



**NOTICE OF PUBLIC MEETING
PERSONNEL BOARD**

Town Of Oak Bluffs

Personnel Board

PO Box 1327, Oak Bluffs ,MA 02557

508 693 3554 Ext: 149

TUESDAY 10AM

DECEMBER 13, 2016

DOWNSTAIRS MEETING ROOM - TOWN HALL

AGENDA

1. Approve minutes from 11/8/2016
2. Classification assessment and approval of IT Assistant job description
3. Classification assessment of proposed Assistant Town Administrator's job description
4. Review of revised Code of Conduct policy
5. New Business