.
• The Department was on a very low payscale, had not been included in the Classification/Compensation Study (see 11/20/08 Minutes p. 4 and below: Actions).) and raises had been deferred for several years (see 1/10/08 Minutes p.2) so increases were now a matter of morale
• Other issues included:
- public misconceptions re: volunteer vs. call department,
- Firefighters Association as a separate fund dedicated to fireworks and scholarships only,
- Firefighter hours, duties, cross training, health insurance, etc.,
- comparison with other Island towns.
• The FinCom and Fire Chief agreed that consistent with recent FinCom recommendations the request would be split between the budget and an override.
• **BILL MCGRATH MOVED TO PUT $14,000 IN MANDATED FIRE DEPARTMENT EXPENSES IN THE BALANCED OAK BLUFFS FISCAL YEAR 2011 BUDGET AND TO PLACE $68,000 IN FIRE DEPARTMENT SALARY RAISES ON AN OVERRIDE; FRANK CASE SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.**

• Hear Alternatives for Trash Collection – Deferred from Feb. 18 Meeting (INFO SHARE) (See documents on file.)

The previous option of a separate enterprise fund was reviewed (see 1/21/10 Minutes p. 2) with additional information:
- mandatory recycling in the second year requiring an additional truck and driver,
- stickers at a reduced price to identify OB trash and thwart outside dumping,
- possible new trucks able to lift larger containers automatically, to reduce injury and drivers,
- locked trash containers for harbors to preclude trash from other sources,
- half of the Highway Dept. head's salary – to remove it from the General Fund.

Discussion covered:
- the proportion of Highway Dept. salary,
- fairness of flat household fee not connected with amount of trash,
- trash collection as a visible town service,
- seasonal resident's resistance to further household fees,
- increased illegal dumping from higher sticker prices resulting in increased cleanup costs,
- creating another bureaucracy/power center,
- graduated stickers: senior discount, delivery to dump, curbside pickup,

• IT WAS THE CONSENUS OF THE OAK BLUFFS FINANCE COMMITTEE TO RECOMMEND THE SELECTMEN RESOLVE THE $140,000 TRASH COLLECTION DEFICIT IN THE SHORT TERM BY RAISING STICKER PRICES AND TO AGGRESSIVELY PURSUE A LONGER TERM SOLUTION.

• The FinCom thanked Steve Auerbach, Richie Combra Jr. and Hans Von Steiger .

• Review Latest Budget and Override Figures – as Adjusted for Feb. 18 Meeting Results and Make More Choices (DECIDE) (See documents on file)

• IT WAS THE CONSENSUS OF THE OAK BLUFFS FINANCE COMMITTEE THAT THE DRUG TASK FORCE ASSESSMENT BE PLACED ON OVERRIDE.

• IT WAS THE CONSENSUS OF THE OAK BLUFFS FINANCE COMMITTEE THAT THE ACCOUNTANT INCREASE WAS A PUT-BACK AND AS SUCH BE PLACED ON OVERRIDE.

• FRANK CASE MOVED TO PLACE $150,000 FOR STREET PAVING ON OVERRIDE; MAC STARKS SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS 0 ABSTENTIONS.

• Although it was not discussed at the Selectmen's meeting a majority of the Selectmen had been polled and there was strong reluctance to approaching the unions on the 3% step increase (see 2/18/10 Minutes p. 4). Issues discussed were:
- consequences of contract violation,
- failure of override leading to lay-offs and possible negotiations,
- parity of Personnel Board staff,
- consistency re: the OB School and MV Regional High school increases as only 3% steps.

• FRANK CASE MOVED TO PUT THE 3% TOWN HALL PERSONNEL STEPS IN OAK BLUFFS FISCAL YEAR 2011 BALANCED BUDGET; MIKE PERRY SECONDED; MOTION FAILED: 1 AYE – FRANK CASE, 4 NAYS, 1 ABSTENTION - MAC STARKS due to conflict of interest.

• Discussion on unfunded liability payments was deferred at this time.

