Oak Bluffs
Community Development Council
Ad Hoc Fiscal Task Force Sub Committee
Task force email: obadhocfinance@gmail.com

CDC Meeting #145
Task Force Meeting # 7
Minutes of 06.22.11
9am-Town Hall Meeting Room
Members in attendance:

Chairman Terry Appenzellar, Priscilla Sylvia, Fred Hancock, Robert Huss, Renee Balter, James Westervelt (recorder)
Non-Voting members Christine Flynn (MVC), Gail Barmakian (BOS)

Item: Minute

Minutes of meeting Ad Hoc Fiscal Task Force meeting #6 (CDC #144) on 06.08.11 were read and approved.

Item: Public Comment- None

Item: Review

Terry reviewed the goals and objectives of the task force. The goals and objectives will be read at the start of all meetings to keep the task force focused.

"To review certain aspects of Town of Oak Bluffs' fiscal situation toward resolution of projected deficits. The examination should consider future economic expectations (growth, recession) and propose revenue increases and/or spending reductions as well as efficiencies (town and regional, including privatization). The committee report should document all opportunities reviewed, including those already implemented by the Town.

Objective:
- **a. develops criteria for essential Town services.**
- **b. recommend efficiencies in Town operations, including cessation, privatization and regionalization.**
- **c. recommend potential spending reductions.**
- **d. recommend potential revenue increases.**

Item: Update

Terry reported Harvey was resigning from the task force due to his many commitments conflicting with our schedule. A brief discussion on attendance occurred at this time. It was noted that the lack of participation from the Finance Committee was a concern.

Item: PD

The task force once again reviewed suggestions for savings, reductions and efficiencies in the PD. Parking tickets, collections, outsourcing were reviewed. Reciprocity from neighboring states would help in collections. Terry suggested collaboration with the Cape Cod Commission and the Martha's Vineyard Commission to lobby the state for possible reciprocity agreements with neighboring states. It was agreed that the Cape towns must have the same problem during the tourist season as we have. Terry will try and estimate the loss incurred from uncollected parking fines.
Priscilla then handed out a CDC compilation of town fees for services and CDC's recommended updates.

Fred discussed his findings on the automatic alarm registration with the County. Jim said that there were two town bylaws addressing alarms, which should be rewritten using the terms "automatic alarm systems", and "malfunctioning alarm or alarms". It was also suggested that the town's ability or lack of ability to collect fines and fees be centralized and supervised carefully.

At this time Gail announced she had another meeting to attend and asked if the task force had any suggestions for her on labor negotiations. Terry said we have only researched the Police Dept. up to now but we all have read the auditors report strongly urging the town to better manage accumulated sick leave, vacation leave and personal leave. Priscilla mentioned the medical insurance negotiated with the teachers union eliminating the top tier of the options.

Fred and Gail left the meeting at this time (10am).

Priscilla and Renee both stressed the need for a comprehensive methodology for the collecting of fines and fees. It was suggested the selectmen should be on top of this issue. Priscilla will look into the fines in our bylaws and the authority granted by the state for fines. Priscilla will update the town's fines schedule.

Continuing with the PD review:

1. Billing chart updated by Terry- OK
2. Cruise ships - add Renee's report
3. Patrol Boat-OK
4. Clarify the automatic alarm by-law. Use terms like automatic alarm systems and automatic malfunctioning alarms.
5. 2011 audit recommendations-OK for all departments.
6. Parking enforcement-commence enforcement in mid May. Include CDC's parking study on resident permit parking. Renee to estimate costs and revenues for resident parking in the Copeland district.
7. Quinn Bill-opt out, look into other negotiating options in the future.
8. Fire/Burglar alarms see #4 above
9. Animal control OK

Terry suggested economic constraints could affect community-policing services.

Item: Fire/EMS Essential Services

The task force began reviewing the list of functions to determine what were Fire Dept. functions vs. EMS. A number of questions arose about burn permits (cost), investigations, and how our "on call" Fire Dept. operates.
Terry asked all to review the 2 studies on EMS she emailed everyone.

Item: Public Input-None

Adjournment: 11:03 am.

Future meetings: 7.13, 7.27, 8.10, 8.24, 9.14, 9.28, 10.12, 10.26, 11.9, 11.23, 12.14, 12.28, and 1.11.12.

Documents:

Updated Summary of Savings, reductions and or efficiencies in the PD
List of Fire/EMS functions

Oak Bluffs
Community Development Council

Meeting #145
Town Hall Meeting Room
06.22.11
11:05am

Members Present:

Terry Appenzellar, Priscilla Sylvia, Renee Balter, James Westervelt (recorder)

Minutes:

The CDC did not conduct any CDC business on previous meeting day except the above ad hoc task force so there were no minutes to approve.

Adjournment 11:06 am