Balanced Budget Spending	**Requested**	**Overrides**
$23,625,000 FY2010 adjusted		
?Accountant - $30,000?	Accountant - $30,000	Accountant - $30,000
	Assessor - $17,500	Assessor - $17,500
	Bd. of Health - $31,000	Bd. of Health - $31,000
	Comp. 3% Steps - $122,500	Comp. 3% Steps - $122,500
	Drug Task Force- $7,000	Drug Task Force- $7,000
Fire Dept. - $14,000	Fire Dept.- $82,000	Fire Dept. salaries- $68,000
	Insurance/Debt $28,000	Undecided
Landfill Test - $11,000	Landfill Test - $11,000	
	Lifeguards - $75,000	Lifeguards - $ questioned
MVRHS - $310,000	MVRHS - $310,000	
Master Plan - $25,000	Master Plan - $25,000	
	OBS - $127,000	OBS - $127,000
Personnel Benefits - $279,000	Personnel Benefits - $279,000	
	Police - $108,500	Police - $108,500
	Public Bldgs. - $30,000	Public Bldgs. - $30,000
Reevaluation - $95,000	Revaluation - $95,000	
Residential Placement - $90,000	Residential Placement - $90,000	
	Shellfish - $28,500	Shellfish - $28,500
	Shellfish Motor - $10,000	Shellfish Motor - $10,000
	Street Paving - $250,000	Street Paving - $150,000
	Unfunded Liability - $150,000	Undecided

-$ 10,000 Stipend reconfiguration
-$140,000 Trash self-supporting
$674,000 Total

Balanced Budget Spending so far: **$24,299,000** **Override Total so far: $805,000**

Balanced Budget Revenue
23,850,000 FY11 forecast
$200,000 Meals Tax
$ 40,000 Fees
$ 10,000 Special Parking
$156,000 Wastewater transfer for Leonardo Lot Bond and WW related expenses
Total $406,000

Balanced Budget Revenue - **$24,256,000**

- **Discuss Which Overrides to Recommend for the Town Meeting Warrant and What Format (DECIDE)** – to be taken up at the March 11, 2010 meeting.

NEW BUSINESS

• Prepare for March 4 and 13 Budget Public Hearings

After a brief overview the meeting would be turned over to the Department Heads to defend department increases.
• It was strongly recommended that another larger venue be found to accommodate an anticipated crowd – the legal capacity of the Library Meeting Room was only 60.
• Posters were given out for distribution.
• The three-column chart (see above p. 4) was commended for clarity.

• The End

• THAD HARSHBARGER MOVED TO ADJOURN AT 5:44PM; AFTER WHICH THE MEETING BROKE UP BY CONSENSUS.

Action List:
• Michael Dutton/Selectmen – raise sticker prices to cover trash deficit.
  - aggressively pursue long term trash solution.
• Mimi Davisson - consider larger venue for 3/4/10 Public Hearing.
• Thad Harshbarger - propose stipend motion at 3/4 & 3/13 Public Hearings.
• Chief Forends – contact Michael Dutton re: compensation comparisons for Cape/region

Ongoing Action List from previous meetings.
• All – please inform the Chair if you are unable to attend a meeting.
• Chair and Vice Chair
- keep up timely communications with FinCom members and Town Government.
- Inform the Selectmen in writing of all significant FinCom decisions.
• FinCom – Continue to emphasize $2,000,000 Stabilization Fund goal.
• Inform Depts. - any item not in dept. budgets will not be recommended for free cash.
- update Capital Improvement Plan regularly.
• Regular meetings with Bd. of Selectmen and Personnel Board.

March 11th Agenda:
• Minutes: 2/4/10,2/11/10, 2/18/10, 2/25/10,
• Consider donation for information booth
• Override Vote (Decision)

Future Agendas:
• Capital Program Com. Report (quarterly)
• Capital Program Com. Roles and Responsibilities
• New Website Report
• Ambulance Fund Report.
• Finance Dept. Reorganization

continued >

Documents on file:
• Agenda 2/25/10
- OB Fiscal Year 2011 Requested Spending Over FY2010 As of February 18, 2010
• Sign In Sheet – 2/18/10
• MV Times article: Editorial: No Good Choices, But Information Helps (2 p.) 2/25/10
• McManus letter re: Finance Committee, Oak Bluffs, MA 2/24/10
• Next Year / Current Year Budget Analysis Fiscal 2011 Budget 01220 Fire Dept. 12/8/09
- 2009 Town Payscale Statistics
- Expenses Breakdown
- Fire Department Facts
• Solid Waste Enterprise Fund Budget (2 p.)
• Davisson cover email re: FinCom Report for 2009 OB Annual Town Report 2/23/10
- Town of Oak Bluffs Finance and Advisory Committee – *Town Report essay* (2 p.)

• These Minutes approved as written by the Oak Bluffs FinCom 3/18/10.